

The U.S. Department of Education has indicated that you have had an unusual enrollment history while receiving federal financial aid funds. Students who have attended multiple schools and earned federal financial aid in a short period of time may be considered to have an unusual enrollment history. You must submit your completed Unusual Enrollment History Appeal with all required documentation listed below. Appeals submitted with missing documentation or without all prior college transcripts will be considered incomplete and will not be processed.

STUDENT INFORMATION

Name: _____ Student ID Number: _____
 Street Address: _____ City: _____ State: _____ Zip: _____
 Primary Phone: _____

PRIOR COLLEGE TRANSCRIPTS

Complete the table below and submit a transcript (official or unofficial) or a grade report for all institutions listed for the following academic years:

Academic Year	Institution Attended	Did you earn credits? (Circle One)	
		Yes	No
2022-2023			
2021-2022			
2020-2021			
2019-2020			

EXTENUATING CIRCUMSTANCE

Please provide a signed statement of any situation that impacted your ability to successfully complete courses at prior institutions. Documentation is needed to support the explanation provided. Example documentation could be: statements from academic advisors, employers, physician, attorney, obituary notice, police report, court-filed documents, etc. Appeals submitted without documentation will be considered incomplete and will be denied.

CERTIFICATION STATEMENT

My signature confirms that the information provided on and with this form is complete and accurate to the best of my knowledge. I certify that I have not knowingly or intentionally provided any false or fraudulent

Student Signature: _____ Date: _____

FOR OFFICE USE ONLY

- Appeal Accepted
- Appeal Denied

Comments: _____

Reviewer: _____ Date: _____