

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356 September 26, 2018.

CALL TO ORDER: Chairman Thomas P. Milligan called the September meeting of the Board of Trustees to order at 2:31 PM.

ROLL CALL: Present: Tamara Baird Ganley, Gary J. Bensman, Philip E. Dubbs, Marvella Fletcher, Darryl D. Mehaffie, Thomas P. Milligan and James C. Oda

ABSENT: Elizabeth S. Gutmann, Gary V. Heitmeyer

PLEDGE OF ALLEGIANCE: Trustee Bensman led the group in the pledge of allegiance.

INTRODUCTIONS: Jessica A. Chambers, Richard A. Hanes, Dr. Paul R. Heintz, Linda M. Peltier, John W. Shishoff, Mona R. Walters, all ESCC administrators; Dr. Doreen M. Larson, President; Heather M. Lanham, Secretary to the Board; Guests Andie Emerick and Terrie Emerick

SPECIAL RECOGNITIONS: Dr. Larson introduced student Andie Emerick, who is the first recipient of the Little Black Dress Scholarship.

TRUSTEE RESPONSIBILITIES: Chairman Milligan asked Vice Chair Baird Ganley to read the College's mission statement and asked the trustees to review the commitment of the board.

Chairman Milligan asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

APPROVAL OF CONSENT AGENDA: Chairman Milligan presented the following consent agenda item for approval:

- A. Approval of August 29, 2018 Board Retreat Minutes
- B. Approval of August 29, 2018 Board Business Meeting Minutes
- C. Board Action FY 2019 092618 - Approval of 2019 Monitoring Reports and Trustee Education Schedule
- D. Board Action FY 2019 092618 - Approval of Locally Administered Capital Projects

With no additional corrections, additions, or deletions to the consent agenda, Trustee Mehaffie moved, seconded by Trustee Bensman, for approval of the consent agenda.

On roll call vote with Trustees Mehaffie, Bensman, Baird Ganley, Dubbs, Fletcher, Milligan and Oda voting aye, the Chairman declared the motion carried.

PRESIDENT'S REPORT: Dr. Larson updated the Trustees on current initiatives relating to personnel, enrollment, student success, facilities, the Edison State Foundation, workforce and the College's budget.

Dr. Larson asked Heather Lanham to give the trustees an update on the upcoming Edison State Halloween event, which will take place on campus on October 22nd.

Dr. Larson stated that several members of the staff had asked that she relay their thanks to the trustees for passing the revision to the Holiday Policy, which allows staff members to receive a paid vacation day on their birthday, or other day during their birth month. Dr. Larson thanked the board on behalf of the staff.

PRESENTATION: Ms. Mona Walters, Associate Provost, Institutional Planning, Effectiveness & Accreditation, updated the board on the progress developing the 2019-2022 Strategic Plan. The plan will come before the board for consideration of approval at the either the February 2019 or April 2019 meeting.

MONITORING REPORT: Ms. Mona Walters, Associate Provost, Institutional Planning, Effectiveness & Accreditation, previously distributed an update on Core Theme I: Valuing People, to the trustees in written format, and was available to them for any questions.

TRUSTEE COMMITTEE REPORTS: Treasurer Updates:

CFO John Shishoff reported:

- During the November meeting the trustees will receive updated financial statements for the first quarter.

Trustee Self-Evaluation Committee Report

Committee Chair Baird Ganley reported:

- The findings of the board self-evaluation were very positive, with 95% of the responses either being “strongly agree” or “agree.”
- There were no striking weaknesses.
- One common area of concern is the board’s policy manual. The consensus is that the manual needs to be updated.
- After reviewing the self-evaluation results, the committee has the following recommendations:
 - The board should spend 15 minutes of each meeting to familiarize members on board policy
 - It would be beneficial of board chair to give brief explanation of consent agenda items before a vote is called.
 - It would be beneficial to give a policy reference item corresponding to each consent agenda item.
 - It would be beneficial if a representative from each campus department to give a report throughout the year as the agenda permits.

TRUSTEE OPEN FORUM:

ACCT

- Trustee Mehaffie reminded the board of the upcoming ACCT Annual Leadership Congress, which will take place in New York City beginning October 24th. President Larson and Chairman Milligan will be giving a presentation on Guided Pathways at the conference.

OACC

- Trustee Dubbs reminded the board of the Ohio Department of Higher Education’s Annual Trustee Conference, which will take place in Columbus on November 15th.

Trustee Comments

- Trustee Dubbs attended the Darke County State of the Nation luncheon on September 21st and was impressed with how Congressman Warren Davidson has grown as a state

representative in the past year.


- Trustee Bensman mentioned that Crown Industries will soon be opening building north of their current location. Dr. Larson informed the board that Edison State is currently in the process of designing curriculum for forklift certification for Crown.
- Trustee Oda informed the board that the Piqua Public Library currently has a Randolph Freedpeople former slave exhibit on display through November 1st.

Celebrations

- Chairman Milligan stated that he had a great trip to South America with Dr. Larson to visit the Reformed University, based in Barranquilla, Colombia, in order to discuss possible partnerships between that institution and Edison State.

ADJOURNMENT: With no further business to come before the board, Chairman Milligan declared the meeting adjourned at 3:49 PM.

“The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22.”



Chairman



Board Secretary

