

Minutes of the regularly scheduled meeting of the board of trustees of Edison Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356 on December 16, 2015.

CALL TO ORDER: Chairman Darryl D. Mehaffie called the December meeting of the Board of Trustees to order at 2:30 PM.

ROLL CALL: Present: Tamara Baird Ganley, Marvella Fletcher, Gary V. Heitmeyer, Robinson W. Joslin, Darryl D. Mehaffie, Thomas P. Milligan and Tony Wendeln

Absent: Philip E. Dubbs, Mark T. Hamler,

PLEDGE OF ALLEGIANCE: Trustee Baird Ganley led the group in the pledge of allegiance.

INTRODUCTIONS: Chad A. Beanblossom, Scott M. Burnam, Naomi R. Louis, Shirley R. Moore, Holly M. Olivieri, John W. Shishoff, Gwen A. Stevenson and Mona R. Walters, all ECC administrators; Dr. Paul R. Heintz, ECC faculty member; Dr. Doreen M. Larson, ECC President; Heather M. Lanham, Secretary to the Board.

Ms. Gwen Stevenson, Dean of Nursing and Health Sciences, introduced new employee Holly Olivieri, Director of the Child Development Center. The Trustees welcomed Ms. Olivieri and thanked her for joining the meeting.

CONFLICT OF INTEREST REVIEW: Chairman Mehaffie asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

APPROVAL OF CONSENT AGENDA: Chairman Mehaffie presented the following consent agenda item for approval:

- A. Approval of November 18, 2015 Board Meeting Minutes
- B. Resolution FY 2016-02 – Acknowledgement of Dr. Patricia T. Ross’s Many Years of Service to Edison State Community College
- C. Board Action 2015 121615 – Approval of 2016 Board Meeting Schedule
- D. Board Action 2015 121615 – Authorization to Upgrade Security Cameras
- E. Board Action 2015 121615 – Authorization to Install Additional Electronic Locks

Chairman Mehaffie requested that consent agenda item B, Resolution Fy 2016-02 – Acknowledgement of Dr. Patricia T. Ross’s Many Years of Service to Edison State Community College, be removed from the consent agenda in order to be further discussed.

With no additional corrections, additions, or deletions to the consent agenda, Trustee Fletcher moved, seconded by Trustee Joslin, for approval of the consent agenda minus the removed item.

On roll call vote with Trustees Fletcher, Joslin, Baird Ganley, Heitmeyer, Mehaffie, Milligan and Wendeln voting aye, the Chairman declared the motion carried.

RESOLUTION FY 2016-02 – ACKNOWLEDGEMENT OF DR. PATRICIA T. ROSS’S MANY YEARS OF SERVICE TO ESCC Chairman Mehaffie commended the many years of service that Dr. Ross devoted to Edison State Community College, its students and staff. He wished her well upon her retirement.

With no additional corrections, additions, or deletions to Resolution FY 2016-02 – Acknowledgement of Dr. Patricia T. Ross’s Many Years of Service to Edison State Community College, Trustee Milligan moved, seconded by Trustee Wendeln, for approval of the resolution.

On roll call vote with Trustees Milligan, Wendeln, Baird Ganley, Fletcher, Joslin, Heitmeyer, and Mehaffie, voting aye, the Chairman declared the motion carried.

TRUSTEE  
COMMITTEE  
REPORTS:

Finance/Audit Committee Report:

Trustee Wendelen, Chairman of the Finance and Audit Committee, reported:

- The budget report ending November 30, 2015 relays the changes in assets and financial activity for the first five months of FY 2016, and was reported in relation to the forecasted 2016 budget.
- According to the Changes in Net Assets report, the projected annual forecast is minus \$183,000, which is actually \$92,000 better than this time last month. One reason for the pick-up is, in looking at expenses, there are certain items that are falling below trends, and have ended up costing less.
- A budget deficit of approximately \$400,000 is still forecasted. This number is anticipated to be lower, as we are only five months into the fiscal year.

ACADEMIC  
SENATE UPDATE:

With no further discussion, Chairman Mehaffie declared that the budget reports be filed for audit.

DARKE COUNTY  
CENTER UPDATE:

Dr. Paul Heintz, Academic Senate President, informed the Trustees that faculty survived fall semester and grades have now been submitted. There have apparently been no hiccups. Faculty are now on holiday break and are prepping for spring semester.

Mr. Chad Beanblossom, Dean of the Darke County Center, reported that the biggest project currently underway is the program development for the AG program. A feasibility study is now being conducted. The local high school student population of those participating in AG programs were surveyed, which resulted in many responses. The students were asked if they were in favor of a college-level AG program. The numbers came back with 90% of the students surveyed in favor of an AG program in Darke county. They were asked if they would participate if Edison had an AG program. 65% said yes. The only county surveyed at this point was Darke county, so there is more opportunity in the three county area. A feasibility survey has been sent out to the business and industry side, as well as AG educators. The Darke County Center is working with the Darke County Chamber Of Commerce, and will also be working with local farmers. Darke County is the number two agricultural producing county in the state of Ohio. The Darke County Center hopes to offer an Associates of Science in Agriculture degree.

Chairman Mehaffie informed the Board that Mr. Beanblossom has done very well in installing new furniture at the Darke County Center, as well as a ping pong table for the students. Mr. Beanblossom stated that the student lounge is always full of students, and invited the trustees to come out and see how everything turned out.

OVERVIEW OF  
OBR LOW  
ENROLLMENT  
TRACKING &  
REPORTING:

Dr. Larson explained that Edison has a very sophisticated method of tracking enrollment levels. Ms. Mona Walters, Dean of Institutional Planning and Effectiveness, has worked very hard to put this model together over the past few years. The Ohio Department of Higher Education is now requiring that each institution submit a report on how low enrollment is tracked and reported. The State is just now dipping their toes into how to tabulate this information. The College has been using its model successfully for the past several years.

Ms. Walters explained to the Trustees that each Ohio institution must submit a report outlining low enrollment tracking and reporting to the Ohio Department of Higher

Education's Chancellor's office by January 31, 2016. The data analysis for that report must be completed by January 1, 2016. Edison's report is 90% complete at this point, and will be finished well in advance of the January 1<sup>st</sup> deadline.

The Chancellor's office defines low enrollment that fall below 20% above the institutionally defined threshold. It is difficult to define the threshold. In 2006 Edison developed a model that allows us to review course by course and section by section. The College's courses are run based on this model, and defines its threshold based on this model.

As of today, according to this model, it appears as if the College will have 16 sections that will be included on this report. This is a very good number. The Trustees will receive the final report for approval at the January 27, 2016 Board meeting. If approved, the final report will be submitted to the Chancellor's office by January 31, 2016.

PRESIDENT'S  
REPORT:

Dr. Larson provided the Board of Trustees a mid-year update on her goals as President of Edison State Community College. She also supplied them with notes from the most recent President's Council meeting.

Dr. Larson gave the Trustees an update on Edison State Community College's request for Capital funds. 405 million dollars of Capital appropriations are distributed to Ohio higher education institutions. These appropriations are split 80/20 between the four-year and two-year institutions. Therefore, two-year institutions are working under a 90 million dollar appropriation, though the two-year institutions are working on trying to get more of this, as two-year institutions account for 40% of all Ohio enrollment. A list of priority projects is currently being developed by all two-year institutions, which will be sent to legislators in an attempt to get more funding. The good news is that even if Edison only receives the base amount of funding of 1.6 million dollars, the College will receive enough funding to cover its ongoing Capital needs involving, safety, security, infrastructure and classroom updates.

Dr. Larson informed the Trustees that she will be attending a meeting soon with Wright State President Dr. Hopkins to continue discussions on a dual admission program. Wright State has agreed to allow students from Edison State Community College to live on Wright State's campus if they so desire, and to participate in Wright State student activities. Dr. Larson stated that Mr. Scott Burnam, Vice President of Student Affairs, has been working hard on this initiative.

Dr. Larson took the opportunity to make a few special recognitions:

- Ms. Heather Lanham for her work to organize the holiday party and gifts for the Trustees.
- Ms. Julie Slattery for all of her hard work with the 2015 Holiday Evening, and congratulated her on being recognized by the Piqua Rotary as a High Powered Worker in the Community.
- Dr. Paul Heintz for the insightful comments he made while Ohio Department of Higher Education Chancellor John Carey was on campus on December 7<sup>th</sup>.
- Mr. Harold Hitchcock for being the driver for Dr. Larson and her husband Len in the Downtown Piqua Holiday Parade on December 5<sup>th</sup>.
- Mr. Chad Beanblossom for being appointed to the Garst Museum Board of Trustees.
- Student athlete Malik Thurman for being named OCCAC Player of the Week for the week of December 7<sup>th</sup>.
- Student Cole Honeyman for being accepted into the Ivy League school Cornell University.



TRUSTEE OPEN  
FORUM:

OACC/ACCT Update

- Chairman Mehaffie reminded the Trustees that the ACCT National Legislative Summit will take place in Washington D.C. February 8-11, 2016. Chairman Mehaffie, along with Trustees Fletcher and Joslin, as well as Dr. Larson will be attending. Chairman Mehaffie encouraged anyone else who wanted to attend to contact Heather Lanham to get registered. He also relayed that Dr. Larson is a member of the AACC Diversity Committee, which will be meeting in conjunction with the ACCT Diversity Committee during the conference.
- Dr. Larson reported that on December 8<sup>th</sup> she attended a joint meeting with Ohio trustees and presidents from two-year institutions in Columbus, sponsored by the OACC. The final numbers for SSI have been issued and Edison should see an increase of about 1.8% next year. The financials of OACC were reviewed, which are in the positive. The SSLI (Student Success Leadership Institute) was also discussed, which Edison has a team participating.

Trustee Comments

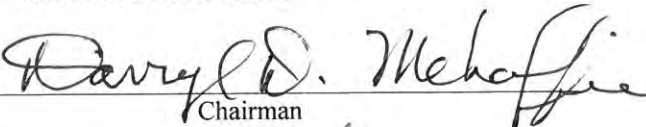
- Chairman Mehaffie informed the Trustees that the Foundation Board meeting will be held tomorrow, December 17<sup>th</sup>. Chairman Mehaffie and Vice Chairman Milligan are both unable to attend, so Trustee Joslin has graciously volunteered to attend in their absence.

Celebrations

- Trustee Joslin commented that he was very grateful that Edison has a sitting, active president at this holiday time.
- Chairman Mehaffie stated that he has never seen such a successful holiday dinner with the Board of Trustees and Foundation Board as the one that was held on the previous evening. 54 people attended the event and all enjoyed the festivities. Chairman Mehaffie stated that it was truly a success, and thanked Dr. Larson and Heather Lanham for all of their hard work.
- Dr. Larson celebrated the fact that in June of 2016, Chairman Mehaffie will be inducted into the Commodore's Club, which is a great honor. She congratulated Mr. Mehaffie for this accomplishment.
- Trustee Baird Ganley passed along praises from New Center 7 reporter Steve Baker. Mr. Baker has been very impressed by Dr. Larson so far, stating that she's very personable. He very much liked the fact that she included the students in the Downtown Piqua Holiday Parade, which took place December 5<sup>th</sup>.

ADJOURNMENT: With no further business to come before the board, Chairman Mehaffie declared the meeting adjourned at 3:20 PM.

"The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22."

  
Chairman

  
Board Secretary