

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at the Darke County Campus, 601 Wagner Ave., Greenville, OH 45331 on April 13, 2016.

CALL TO ORDER: Chairman Darryl D. Mehaffie called the April meeting of the Board of Trustees to order at 2:30 PM.

ROLL CALL: Present: Philip E. Dubbs, Marvella Fletcher, Mark T. Hamler, Gary V. Heitmeyer, Robinson W. Joslin, Darryl D. Mehaffie, Thomas P. Milligan

ABSENT: Tamara Baird Ganley; Tony Wendeln

PLEDGE OF ALLEGIANCE: Trustee Milligan led the group in the pledge of allegiance.

INTRODUCTIONS: Chad Beanblossom, Scott Burnam, Kim Horton, James Lehmkuhl, Ted Long, Naomi Louis, Shirley Moore, John W. Shishoff and Mona R. Walters, all ECC administrators; Dr. Paul Heintz, ECC faculty member; Dr. Doreen M. Larson, ECC President; Heather M. Lanham, Secretary to the Board.

CONFLICT OF INTEREST REVIEW: Chairman Mehaffie asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

APPROVAL OF CONSENT AGENDA: Chairman Mehaffie presented the following consent agenda item for approval:

- A. Approval of February 24, 2016 Board Meeting Minutes
- B. Board Action FY 2016 041316 – Approval of Rate Decrease for PM Preschool Program
- C. Board Action FY 2016 041316 – Approval of Faculty Promotion Recommendations
- D. Board Action FY 2016 041316 – Approval of ACCT Presentation Proposal: Career Counseling Best Practices: Small Steps, Big Results
- E. Board Action FY 2016 041316 – Approval of ACCT Presentation Proposal: Operationalizing Student Success Through Performance-Based Funding
- F. Resolution FY 2016-03 – In Recognition of Mr. Keith M. Hoying
- G. Resolution FY 2016-04 – In Recognition of Mr. John R. Winemiller

Chairman Mehaffie requested that items C, D and E be removed from the consent agenda for further discussion.

With no additional corrections, additions, or deletions to the consent agenda, Trustee Milligan moved, seconded by Trustee Hamler, for approval of the consent agenda minus the removed items.

On roll call vote with Trustees Milligan, Hamler, Dubbs, Fletcher, Heitmeyer, Joslin and Mehaffie voting aye, the Chairman declared the motion carried.

BOARD ACTION FY  
2016 041316 –  
APPROVAL OF  
FACULTY PROMOTION  
RECOMMENDATIONS

Dr. Larson informed the Trustees that the Faculty Promotions Committee met with her recently to go over the promotions process. The process includes evaluations by peers, as well as demonstration of a robust service to the community. Much criteria is evaluated. The committee made the following recommendations for faculty promotions:

- Ruth Barney promoted to Full Professor
- Terry Calvert promoted to Associate Professor
- Paul Heintz promoted to Full Professor
- Elisha Hicks promoted to Associate Professor
- Vickie Kirk promoted to Assistant Professor
- Steve Whiteman promoted to Full Professor

With no additional corrections, additions, or deletions to Board Action FY 2016 041316, Approval of Faculty Promotion Recommendations, Trustee Fletcher moved, seconded by Trustee Heitmeyer, for approval. On roll call vote with Trustees Fletcher, Heitmeyer, Dubbs, Hamler, Joslin, Mehaffie and Milligan voting aye, the Chairman declared the motion carried.

BOARD ACTIONS FY  
2016 041316 –  
APPROVAL OF ACCT  
PRESENTATION  
PROPOSALS:

Dr. Larson explained to the Trustees that the College has submitted two proposals to the Association of Community College Trustees as topics for presentations during the 2016 ACCT Leadership Congress, to be held in October. The College was contacted by Dr. Blondin, president of Clark State Community College, and asked to collaborate on a presentation entitled “Operationalizing Student Success through Performance-Based Funding.” The College is excited to join this presentation if it is accepted by ACCT.

Edison has also submitted a solo proposal entitled “Career Counseling Best Practices: Small Steps, Big Results,” at the suggestion of Chairman Mehaffie. Chancellor John Carey was very interested in Edison’s career counseling services, and Chairman Mehaffie feels such a presentation would be beneficial to share nationally. The College is waiting to hear back from ACCT as to whether or not one or both of the proposals are accepted.

With no additional corrections, additions, or deletions to Board Actions FY 2016 041316, Approval of ACCT Presentation Proposals: “Career Counseling Best Practices: Small Steps, Big Results,” and “Operationalizing Student Success Through Performance-Based Funding.” Trustee Joslin moved, seconded by Trustee Milligan, for approval of both items. On roll call vote with Trustees Joslin, Milligan, Fletcher, Dubbs, Hamler, Heitmeyer and Mehaffie, voting aye, the Chairman declared the motion carried.

TRUSTEE  
COMMITTEE  
REPORTS:

Finance/Audit Committee Report:

Board Treasurer and CFO John Shishoff reported on behalf of Trustee Wendeln, Chairman of the Finance and Audit Committee:

- The SB Ratio is stable and consistent with what it has been for the fiscal year.
- The College as of yet does not have hard numbers for College Credit Plus revenue from the state. The Department of Education should give the College 50% of the fall CC+ estimated revenue within a week, and will get information on the remaining 50% to the College, as well as the spring semester estimate, at a future date.
- The College has been at the break-even point since January.
- Expenses are being monitored closely and it is projected that the College should remain at the break-even point for the remainder of the fiscal year.

With no further discussion, Chairman Mehaffie declared that the budget reports be filed for audit.

FACULTY SENATE  
UPDATE:

Dr. Heintz, Academic Senate President, reported that spring semester is going very well so far, and that faculty are counting down the weeks to summer break. During the last Academic Senate meeting there were a number of committee vacancies that needed to be

filled. Of the eighteen vacancies, all were filled by volunteers. Volunteers to look at curriculum pertaining to the water stewards program were also recruited at this meeting.

Trustee Fletcher stated that she appreciates hearing updates on faculty initiatives. Dr. Heintz replied that he very much appreciates the opportunity to report to the board. Chairman Mehaffie asked that Dr. Heintz relay to faculty that the board is very pleased.

#### DARKE COUNTY CENTER UPDATE:

Mr. Chad Beanblossom, Dean of the Darke County Center, thanked the trustees for making the trip to the Darke County Campus for the board meeting today, and for participating in the tour of the Greenville Career Tech Center. Edison is in the final phase of developing an operating agreement for Edison students to use the Career Tech facilities. The Greenville City School Board will hopefully approve this partnership soon. This will allow for workforce training, as well as credit courses being taught at the Career Tech facilities. Trustee Fletcher commended both Mr. Beanblossom and Dr. Larson for their hard work in establishing this partnership with Greenville City Schools.

Mr. Beanblossom also reported that Carmen Hartzell has been hired as the curriculum consultant for the Ag program. The curriculum committee will be looking at the curriculum soon. The first Ag class is slated to be held at the DCC in the fall. Chairman Mehaffie thanked Mr. Beanblossom for doing a wonderful job in developing this program.

#### FOUNDATION REPORT:

Ms. Kim Horton, Vice President of Institutional Advancement, presented the board with an overview of the 2015 Holiday Evening Event, as well as the 2016 Charger 300 event. Both events are in the process of being analyzed to determine areas of improvement, as well as considerations for the future. She also discussed FY16 benchmarks.

##### 2015 Holiday Evening

- Steps toward increased revenue and event effectiveness for future affairs include:
  - Issuing a survey to participants
  - Strict regimen of event calendar
  - Maintaining contact with attendees
- Future considerations include:
  - Whether to continue beyond the year 2020
  - Should the venue be changed

##### 2016 Charger 300

- Future considerations include:
  - Whether to continue in the same format
  - Determine whether the Indian 300 is a viable threat to event success

##### FY16 Benchmarks

- Unique Donors = 525
- New Donors = 200
- Retained Donors = 75% (381)
- Scholarship Support = \$185,000
- Programmatic Support (Designated Support) = \$105,000
- Operations Support = \$25,000
- Endowed Scholarship Support = \$50,000
- Portfolio Growth = 12%

TRUSTEE OPEN FORUM:

OACC/ACCT Update

- Trustee Fletcher informed the board that she recently participated in a conference call for the ACCT Governance and Bylaws Committee, of which she is a member. They discussed the process for board self-evaluations. She will have more to report back to the board once she sees the completed product on the proposed format.
- Chairman Mehaffie informed the Trustees that the All-Ohio Academic Luncheon will take place on April 21<sup>st</sup> in Columbus. Two Edison students will be honored on the third team. Our state legislators are in the process of working on commendations for these students. Some should be in attendance at the luncheon.
- Chairman Mehaffie also encouraged his fellow board members to attend the 2016 ACCT Annual Congress, which will take place the week of October 3<sup>rd</sup>.

Trustee Comments

- Trustee Joslin stated that he liked the new format for board material distribution.
- Chairman Mehaffie reminded the board that Mr. Steve Baker will be receiving an honorary diploma from Edison State Community College during the commencement ceremony on May 13<sup>th</sup>. Mr. Mehaffie stated that when he informed Mr. Baker of this intent, Mr. Baker was very humbled and honored.
- Heather Lanham informed the Trustees that she would be mailing out commencement parking passes and instructions soon.
- Trustee Joslin commented that he would like to look into the liability coverage that the College carries on the trustees.

Celebrations

- Trustee Joslin congratulated Trustee Heitmeyer on the recent successful sale of his business.

MONITORING REPORT:

Ms. Mona Walters, Dean of Institutional Planning and Effectiveness, presented the board with an update to the monitoring report dealing with Core Theme II: Student Success and Completion. The report has not changed much from what was presented last year, so Ms. Walters took this opportunity to update the board on specific information from the state, presenting funding models so that the Trustees could understand the SSI model. A review of the SSI Funding Formula shows that Edison State continues to show strength in certificate completion. The overall change in SSI was an increase in 2.9% over FY 15.

PRESIDENT'S REPORT:

President Larson thanked the Trustees for approving the faculty promotions, stating that this will be celebrated during the April 25<sup>th</sup> All-College meeting. She invited the board members to this event.

Dr. Larson gave the Trustees an overview of the capital appropriations by fund. Edison State is slated to receive \$1,810,000 for projects to include IT Infrastructure upgrades, added security cameras, facility maintenance including HVAC and roofing upgrades and scheduled classroom upgrades. The College is awaiting final budget approval in March or April. Two and Four year institutions reached an agreement on projects and submitted a joint request. Community colleges received 26% of overall funds which equate to over \$10 million in new capital funds for Ohio community colleges.

President Larson also informed the Trustees that Charley Ryan will be inducted into the Sidney High School Hall of Honor on April 16<sup>th</sup>. Mr. Ryan is an Edison founding board member. Vice Chairman Tom Milligan will be introducing Mr. Ryan at this event.

Dr. Larson also relayed that Nathan Cole, Director of Student Life and Athletics, did a wonderful job in negotiating and Edison State Community College store on the College's website. It will be available soon for Edison employees to purchase Edison apparel at a discounted price. Employees will be encouraged to wear their apparel while they are out and about in the community.

Dr. Larson reminded the board that the College will be bestowing two honorary diplomas at this year's commencement ceremony. One degree will be given to keynote speaker Lt. Governor Mary Taylor. The other honorary degree will be given to community member and CBS new journalist Steve Baker.

Dr. Larson gave the following recognitions and appreciations:

- The faculty who are members of new employee hiring search committees.
- Dr. Paul Heintz for attending all of the board meetings and giving a report from the Academic Senate.

EXECUTIVE  
SESSION:

Chairman Mehaffie asked for a motion for the board to go into executive session for the purpose of discussing personnel issues.

Trustee Dubbs moved, seconded by Trustee Joslin, to go into executive session in compliance with the Ohio Revised Code. On roll call vote with all Trustees voting aye, the chairman declared the motion carried.

Chairman Mehaffie adjourned to an executive session at 3:57 PM for the purposes stated.

Trustees Hamler and Fletcher had to leave the meeting before the executive session commenced.

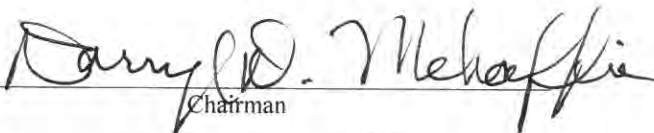
PUBLIC SESSION:

Chairman Mehaffie resumed the public session at 4:08 PM.

ADJOURNMENT:

With no further business to come before the board, Chairman Mehaffie declared the meeting adjourned at 4:10 PM.

"The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22."

  
Chairman

  
Board Secretary