

Minutes of the regularly scheduled meeting of the board of trustees of Edison Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356 on February 24, 2016.

CALL TO ORDER: Vice Chairman Thomas P. Milligan called the February meeting of the Board of Trustees to order at 2:30 PM.

ROLL CALL: Present: Tamara Baird Ganley, Philip E. Dubbs, Marvella Fletcher, Gary V. Heitmeyer, Robinson W. Joslin, Thomas P. Milligan and Tony Wendeln

ABSENT: Darryl D. Mehaffie, Mark T. Hamler

PLEDGE OF ALLEGIANCE: Trustee Baird Ganley led the group in the pledge of allegiance.

INTRODUCTIONS: Scott Burnam, Nathan Cole, James Lehmkuhl, Naomi Louis, Bruce McKenzie, Shirley Moore, John W. Shishoff, Gwen Stevenson, all ECC administrators; Dr. Paul Heintz, ECC faculty member; Dr. Doreen M. Larson, ECC President; Heather M. Lanham, Secretary to the Board; Malik Thurman, Men's Basketball player, Tim McMahon, Women's Basketball Coach, Brooke Dunlevy, Women's Basketball player and parents Kevin and Michelle Dunlevy.

Ms. Gwen Stevenson, Dean of Nursing and Health Sciences, introduced new employees Ms. Susan Barhorst, Academic Project Specialist for Nursing and Health Sciences, and Ms. Sharon McFadden, Director of the Physical Therapist Assistant Program. The Trustees welcomed each new employee and thanked them for joining the meeting.

SPECIAL RECOGNITIONS: President Larson presented framed photographs to two Edison athletes who recently achieved outstanding accomplishments in their respective sports. On February 10, 2016, Edison Women's Basketball player Brooke Dunlevy of Bradford scored her 1,000th career point during the Edison State Community College basketball game against Owens Community College. On February 17, 2016, Edison Men's Basketball player Malik Thurman of Dayton scored his 1,000th career point during the Edison State Community College basketball game against Cincinnati State and Technical Community College. Dr. Larson and the Board of Trustees extended their congratulations to both students.

PRESENTATION: Mr. Bruce McKenzie, Director of Marketing and Communications, gave the Trustees a preview of the new Edison State Community College logo. The new logo consists of three colors; blue, yellow and teal, as well as a stylized lower-case letter "e." Mr. McKenzie gave examples of how the logo can be displayed on letterhead, business cards, brochures, posters and signage, as well as how it will be used on the website. The new logo will be slowly integrated in campus marketing.

Mr. McKenzie also showed the Trustees a new marketing video featuring the Darke County Campus.

CONFLICT OF INTEREST REVIEW: Vice Chairman Milligan asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

APPROVAL OF CONSENT AGENDA: Vice Chairman Milligan presented the following consent agenda item for approval:

- A. Approval of January 27, 2016 Board Meeting Minutes
- B. Board Action FY 2016 022416 – Hiring of Personnel – Director of PTA Program

- Instructor – McFadden
C. Board Action FY 2016 022416 – Approval of Change of April 2016 Board Meeting Date

With no additional corrections, additions, or deletions to the consent agenda, Trustee Baird Ganley moved, seconded by Trustee Heitmeyer, for approval of the consent agenda.

On roll call vote with Trustees Baird Ganley, Heitmeyer, Dubbs, Fletcher, Joslin, Milligan and Wendeln voting aye, the Vice Chairman declared the motion carried.

TRUSTEE
COMMITTEE
REPORTS:

Finance/Audit Committee Report:

Trustee Wendelen, Chairman of the Finance and Audit Committee, reported:

- The budget report ending January 31, 2016 relays the changes in assets and financial activity for the first seven months of FY 2016, and was reported in relation to the forecasted 2016 budget.
- The viability score with GASB is at 0.4. Without GASB the viability score is at 3.6.
- The updated forecast is still at the break even mark. Very little has changed on the revenue side. Some adjustments were made to expenses based on projections for the next five months.
- The projected annual forecast is slightly positive at \$31,581.

Treasurer Updates:

CFO John Shishoff recognized Controller James Lehmkuhl for doing a great job going through the assumptions of the forecast.

FACULTY SENATE
UPDATE:

Dr. Heintz, Academic Senate President, reported that the faculty have had a few hands-on professional development training opportunities as of late. The faculty appreciated the format of these training sessions. Dr. Heintz also reported that House Bill 48 was briefly discussed at Faculty Senate. The College is waiting to find out what happens statewide in relation to this bill. Dr. Heintz also relayed that several faculty members have volunteered for the district science fair which will take place on campus on Saturday, February 27th. They are very excited to participate. During the most previous Academic Senate meeting, faculty from each division volunteered to participate on the Provost Search Committee.

MONITORING
REPORT:

On behalf of Ms. Mona Walters, Dean of Institutional Planning and Effectiveness:

Mr. Scott Burnam, Vice President of Student Affairs, reported on College End Goal Innovation and CQI: The College improves programs and services continuously through a systematic, ongoing process of strategic planning, assessment and review, guided by a “culture of evidence.”

- In FY15 60 key initiatives were identified.
- 29 initiatives were completed at 100%.
- In terms of accreditation, Edison is an AQIP school, currently in the first year of an eight year cycle.
- The College is required to have three AQIP action projects ongoing at any given time. The current projects should be completed halfway through 2017.

Mr. John Shishoff, Vice President of Administration and Finance, reported on College End Goal Organizational Efficiency and Effectiveness: Human, financial, physical, and technological resources are provided to ensure a high quality learning environment and an efficient organization.

- The most significant area of change is in the area of Human Resources. From November 2014 to November 2015, the College has reduced the number of faculty, staff, and administrators from 147 to 128, returning to the same levels of credit hours and staffing that we had in 2000.
- This change of -19 actually involved 44 people and resulted in a loss of 20 positions.
- These actions were taken in order to right-size the institution.

PRESIDENT'S REPORT:

Dr. Larson reported that she attended the Association of Community College Trustees (ACCT) National Leadership Summit (NLS) the week of February 8th with Trustee Joslin. While at the conference she attended the Governance and Bylaws Committee meeting on behalf of Trustee Fletcher, who is a member of that committee but was unable to attend. The Governance and Bylaws Committee is in the process of performing a comprehensive review of its bylaws. Dr. Larson is also a member of the American Association of Community Colleges (AACC) Diversity and Equity Committee. The AACC Diversity Committee met with the ACCT Diversity Committee while at the ACCT NLS Conference. Dr. Larson also informed the Trustees that, while at the conference, they were informed that the Higher Ed Act is under reauthorization, but will not be reauthorized during this time.

Dr. Larson also relayed that at the most recent OACC President's meeting, the presidents were given an overview of SSI funding. Edison's funding increased by 1.8% over last year. The Governor's higher education Mid-Biennial initiatives include promotion of 3+1 agreements between community colleges and 4-year colleges, selected permission for community colleges to provide Bachelor's degree programs, and official recognition of Western Governor's University (WGU) as an Ohio affiliate. The joint Higher Education Funding Commission continues to meet and discuss allotting more than 20% of the Ohio Higher Education Capital funds to Community Colleges. Also, under the leadership of Rep. Niraj Antani, members of the Ohio House signed a letter urging movement on the allocation of Capital funds for community colleges. The updated state budget information is not expected to be released until late March 2016. Updates on College Credit Plus include funds for summer enrollment and expansion of funds for home-schooled students.

Dr. Larson informed the Trustees that plans for the 2016 Holiday Evening are already underway. Mr. and Mrs. Ed Curry have agreed to chair the event. The musical entertainment is currently being sought. The fund-raising goal of the event is set at \$50,000. A recap of the 2015 event and 2016 update will be presented to the Board in April.

Dr. Larson also reminded the Board members that the Charger 300 athletic event will be held on March 17, 2016, and encouraged the Trustees to purchase tickets if they have not already done so.

Three leaders in the community, Mr. Ed Curry, Mrs. Ann Baird and Mr. Harry Faulkner, are currently assisting the College in raising funds to purchase a water feature in honor of past president, Dr. Kenneth Yowell. A mini-campaign is being organized to accomplish this.

Dr. Larson reported that Ms. Carmen Hartzell will be the consultant assisting with the Darke County Campus Ag Program.

Dr. Larson gave the following recognitions and appreciations:

- Thanks to Mona Walters for writing the successful Edison State interim report to HLC
- Thanks to Nate Cole and the men and women's Basketball teams at Edison state for hosting Armed Forces Night.
- Kudos to Marva Archibald, the faculty chair of the Diversity Committee.
- Special thanks to Kim Kiehl and Cathy Barrow – administrative assistants in Academic Affairs for keeping the “boat afloat” during the absence of a VP for Academic Affairs.

TRUSTEE OPEN FORUM:

OACC/ACCT Update

- Trustee Joslin reported that, while at the ACCT NLS Conference earlier this month, he attended a session led by leaders from Umpqua Community College in Oregon. The college experienced a devastating campus shooting in October of 2015. The College leaders gave an overview of some of what the campus experienced after the tragedy, which Trustee Joslin relayed to the Board. He found the session extremely informative and relevant.
- Vice Chairman Milligan reminded the Trustees that the 2016 ACCT Annual Congress will take place in New Orleans in October. Any Trustee wishing to attend should inform Heather Lanham.

Trustee Comments

- Trustee Milligan reminded his fellow board members that there is not a board meeting in the month of March. The April meeting will take place at the Darke County Campus on April 13th. A tour of the Greenville Career Tech Center will precede the meeting.
- Trustee Milligan also mentioned that the Employee Recognition Banquet will be held on March 4th and asked that any Trustees wishing to attend to send their RSVPs to Heather Lanham.

Celebrations

- The Board recognized Heather Lanham for being voted secretary of the Professional Board Staff Network (PBSN), a national organization.

Future Agenda Items

- Trustee Joslin inquired as to whether or not public input should be allowed before action is taken on consent agenda items. He would like for this to be a future agenda topic.

EXECUTIVE SESSION:

Vice Chairman Milligan asked for a motion for the board to go into executive session for the purpose of discussing security arrangements (public safety).

Trustee Fletcher moved, seconded by Trustee Dubbs, to go into executive session in compliance with the Ohio Revised Code. On roll call vote with all Trustees voting aye, the vice chairman declared the motion carried.

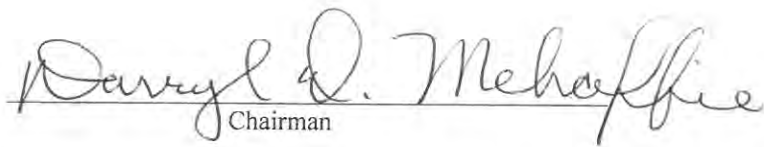
Vice Chairman Milligan adjourned to an executive session at 3:38 PM for the purposes stated.

PUBLIC SESSION:

Vice Chairman Milligan resumed the public session at 4:23 PM.

ADJOURNMENT: With no further business to come before the board, Vice Chairman Milligan declared the meeting adjourned at 4:25 PM.

“The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22.”


Chairman


Board Secretary

