

Minutes of the regularly scheduled meeting of the board of trustees of Edison Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356 on April 24, 2013.

CALL TO ORDER: Chairman James W. Thompson called the April meeting of the Board of Trustees to order at 3:16 PM.

ROLL CALL: Present: Marvella Fletcher, Kathleen Floyd, Christopher A. Grove, Robinson W. Joslin, Roger R. Luring, Darryl D. Mehaffie, Thomas P. Milligan, James W. Thompson, Tony Wendeln and Leadership Troy Intern Zachary Risner

PLEDGE OF ALLEGIANCE: Vice Chairman Mehaffie led the group in the pledge of allegiance.

INTRODUCTIONS: Sharon S. Brown, Scott M. Burnam, Linda M. Peltier, Dan R. Reke, Patricia T. Ross and Mona R. Walters, all ECC administrators; Dr. Cristobal O. Valdez, President; Heather M. Lanham, board secretary;

APPROVAL OF CONSENT AGENDA: Chairman Thompson presented the following consent agenda items for approval:

1. March 27, 2013 Board Meeting Minutes
2. Resolution FY 2013-15 - Tuition Fee Increase for FY 2013-2014
3. Resolution FY 2013-16 - Appointment of Full-Time Engineering Faculty Member
4. Resolution FY 2013-17 - Appointment of Full-Time Early Childhood Education Faculty Member
5. Resolution FY 2013-18 - Appointment of Full-Time Academic Coordinator of Clinical Education for the Physical Therapy Assistant Program Faculty Member
6. Resolution FY 2013-19 - Appointment of Full-Time Dean of Arts and Sciences
7. Resolution FY 2013-20 - Appointment of Full-Time Nursing Faculty Member

Trustee Mehaffie requested that Resolution FY 2013-15, Tuition Fee Increase For FY 2013-2014, be removed from the consent agenda.

With no other corrections, additions, or deletions to the consent agenda, Trustee Grove moved, seconded by Trustee Milligan, for approval of the consent agenda minus the removed item.

On roll call vote with Trustees Grove, Milligan, Fletcher, Floyd, Joslin, Luring, Mehaffie Thompson and Wendeln voting aye, the Chairman declared the motion carried.

RESOLUTION
FY 2013-15 –
TUITION FEE
INCREASE FOR
FY 2013-2014

Chairman Thompson asked for an explanation for the tuition fee increase.

- Dr. Valdez explained that this increase is in compliance with Governor Kasich's approval of a \$100.00 increase, which would be less than a 2.5% increase.
- Mr. Dan Reke, Vice President for Administration and Finance, informed the trustees that this increase would net roughly \$180,000 in revenue for the college, and that this amount will be factored into the budget to be presented to the board in May.
- Dr. Valdez relayed that Edison still remains very competitive when compared to other two-year institutions in Ohio, as many of them are also instituting an increase in tuition.
- Mr. Scott Burnam, Dean of Enrollment Services, stated that Edison continues to be the most affordable option for the vast majority of its students.
- The trustees agreed that a small increase in tuition annually is better than a large increase in the future.

Chairman Thompson asked for a motion to approve Resolution FY 2013-15, Tuition Fee Increase for FY 2013-2014.

Trustee Mehaffie moved, seconded by Trustee Joslin, for approval of Resolution FY 2013-15, Tuition Fee Increase for FY 2013-2014.

On roll call vote with Trustees Mehaffie, Joslin, Fletcher, Floyd, Grove, Luring, Thompson and Wendeln voting aye, the Chairman declared the motion carried.

BUDGET REPORT: As Chairman of the Finance and Audit Committee, Trustee Wendeln reported:

- The budget report ending March 31, 2013 relays the changes in assets and financial activity for the nine month period of July through March, 2013, and was reported in relation to the forecast for the final three months of the academic year.
- Revenue is down by approximately 1.3 million dollars, however, expenses have been reduced significantly. This will result in the college ending the year close to budget.
- Trustee Joslin asked for an explanation of the difference between restricted and unrestricted and net assets. Dan Reke explained that restricted expendable net assets represent funds from an outside entity that can only be used for a specific purpose. For the college, these funds go towards a capital campaign.

With no further discussion, Chairman Thompson declared that the budget reports be filed for audit.

**TRUSTEE
COMMITTEE
REPORTS:**

As a member of the Executive Committee, Trustee Milligan gave his fellow trustees an update on the annual presidential evaluation process.

- Three instruments will be used in the evaluation process; the annual evaluation developed by the board of trustees, the third party evaluation utilized by the college for all supervisors, and the president's own self-evaluation based on his annual institutional work plan.
- Each evaluation is to be completed by May 10th. The results will then be sent to the executive committee, which will then discuss the findings with Dr. Valdez prior to the May board meeting.
- The board will then complete a new contract for the president so that it is completed by the June 26th board meeting and the end of the fiscal year.

**PRESIDENT'S
REPORT:**

President Valdez reported that the budget team has been working hard on developing a balanced budget for the 2014 fiscal year. The budget will be brought to the board for approval at the May board meeting.

The campus recently had an active shooter training, conducted by a representative from the attorney general's office. The training was well attended by local high school administrators, as well as some Edison employees, including Ms. Linda Peltier, Vice President for Strategic Human Resources, and Ms. Heather Lanham, secretary to the Board of Trustees. President Valdez attended the first hour of the training session as well. The college is considering bringing the facilitator back for a more in depth training.

The president reported that today, April 24th, is Administrative Professionals Day, and an event is currently taking place on campus in the theater for the benefit of these employees. Dr. Valdez enjoyed distributing a gift to each classified staff member, in recognition of their hard work and dedication to the college throughout the year. Each classified staff member received the opportunity to have lunch at The Bridge restaurant in Sidney at the expense of the college.

President Valdez informed the trustees that he is currently in the process of seeking out the next location to facilitate a “Linking and Learning” board meeting. There are several options he is considering pursuing, including Abbott Labs in Tipp City, French Oil in Piqua and The Brethren’s Home Retirement Community in Greenville. The president asked the three new trustees for any recommendations that they might have for companies to pursue for this purpose in their respective counties.

Dr. Valdez also reminded the trustees of the upcoming commencement ceremony, which will take place on Friday, May 10th. He asked all trustees who are able to attend, and informed them that there will be a reception for all of the graduates and their families to be held immediately following the ceremony.

The President relayed to the trustees that the hiring process is ongoing for faculty members to replace those faculty members retiring in June. Several hires have already been made. Some of the new hires include existing Edison adjuncts.

TRUSTEE
REPORTS:

Vice Chair Mehaffie reminded the trustees that the 2013 ACCT Annual Congress will take place October 2nd – 5th in Seattle, Washington.

Trustee Mehaffie also relayed that the Academic All-Ohio luncheon, co-sponsored by the Ohio Association of Community Colleges, will be held at the Atrium in Columbus on April 25th. Edison has three students who have qualified for All-Ohio teams. Angela Beaver of Ansonia received the highest honors and was named recipient of the All-Ohio First Academic Team. Both Linda Hicks of Sidney, and Tiffany McCarel of Piqua have been named All-Ohio Third Academic Team recipients. Mr. Mehaffie stated that Honda Manufacturing of America has been a wonderful sponsor of this event, and has given funds to the OACC to sponsor the event for the next three years.

Trustee Mehaffie informed the board of two recent statewide appointments. Governor Kasich has just appointed John Carey from Shawnee State University as the new Chancellor of the Ohio Board of Regents. Dr. Richard Ross has also recently been appointed as the new superintendent of the Ohio Department of Education.

CELEBRATIONS:

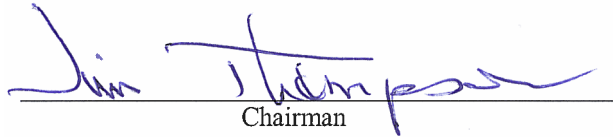
Trustee Mehaffie congratulated Ms. Linda Peltier on the recent birth of her third grandchild.

Chairman Thompson commended the college’s theater group, The Edison Players, on their recent performance of *The Merry Wives of Windsor*. Mr. Thompson enjoyed the performance so much that he saw it twice. Former Trustee Ms. Judith K. Hartman was a member of the cast. Ms. Sharon Brown, Senior Vice President for Academic Affairs, encouraged the trustees to attend future productions of The Edison Players, as they are an extremely talented group of individuals.

ADJOURNMENT:

With no further business to come before the board, Chairman Thompson declared the meeting adjourned at 3:54 PM.

"The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22."


Chairman


Board Secretary