

Minutes of the regularly scheduled meeting of the board of trustees of Edison Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356, on September 26, 2012.

CALL TO ORDER: Chairman Judith K. Hartman called the September meeting of the Board of Trustees to order at 3:11 PM.

ROLL CALL: Present: Edward W. Curry, Kathleen Floyd, Judith K. Hartman, J. Kathryn Lukey, Roger R. Luring, Darryl D. Mehaffie, Thomas P. Milligan, James W. Thompson, Tony Wendeln and Leadership Troy Intern Craig A. Jones

PLEDGE OF ALLEGIANCE: Vice Chairman Thompson led the group in the pledge of allegiance.

INTRODUCTIONS: Joseph T. Girolamo, Debbie A. Hirtzinger, Ryan C. Honeyman, Christopher K. Norman, Linda M. Peltier, Daniel R. Reke, Patricia T. Ross and Mona R. Walters, all ECC administrators; Dr. Cristobal O. Valdez, President of ECC; Heather M. Lanham, board secretary.

Dr. Valdez introduced one of Edison Community College's newest employees, Joe Girolamo, to the Trustees. Mr. Girolamo is the current Director of Workforce Development Sales and Outreach, which is a position that is shared jointly between ECC and the Upper Valley Career Center. Mr. Girolamo was welcomed by the Trustees, and proceeded to give them an overview of this newly modified position, as well as the collaboration with the UVCC, and his goals in serving both institutions going forward.

APPROVAL OF CONSENT AGENDA: Chairman Hartman presented the following consent agenda items for approval:

1. August 22, 2012 Board Meeting Minutes
2. Resolution 2013-07 – Adoption of the Public Posting of Information and Materials Policy

With no corrections, additions, or deletions to the consent agenda, Trustee Curry moved, seconded by Trustee Lukey, for approval of the consent agenda.

On roll call vote with Trustees Curry, Lukey, Floyd, Hartman, Luring, Mehaffie, Milligan, Thompson and Wendeln voting aye, the Chairman declared the motion carried.

BUDGET REPORT: As Chairman of the Finance and Audit Committee, Trustee Wendeln reported:

- The budget report ending August 31, 2012 relays the changes in assets and financial activity for the two month period of July and August, 2012, and was reported in relation to the forecast for the final ten months of the academic year.
- The projection at this point shows that the college will be approximately \$600,000 behind budget in student tuition and fees.
- The majority of that deficit will be made up from savings in other expense categories.
- The annual budget had originally projected a surplus of \$83,000, but after the past two months of forecasting, a deficit of \$60,000 is projected. At this point the college is predicted to be at the break-even point by the end of the academic year.

With no further discussion, Chairman Hartman declared that the budget reports be filed for audit.

PRESIDENT'S  
REPORT:

President Valdez reported to the Trustees that he, along with Mona Walters, Dean of Institutional Planning and Effectiveness, are in the process of updating the format for the monthly strategy map, which is presented monthly to the Board. The current strategy map lists all on-going initiatives that are currently in progress across campus. It is felt that the present format is too busy. Ms. Walters will be developing a more simplified, easier to read, document in order to better report the progress of each initiative.

Dr. Valdez also updated the Trustees on the continued collaborative initiatives between Edison Community College and the Upper Valley Career Center. The construction of a sidewalk between the two institutions has been completed, which was celebrated during a ribbon-cutting ceremony on September 12, 2012. A press release was sent to the media in order to announce this joint effort. Edison's Board of Trustees has also been invited to join the boards of both the UVCC and Piqua City Schools for dinner at some point in October. It is the intent for the joint boards to sit down collaboratively a few times a year in order to keep each other abreast of current projects and strengthen relationships.

Dr. Valdez relayed that Governor Kasich has charged all community colleges to work collaboratively with the next SSI budget. Each college is required to provide a budget proposal to the Governor's office by Thanksgiving of 2012. This initiative appears to be on schedule.

President Valdez announced that Edison employees are excited about the upcoming launch of the newly reorganized student services department, which will officially take place on October 1, 2012. Dr. Valdez believes that morale across campus has already been lifted as a result of this reorganization, due to the fact that employees were directly involved with how the reorganization process took place.

PRESENTATION:

Shirley Moore, Dean of Business and Workforce Development, and Patti Ross, Dean of Information Technology and Engineering, gave an overview of the recent campus visit of Rich Frederick, Executive Director of the Governor's Office of Workforce Transformation.

Ms. Moore explained to the Trustees that in the summer of 2011, representatives from all twenty-three Ohio community colleges came together with Governor Kasich in order to discuss both the desired skills that local business and industry would like to see incoming employees possess, and the programs offered at that time by community colleges. Since that initial meeting, regular meetings have been held. Governor Kasich created an "office of workforce transformation," promoting Rich Frederick as director. On September 18, 2012, with the assistance of Trustee Darryl Mehaffie, Mr. Frederick visited Edison's campus in order to tour the college's programs.

Ms. Ross relayed that it was important to invite key representatives from the college's campus, the community, and local businesses to join Edison in this presentation to Mr. Frederick, in order to show the director a regional vertical of how the college, community and business sectors all interconnect. These representatives included Edison faculty members, individuals from the Upper Valley Career Center, and representatives from Emerson Climate Technologies. The presenters felt that the right mix of individuals were represented in order to give Mr. Frederick a clear picture of the existing business and industry initiatives.

Dr. Valdez felt that Director Frederick was impressed to have all of these individuals present during his visit, and that it gave a very clear picture of how our initiatives are progressing, and what the end-results will look like. All involved believed that this was a very successful visit, and thanked Trustee Mehaffie for the roll he played in bringing Mr. Frederick to campus.

TRUSTEE  
REPORTS:

Trustee Mehaffie reported that the 2012 Association of Community College Trustees Annual Leadership Congress will be held October 10<sup>th</sup> through 13<sup>th</sup> in Boston, MA. He will be attending along with Trustees Curry and Thompson, as well as President Valdez and board

secretary Heather Lanham. Mr. Mehaffie indicated that he would not be able to fill his role as voting delegate during this year's ACCT Congress, as it will be necessary for him to leave the conference before its end.

Trustee Luring moved, seconded by Trustee Mehaffe, that Vice Chairman Thompson take Trustee Mehaffie's place as Edison Community College's voting delegate during the 2012 ACCT Annual Leadership Congress. With all Trustees voting aye, the motion passed unanimously.

Trustee Mehaffie also reminded his fellow trustees of the Ohio Board of Regents' Trustee meeting to be held November 13<sup>th</sup>, and the Ohio Association of Community Colleges' Fall Governor's meeting, which will be held November 16<sup>th</sup>.

Mr. Mehaffie relayed to the Board of Trustees that The Gates Foundation has been interested in Ohio's initiatives in promoting student success in recent years, and has requested that the OACC put together a proposal that would include some specific needs of Ohio community colleges. Based on this proposal, The Gates Foundation would potentially donate funding in order to achieve these initiatives. The proposal has been submitted by the OACC, and is currently under review. The OACC has not released to contents of the proposal.

OTHER TRUSTEE  
COMMENTS:

Trustee Luring informed the Board of Trustees that he has compiled a list of potential presidential annual goals that he would like to present to his fellow board members to review, and ultimately adopt.

Trustee Luring moved, seconded by Trustee Curry, that he present this list of potential presidential annual goals to the Board of Trustees Executive Committee for review at a later date. With all Trustees voting aye, the motion passed unanimously.

Trustee Luring also informed his fellow Trustees that there will be a CLE workshop on estate planning to be held on Edison's campus for attorneys in the tri-county area. There is no cost to the attorneys for this workshop, and it will be a good way to expose some of the local business leaders to the campus.

Chairman Hartman reminded the Trustees that Edison's annual Holiday Evening event will be held on December 7, 2012 and encouraged all to attend.

ADJOURNMENT:

With no further business to come before the board, Chairman Hartman declared the meeting adjourned at 3:59 PM.

"The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22."

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Chairman

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Board Secretary