Academic Alert! Form

Please use the form below to convey any student success concern(s) that you may have. Use the information box at the bottom to supply additional details, if necessary.

See any additional instructions provided, by clicking on the icon.

Date* ____________________________

Student Information

Name* ____________________________
Student ID* _______________________
Course* ___________________________

Class Concern(s) (Check all that apply)

☐ is not attending class regularly.
☐ is routinely late for class.
☐ is disruptive or rude in class.
☐ sleeps in class.
☐ is disrespectful in communication with instructor.
☐ neglects to finish and/or turn in assigned work.
☐ is routinely unprepared for class.
☐ requires study skills assistance.
☐ needs to participate more actively in class.
☐ needs to improve the quality of assignments.
☐ has low test scores.
☐ may be academically underprepared to be successful in this class.
☐ is not utilizing the services of the Learning Center as recommended.
☐ Other (Explain)

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Faculty Recommendation(s) (Check all that apply)

The student should:
☐ attend class.
☐ participate more actively in class.
☐ come prepared for class by doing _____ . (Explain)

☐ improve the quality of assignments turned in by doing _____ . (Explain)

☐ make an appointment with instructor to discuss success strategies.
☐ make use of Learning Center tutors.
☐ make appointment with faculty advisor to explore success strategies.
☐ make appointment with Career Services to clarify career goals.
☐ withdraw from class.
☐ Other (Explain)

Information

Faculty Information
Name* ____________________________
E-mail* ____________________________

What attempts have you made to communicate with the student about the concern(s)?

Has the student disclosed the presence of a physical, learning or mental disability and/or illness?
☐ Yes  ☐ No

I would like to be notified of any follow-up with the student.
☐ Yes  ☐ No

Return forms to Amber Selhorst via email at aselhorst@edisonohio.edu, via interdepartmental mail or in office 160.