

- ❖ All financial aid recipients are responsible for reading the Financial Aid Policy & Procedures Handbook posted on Edison State’s Financial Aid website. Financial aid recipients are also responsible for checking the “Addendums/What’s New” link on Edison State’s Financial Aid website for any updates to the Financial Aid Handbook.
- ❖ **IMPORTANT – Pay particular attention to and understand the following items in the Financial Aid Handbook:**
  - Bookstore Charging Policy: How do I buy books with my aid?
  - Drop/Withdrawal Policy: How will dropping and/or withdrawing impact my aid?
  - Pell Life-Time Eligibility Limitation: How much Pell have I used and how much do I have left?
  - Satisfactory Academic Progress Policy: How does my academic outcomes impact my aid eligibility?
  - Federal Title IV Return of Funds Policy: What happens when I withdraw from all classes?
- ❖ **Edison State’s main mode of communication is the Edison State e-mail account.** Student postal addresses will be used for students who do not have an Edison State e-mail address on file. There may be communication sent to the postal address even if the student has an Edison State email account. It is the student’s responsibility to check both his/her Edison State e-mail account and postal mail frequently.
- ❖ Students must pursue and officially declare a two-year degree or a one-year certificate to be considered for federal financial aid. This can be done in the Student Services Office or with and advisor. Not all programs have been approved as qualifying for federal financial aid. Programs that are not federal aid eligible are identified in the course catalog.
- ❖ Students may only draw financial aid from one institution of higher education for a specific term or semester.
- ❖ **Priority Deadline:** If a student fails to submit documents by the Financial Aid priority deadline, he or she may need to use personal funds to meet the registration payment-due date. The priority deadlines are as follows:

	Summer 2023	Fall 2023	Spring 2024
<b>FAFSA Submission</b>	April 3, 2023	April 3, 2023	September 4, 2023
<b>Verification and Loan Document Submission</b>	April 17, 2023	April 17, 2023	September 18, 2023

- ❖ Pell Lock occurs on a particular date. Generally, whatever a student’s enrollment is on that date will be used in the recalculation of their Pell Grant award. Be sure to read the Pell Lock Policy for a clear understanding, especially if you drop a late start class after Pell has disbursed.

Summer 2023 Lock	Fall 2023 Lock		Spring 2024 Lock	
6/21/2023	9/12/2023	11/7/2023	1/30/2024	4/2/2024

- ❖ Students must complete a Loan Request form or a Student Worker Renewal Request form each financial aid year and all other requirements before eligibility can be determined for the respective programs.
- ❖ Students must inform the Office of Financial Aid of any financial aid received, such as alternative education loans, scholarships, WIA benefits, employer reimbursements, etc.
- ❖ **FINAL DEADLINES:** 2023-2024 Financial aid documents must be submitted 60 days before the end of Edison State’s 2023-2024 award year or 60 days before the end of the last 2023-2024 semester attended, whichever comes first. Failure to submit financial aid documents by the deadline may prevent awarding of aid. If you are unable to submit verification documents within the required deadline, please see a financial aid counselor for guidance.