

**RESOLUTION FY 2012-26**

Appointment of Vice President of Institutional Development

WHEREAS, there is a vacancy for a Vice President of Institutional Development,  
and

WHEREAS, after conducting a search process, the administration recommends that Christopher K. Norman, who holds a Bachelor of Science, be hired to fill this vacancy, with specification that Mr. Norman will complete his Masters Degree.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Edison Community College that an employment contract be offered to Christopher K. Norman as Vice President of Institutional Development effective June 18, 2012, at an annual salary of \$79,200. Prorated salary for the period beginning June 18, 2012, and ending June 30, 2012, is \$3,034.48 and is based upon an annual salary of \$79,200.

## RECOMMENDATION FOR STAFF APPOINTMENT

Date: June 6, 2012

Name: Christopher K. Norman

Address: 812 Joshua Clay Drive  
Rocky Mount, NC 27803

Present Position: Certified Fundraising Executive (CFRE)  
Consultant

Recommended Position Vice President of Institutional Development

Effective date/period June 18, 2012

Position on Salary Plan: Prorated salary for the period beginning June 18, 2012, and ending June 30, 2012, is \$3,034.48 and is based upon an annual salary of \$79,200.

### **BIOGRAPHIC DATA**

Education: Bachelor of Science, Interdisciplinary Studies  
Ohio Dominican University  
Columbus, OH

Experience: Vice President, Institutional Advancement  
North Carolina Wesleyan College  
Rocky Mount, NC July 2010 – January 2012

Director, The Wittenberg Fund  
Wittenberg University  
Springfield, OH June 2007 – July 2010

Principal Counsel  
QMA/Norman Associates  
Worthington, OH July 2002 – July 2007

Chief Development Officer  
Pontifical College Josephinum  
Columbus, OH May 2000 – July 2002

Recommended by President for Board Approval:

---

Cristobal O. Valdez, President

Date