

Minutes of the regularly scheduled meeting of the board of trustees of Edison Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356 on October 23, 2013.

CALL TO ORDER: Chairman James W. Thompson called the October meeting of the Board of Trustees to order at 2:33 PM.

ROLL CALL: Present: Christopher A. Grove, Robinson W. Joslin, Thomas P. Milligan, James W. Thompson, Tony Wendeln and Leadership Troy Intern Zachary Risner

Absent: Marvella Fletcher, Kathleen Floyd, Roger E. Luring, Darryl D. Mehaffie

PLEDGE OF ALLEGIANCE: Chairman Thompson led the group in the pledge of allegiance.

INTRODUCTIONS: Scott M. Burnam, Thomas L. Fryman, David Gansz, Kimberly K. Horton, Linda M. Peltier, Patricia T. Ross, John W. Shishoff, Gwen A. Stevenson and Mona R. Walters, all ECC administrators; Dr. Cristobal O. Valdez, President; Heather M. Lanham, board secretary

AUDIT PRESENTATION: Plante Moran auditors Robb Rose and Ashley Schade presented the 2013 audit report to the Board of Trustees.

- Plante Moran has completed their third year of a five year contract with Edison Community College.
- October 15, 2013 was the filing deadline to the state, which was met without any problems or issues. Edison was the first audit presented to the State of Ohio, a day ahead of schedule. At the time of the presentation to the Board, the auditors had already received the approval from the state. The auditors proclaimed that this was a testament to the college's new finance team, and to those in the business office who had been working very hard all along to prepare for the audit. The auditors thanked the finance group for their diligence.
- The audit was described as "relatively uneventful," and no major issues or concerns were discovered.
- The college was issued an "unmodified opinion" on the financial statements.
- Trustee Wendeln thanked the auditors for assisting the college in getting through the audit during a transitional period in the business office.

BUDGET REPORT: As Chairman of the Finance and Audit Committee, Trustee Wendeln reported:

- Due to the recent transitions in the business office and the recent annual audit, there is still no forecast for budget projections. The finance team is now caught up and is in the process of determining what kind of forecast plan to put together for the future.
- It has been determined that the college is ahead of where it was last year at this time. At the end of the 2012/2013 fiscal year, there was a surplus of just over \$17,000.
- From this point on, the net assets report will include the application of GASB-63.
- The finance team feels comfortable being three months into the fiscal year that good progress is being made. They are unable at this point to quantify how much over forecast the budget currently is, but they do know that it is above forecast.

With no further discussion, Chairman Thompson declared that the budget reports be filed for audit.

CONFLICT OF INTEREST REVIEW: Chairman Thompson asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted.

APPROVAL OF
CONSENT
AGENDA:

Chairman Thompson presented the following consent agenda items for approval:

1. September 25, 2013 Board Meeting Minutes
2. September 25, 2013 Work Session Minutes
3. Resolution FY 2014-04 – Adoption of Retiree Reemployment Policy
4. Resolution FY 2014-05 – Amendment to the Laboratory Fees Schedule – NUR 275S
5. Resolution FY 2014-06 – Adoption of Revised Policy Governance and Strategic Guide Document
6. Resolution FY 2014-07 – Adoption of Strategic Master Plan

Trustee Milligan requested that Resolution FY 2014-04, Adoption of Retiree Reemployment Policy, be removed from the consent agenda.

Trustee Joslin requested that Resolution FY 2014-06, Adoption of Revised Policy Governance and Strategic Guide, be removed from the consent agenda.

Trustee Thompson requested that Resolution FY 2014-07, Adoption of Strategic Master Plan, be removed from the consent agenda.

With no other corrections, additions, or deletions to the consent agenda, Trustee Grove moved, seconded by Trustee Milligan, for approval of the consent agenda minus the removed items.

On roll call vote with Trustees Grove, Milligan, Joslin, Thompson and Wendeln voting aye, the Chairman declared the motion carried.

RESOLUTION FY
2014-04 -
ADOPTION OF
RETIREE
REEMPLOYMENT
POLICY:

Chairman Milligan asserted that he is against rehiring employees who have retired.

Dr. Valdez explained that, due to changes in the state retirement system, there have been a few employees who have recently expressed an interest in the possibility of retiring and being rehired. There are aspects in their retirement plans that are changing, and there would be a negative effect if they did not take advantage and retire at this time. However, they are not yet ready to retire. The college would like to put a policy in place which would give them the fair opportunity to reapply. The policy is needed so that the college has guidelines in place for this process in accordance with the existing hiring process.

Linda Peltier, Vice President of Strategic Human Resources, stated that there has not been a policy specific to this issue in place previously. There was not a policy in place prohibiting the process. The policy which is before the board would not guarantee that the retiring employee would be rehired to the same position. It allows the retiring employee to reapply for the position from which they just retired. They would then go through the same process as any other individual applying for that same position. If the employee were to be hired back, they would start over with benefits, and their pay would be whatever pay level was stated when the position was posted.

Trustee Wendeln inquired as to how current practices with which the college engages would be changed by putting this policy in place. Ms. Peltier stated that in the past, the college informed employees that they could not retire and subsequently be rehired. This policy will now allow employees to apply again for the position from which they just retired. It does not guarantee that they will be rehired.

After further discussion, the Trustees agreed to vote on the resolution as it stood before the Board.

On roll call vote with Trustees Grove, Joslin, Thompson and Wendeln voting aye, and Trustee Milligan voting nay, the Chairman declared the motion carried.

RESOLUTION FY
2014-06 -
ADOPTION OF
REVISED POLICY
GOVERNANCE
AND STRATEGIC
GUIDE
DOCUMENT:

Trustee Joslin asked to have a few policies clarified before voting on the revised board policy governance and strategic guide. After receiving clarification, he was satisfied with the newly revised document.

On roll call vote with Trustees Joslin, Wendeln, Grove, Milligan and Thompson voting aye, the Chairman declared the motion carried.

RESOLUTION FY
2014-07 -
ADOPTION OF
STRATEGIC
MASTER PLAN

Trustee Thompson requested that Resolution FY 2014-07, Adoption of Strategic Master Plan, be removed from the consent agenda in order to give the trustees the opportunity to ask any questions that they might have.

Trustee Milligan stated that he very much liked the conciseness of this strategic plan. Trustee Thompson appreciated all of the hard work of those who developed the plan.

On roll call vote with Trustees Joslin, Milligan, Grove, Thompson and Wendeln voting aye, the Chairman declared the motion carried.

TRUSTEE
REOPORTS:

Trustee Milligan recommended that at the November meeting, Trustee Mehaffie give a more concise report on the recent 2013 ACCT Leadership Congress, which was attended by several of the Trustees and Edison representatives.

Dr. Patti Ross attended this year's Congress and stated that it was a wonderful conference. Dr. Ross was very grateful that Ken Monnier, Vice President of Engineering at Emerson Climate Technologies, joined the Edison representatives at the conference.

PRESIDENT'S
REPORT:

President Valdez gave a short presentation with Doug Riehle, Director of Physical Plant and Facilities, on the college's newly developed Facility Master Plan. A copy of the plan was distributed to each Trustee.

Mr. Riehle explained that the Facility Master Plan has been in the works for approximately the past three years, however, much work has been done over the past three months in order to finish the document. Dr. Valdez informed the Trustees that Ohio legislature has recently stated that each college should develop a facilities master plan, which initiated the need for the college to finalize their own plan.

As explained by Mr. Riehle and President Valdez, the plan deals mostly with restoration and renovation projects. Dr. Valdez went over some of the plan's main maintenance projects. Mr. Riehle discussed the upcoming parking lot expansion project.

Dr. Valdez also relayed that the Ohio Association of Community Colleges has recommended that each Ohio two-year institution develop a plan for a major build project in response to the upcoming Capital Bill. Edison Community College has decided to submit a plan to build a "Center for Innovation," which would be a center focusing on science, technology, engineering and math. The decision to focus on this type of project centers around the recent work that the college has been engaging in with local industry, career center and high schools. It was necessary to include this project in the Facility Master Plan.

Dr. Valdez brought this plan before the board in order to give them a chance to ask any pertinent questions, and to become familiar with the plan itself. The plan will be brought before the board for approval at a future meeting.

Dr. Valdez asked Scott Burnam, Vice President for Student Affairs, to explain the photograph of campus that is included on page five of the Facility Master Plan document. The photo depicts

an aerial view of the Piqua main campus. Mr. Burnam explained that the photo was taken in the fall of 2012 by Tom Hudson, former mayor of Piqua, and a current adjunct at Edison. Mr. Hudson also took an aerial photo of the corn maze at VanDemark Farm in Sidney, Ohio. The corn maze bears the design of Edison's 40th anniversary logo. Both photos will be enlarged and displayed on campus in the near future.

TRUSTEE
COMMENTS:

Chairman Thompson informed the Trustees that he will begin asking at each meeting if there are any items that any of the trustees would like to see on the agenda for the next month's meeting.

Trustee Joslin asked for a reminder of the November and December meeting dates. The November and December meetings fall on the third Wednesdays of the month, as opposed to the fourth Wednesdays of the month, due to the holidays. Trustee Joslin also asked his fellow trustees how they liked the new board meeting schedule. Everyone present liked the new schedule.

CELEBRATIONS:

Chairman Thompson thanked Troy Leadership intern Zachary Risner for the time he has spent with the Board the past year. The October meeting marked Mr. Risner's final meeting as part of his internship. The rest of the Trustees also thanked Mr. Risner and wished him well on his future endeavors. In appreciation, Mr. Thompson presented Mr. Risner with an Edison sweatshirt on behalf of the Board of Trustees. Mr. Risner thanked the trustees, and stated that it had been a great year participating on the Board.

Dr. Valdez stated that he had given presentations to two local service groups in the past two days. He believes that this is beneficial to the college, and gets the word out on the services that are provided and the initiatives the college is currently undertaking. He asked the trustees to let himself or Heather Lanham know of any other service groups or organizations that he may be able to present to in the future.

Dr. Valdez also informed the trustees he is in the process of developing monthly "President's Breakfasts." The intent is to either invite community organizations on campus once a month and provide a breakfast and presentation on current college initiatives, or to visit the organizations at their own facilities and bring breakfast to them.

EXECUTIVE
SESSION:

Chairman Thompson asked for a motion for the board to go into executive session for the purpose of discussing personnel and collective bargaining matters.

Trustee Grove moved, seconded by Trustee Wendeln to go into executive session in compliance with the Ohio Revised Code. On roll call vote with all Trustees voting aye, the chairman declared the motion carried.

Chairman Thompson adjourned to an executive session at 4:16 PM for the purposes stated.


PUBLIC SESSION:

Chairman Thompson resumed the public session of the work session at 4:41 PM.

ADJOURNMENT:

With no further business to come before the board, Chairman Thompson declared the meeting adjourned at 4:42 PM.

"The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22."


Chairman


Board Secretary