

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356 November 20, 2019.

CALL TO ORDER: Chair Tami Baird Ganley called the November meeting of the Board of Trustees to order at 2:32 PM.

ROLL CALL: Present: Tamara Baird Ganley, Philip E. Dubbs, Marvella Fletcher, Elizabeth S. Gutmann, Gary V. Heitmeyer, Darryl D. Mehaffie, Thomas P. Milligan and James C. Oda

Absent: Gary J. Bensman

PLEDGE OF ALLEGIANCE: Trustee Dubbs led the group in the pledge of allegiance.

INTRODUCTIONS: Chad A. Beanblossom, Jill E. Bobb, Jessica A. Chambers, James E. Lehmkuhl, Richard A. Hanes, Dr. Paul R. Heintz, Dr. Tracey A. Human, Bruce W. McKenzie, Linda M. Peltier, John W. Shishoff, Christopher D. Spradlin, Mona R. Walters, all ESCC administrators; Greg A. Clem, Marci L. Langenkamp, Dr. Sharon E. McFadden, all ESCC faculty members; Matthew L. Studebaker, ESCC student; Dr. Doreen M. Larson, President; Heather M. Lanham, Secretary to the Board

TRUSTEE RESPONSIBILITIES: Chair Baird Ganley asked Trustee Fletcher to read the College's mission statement and asked the trustees to review the commitment of the board.

Chair Baird Ganley asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

APPROVAL OF CONSENT AGENDA: Chair Baird Ganley presented the following consent agenda item for approval:

- A. Approval of September 25, 2019 Board Meeting Minutes
- B. Board Action FY 2020 112019 – Approval of Edison State Community College FY 2019 Efficiency Report and Efficiency Master Recommendation 2
- C. Board Action FY 2020 112019 – Approval of Revised Emergency Succession Plan
- D. Board Action FY 2020 112019 - Approval of the Edison State Community College FY 2021 – FY 2026 Capital Budget Submission

Trustee Milligan requested that Item D be removed from the consent agenda for further discussion.

With no additional corrections, additions, or deletions to the consent agenda, Trustee Mehaffie moved, seconded by Trustee Heitmeyer, for approval of the consent agenda minus the removed item.

On roll call vote with Trustees Mehaffie, Heitmeyer, Baird Ganley, Dubbs, Fletcher, Gutmann, Milligan and Oda voting aye, the Chair declared the motion carried.

APPROVAL OF THE ESCC FY21-FY26 CAPITAL Dr. Larson explained that 100 million dollars are divided by the state amongst the colleges. Edison State will probably receive between 1.7 and 1.8 million. The college's approach to utilizing capital funding is to use dollars every year in a rotating basis on facilities; on

BUDGET
SUBMISSION

important, larger items such as HVAC updates, parking lot repaving and classroom updates, so as to keep facilities up to date. The college does not defer most maintenance projects so that capital funding can be used on larger projects. Most maintenance is done in-house. The College did request an additional \$400,000 for safety and security; upgraded camera equipment and additional safety equipment. As part of a six-year plan, a need has been identified for a large gathering space. This has been included in the ask in order to make the board aware at this point, but it is not anticipated that we will receive funds now. The College is gathering quotes and exploring possibilities at this point.

PRESIDENT'S
REPORT:

On roll call vote with Trustees Milligan, Gutmann, Baird Ganley, Dubbs, Fletcher, Heitmeyer, Mehaffie and Oda voting aye, the Chair declared the motion carried.

President Larson relayed that, based on a suggestion from the Trustees, she has added a section dealing with strategic planning to her report to the board. She will use this section to keep the Trustees updated as to the status and progress of any strategic planning related issues.

Dr. Larson also updated the Trustees on current initiatives relating to personnel, enrollment, student success, facilities, the Edison State Foundation, workforce and the College's budget.

ACADEMIC
SENATE REPORT:

Mr. Greg Clem, Chair of the Academic Senate, reported:

- At the last meeting, Academic Senate discussed a redesign of the online readiness course.
- A group is working to make this course more automated and orientation-based.
- The next Academic Senate will take place on December 10th.

PRESENTATION:

Student Government President, Mr. Matthew Studebaker, gave the board an update on recent initiatives of the Student Government:

- In the early spring of 2019, the existing members of Student Government identified many issues that the group was experiencing, including:
 - Low membership
 - Poor recruitment
 - Students unaware of organization
 - Low attendance at senate sponsored events
 - Not much branding
 - Ignored Emails
- In late spring 2019, senate launched the following initiatives in the attempt to increase membership and student senate visibility, and to improve retention:
 - Increase campus visibility
 - Cohesive marketing strategy
 - Clear requests for students involvement through emails
 - Senate Constitution completely re-written
 - Triumvirate replaced presidency
 - Meeting agenda and meeting minutes implemented
 - Private Facebook group established.
- Mr. Studebaker also went over upcoming events, current membership stats, as well as the Student Senate's budget.
- Looking ahead, Student Senate intends to focus on a revamp of the new student orientation, and will poll the student body for ideas.

TRUSTEE
EDUCATION:

Provost Chris Spradlin introduced faculty members who presented on the Health Sciences Career Pathways.

Ms. Jill Bobb, Program Administrator of Nursing, and Ms. Marci Langenkamp, Nursing faculty member, gave the Trustees an overview of the Nursing Program:

- The program offers the RN Associate Degree.
- Students are able to sit for the licensing exam.
- Some students are LPN transitioning to RN.
- The trustees were given data on employment, retention and first time pass rates, as well as stats on salaries that students can expect.

Dr. Sharon McFadden, Director of the Physical Therapist Assistant Program, gave the Trustees an overview of the Physical Therapist Assistant Program:

- There are around 30 applications each year, and the program takes 20.
- The assessment uses a 100 point system and takes the top 20 applicants.
- Dr. McFadden gave stats on annual wages, current employment, annual openings, and the 10-year projected growth.

TRUSTEE
COMMITTEE
REPORTS:

Trustee Nominations/Awards Committee Report:

Trustee Nominations/Awards Committee Chair Heitmeyer reported:

- According to the Ohio Revised Code, it is necessary for the Board of Trustees to hold leadership elections each year.
- The Nominations and Awards Committee has been asked to make recommendations for nominations of leadership positions for next year.
- It is the recommendation of the Nominations and Awards Committee that Trustee Baird Ganley be considered to continue her role as Board Chair, and that Trustee Fletcher be considered to continue her role of Board Vice Chairman.
- Elections for the leadership positions will take place at the January 2020 meeting.

Finance/Audit Committee Report:

Finance Committee Chair Bensman reported:

- Trustee Bensman was unable to attend today's meeting, and therefore there was no committee report.

Treasurer Updates

CFO John Shishoff reported:

- The first financials of the fiscal year are strong.
- The SB6 scores are good.
- The College is better off in the projected forecast than this time next year
- A report is in the process of being created to report on the financial status of each campus. This should be ready to send out to Trustees by February.

With no further discussion, Chair Baird Ganley declared that the budget reports be filed for audit.

TRUSTEE OPEN
FORUM:

ACCT

- Trustee Mehaffie informed the Trustees that new officers were elected during the recent ACCT Annual Leadership Congress.
- Being in San Francisco for the Leadership Congress was interesting in witnessing their homeless population. It was very eye-opening.

- Trustee Mehaffie attended the coordinators meeting while at the Leadership Congress.
- ACCT failed to inform some members that their terms as coordinators had expired. We are currently working on getting Trustee Mehaffie reappointed.
- Dr. Larson and Trustee Milligan presented during the conference and had great attendance.
- Trustee Mehaffie also gave an overview of the Ohio Governor's Imagination Library initiative.

Celebrations

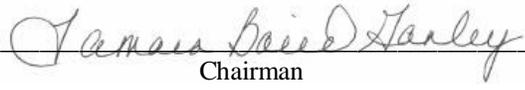
- Trustee Mehaffie stated that Trustee Milligan will be inducted as an Ohio Commodore this Friday, November 22nd. There will now be three commodores Edison State, including Dr. Larson and himself. Congratulations to Commodore-to-be Tom Milligan.
- Trustee Gutmann thanked Dr. Larson and Heather Lanham for the Holiday Dinner.
- Chair Baird Ganley thanked everyone for their time and effort today, and thanked Edison State employees for all of their hard work for such a successful year. She wished everyone well during the holiday season.
- Dr. Tony Human celebrated the fact that the Medical Assisting program had an evaluation last week and had only three minor comments on the almost 400 items.

OTHER BUSINESS: Several members of the board attended the Annual Trustees' Conference, held by the Ohio Department of Higher Education Chancellor Randy Gardner. Each reported on their experience.

- Trustee Mehaffie stated that he had never attended a Chancellor's conference as well organized or well attended as this conference had been.
- Trustee Gutmann gave an overview of her experience at the Governor's luncheon for new trustees, with an orientation afterwards. She also gave an overview of the Title IX session
- Trustee Milligan gave an overview of the session he attended on sustainability.
- Trustee Baird Ganley relayed what she learned at the session on mental health. The ODHE stressed that Trustees should have knowledge of what their colleges offer on their campuses in terms of mental health assistance. The ODHE also wanted to make sure trustees are well versed on House Bill 28.
- Trustee Dubbs commented on remarks made by Governor DeWine. The Governor stressed three priorities; pre-school education, wrap-around services and technical training. Dr. Dubbs commented that Edison State is on top of everything the Governor discussed on technical training. Improvements recommended by governor to all colleges included graduation time, increasing the retention of students and recruiting out-of-state students.

ADJOURNMENT: With no further business to come before the board, Chair Baird Ganley declared the meeting adjourned at 4:54 PM.

“The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22.”


Chairman


Board Secretary