

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356 September 25, 2019.

**CALL TO ORDER:** Chair Tami Baird Ganley called the September meeting of the Board of Trustees to order at 2:28 PM.

**ROLL CALL:** Present: Tamara Baird Ganley, Philip E. Dubbs, Gary J. Bensman, Marvella Fletcher, Elizabeth S. Gutmann, Gary V. Heitmeyer, Darryl D. Mehaffie, Thomas P. Milligan and James C. Oda

**PLEDGE OF ALLEGIANCE:** Trustee Oda led the group in the pledge of allegiance.

**INTRODUCTIONS:** Chad A. Beanblossom, Jessica A. Chambers, James E. Lehmkuhl, Richard A. Hanes, Dr. Tracey A. Human, Bruce Jamison, Linda M. Peltier, John W. Shishoff, Mona R. Walters, all ESCC administrators; Dr. Doreen M. Larson, President; Heather M. Lanham, Secretary to the Board

CEO Shishoff introduced Mr. Bruce Jamison, the newly hired Director of Campus Safety and Security.

**TRUSTEE RESPONSIBILITIES:** Chair Baird Ganley asked Trustee Heitmeyer to read the College's mission statement and asked the trustees to review the commitment of the board.

Chair Baird Ganley asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

**APPROVAL OF CONSENT AGENDA:** Chair Baird Ganley presented the following consent agenda item for approval:

- A. Approval of June 26, 2019 Board Meeting Minutes
- B. Board Action FY 2019 092519 – Approval Edison State Community College Credit Hour Policy
- C. Board Action FY 2019 092519 – Approval of 2020 Board Meeting Schedule

Chair Baird Ganley requested that Item C be removed from the consent agenda for further discussion.

With no additional corrections, additions, or deletions to the consent agenda, Trustee Dubbs moved, seconded by Trustee Bensman, for approval of the consent agenda minus the removed item.

On roll call vote with Trustees Dubbs, Bensman, Baird Ganley, Fletcher, Gutmann Heitmeyer, Mehaffie, Milligan and Oda voting aye, the Chair declared the motion carried.

**APPROVAL OF 2020 BOARD MEETING SCHEDULE:** Dr. Larson pointed out to the trustees that the January 2020 meeting date had been moved from January 29<sup>th</sup> to January 15<sup>th</sup> to accommodate the schedules of Dr. Larson and Chair Baird Ganley. This was a recent change, after it was sent to the trustees in the board materials the previous week. Also, Dr. Larson noted that the meeting time is being changed to 2:00pm from 2:30pm.

With no additional corrections, additions, or deletions, Trustee Heitmeyer moved, seconded by Trustee Bensman, for approval of consent agenda Item C, Approval of 2020 Board Meeting Schedule.

On roll call vote with Trustees Heitmeyer, Bensman, Baird Ganley, Dubbs, Fletcher, Gutmann, Mehaffie, Milligan and Oda voting aye, the Chair declared the motion carried.

**PRESIDENT'S  
REPORT:**

President Larson thanked the trustees for attending the ribbon-cutting ceremony for the newly opened Robinson Student Career Center, stating that she was very happy that the Chancellor of the Ohio Department of Higher Education attended and spoke at the ceremony as well. Dr. Larson said that the college will be forever grateful to Pat and Thom Robinson for their generous donation. Dr. Larson also acknowledged the hard work of both the facilities and IT staff of Edison State in getting the new addition up and running.

Dr. Larson also updated the Trustees on current initiatives relating to personnel, enrollment, student success, facilities, the Edison State Foundation, workforce and the College's budget.

**MONITORING  
REPORT:**

Ms. Mona Walters, Associate Provost, Institutional Planning, Effectiveness & Accreditation, previously distributed an update on Core Theme I: Valuing People, Planning Continuous Improvement, to the trustees in written format, and was available to them for any questions.

**TRUSTEE  
COMMITTEE  
REPORTS:**

**Trustee Self-Evaluation Committee Report:**

**Trustee Self-Evaluation Committee Chair Dubbs reported:**

- The annual self-evaluation of Edison State's Board of Trustees was completed in September, and the committee met last week to discuss the results.
- The scores overall were outstanding.
- There were no questions answered with "I strongly disagree."
- There was only one question answered "I disagree."
- The highest scores are in the category of Board/President Relationship
- One suggested change for the 2020 evaluation process is to change the NA answer option to "not applicable to me," and give it a zero-point value.
- Dr. Dubbs stated that the committee appreciated that the trustees utilized the feedback portion for each question more this year than in years past.
- Dr. Dubbs stated that the committee was very pleased with the results, and that they indicate that the board is on the right track.

**Finance/Audit Committee Report:**

**Finance Committee Chair Bensman reported:**

- There are no financial reports this month. Financials will be discussed at the November board meeting.

**Treasurer Updates**

**CFO John Shishoff reported:**

- The auditors have been on campus for the past few months and are now finished.
- The College anticipates receiving a clean audit report.

TRUSTEE OPEN  
FORUM:

ACCT

- Trustee Mehaffie reminded trustees that the Annual ACCT Leadership Congress will take place in October in San Francisco.
- Dr. Larson will be giving a presentation with Blackboard on enrollment at this year's Congress.

OACC

- Trustee Dubbs reminded the board members that the ODHE Trustee's Conference will take place at Columbus State on October 30<sup>th</sup>, with a reception and dinner with Governor DeWine taking place the evening before.

Trustee Comments

- Trustee Bensman stated that he spoke with a few students during the Robinson Student Career Center ribbon-cutting ceremony, asking them if there is anything that Edison State could be doing better for students. He was pleased to hear the students say that they could not think of anything, and that they are happy with the services provided.
- Trustee Bensman also complimented Rick Hanes and Julie Walters for the work that they put into the Charger Country nights, stating they do a great job of spreading the word.

Celebrations

- Chair Baird Ganley and Trustee Dubbs both congratulated the President's team for the success of the ribbon-cutting ceremony.
- Chair Baird Ganley thanked all of the trustees for supporting the ribbon-cutting ceremony.
- Trustee Mehaffie shared with the board that he had received an email from an attorney at Wright Patterson Air Force Base, stating that she would not be where she is today if it hadn't been for her time as a student at Edison State Community College. She went back to school in her mid-30's and the staff and faculty of Edison State made her feel welcomed.

ADJOURNMENT:

With no further business to come before the board, Chair Baird Ganley declared the meeting adjourned at 3:19 PM.

"The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22."

  
Chairman

  
Board Secretary