

Minutes of the regularly scheduled meeting of the board of trustees of Edison Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356 on May 25, 2016.

CALL TO ORDER: Chairman Darryl D. Mehaffie called the May meeting of the Board of Trustees to order at 2:41 PM.

ROLL CALL: Present: Tamara Baird Ganley, Philip E. Dubbs, Marvella Fletcher, Mark T. Hamler, Gary V. Heitmeyer, Darryl D. Mehaffie, Thomas P. Milligan and Tony Wendeln

PASSING OF TRUSTEE ROBINSON W. JOSLIN: Chairman Mehaffie informed the Board of Trustees and guests present that Trustee Robinson W. Joslin passed away unexpectedly on the morning of May 25, 2016 at his home in Sidney, Ohio. Mr. Mehaffie asked for a moment of silence to honor Mr. Joslin, who had been a member of the Board of Trustees since January of 2013. Trustee Joslin was a diligent member of the Board and was devoted to serving the students and staff of Edison Community College. He will truly be missed.

PLEDGE OF ALLEGIANCE: Trustee Hamler led the group in the pledge of allegiance.

INTRODUCTIONS: Todd E. Brittingham, Scott M. Burnam, Nathan J. Cole, James E. Lehmkuhl, Ted R. Long, Shirley R. Moore, John W. Shishoff, Mona R. Walters, all ECC administrators; Dr. Paul R. Heintz, ESCC faculty member; Mr. Ed Curry, Edison Foundation Board Member; Dr. Doreen M. Larson, ESCC President; Heather M. Lanham, Secretary to the Board.

Ms. Mona Walters, Dean of Institutional Planning and Effectiveness, introduced new employee Todd Brittingham, Director of Institutional Research. The Trustees welcomed Mr. Brittingham and thanked him for joining the meeting.

SPECIAL RECOGNITIONS: Dr. Larson recognized Mr. Nathan Cole, Director of Student Life and Athletics, for all that he has done to contribute to the success of Edison's athletics department. Dr. Larson indicated that many of Edison's athletes have received honors since Mr. Cole's hire in July of 2014, including three athletes who just recently received scholarships to four-year institutions.

Mr. Cole thanks Dr. Larson, and stated that Edison is acquiring top local athletes from the area high schools. He also commented that the new baseball field is the gem of the league. As a thank-you to the Board for their continued support, Mr. Cole passed out an Edison Charger cap to each Trustee.

FOUNDATION REPORT: Mr. Ed Curry, Foundation Board member, and former member of the Board of Trustees, introduced himself to the Trustees and audience as the 2016 chair of the annual Holiday Evening event. Mr. Curry and his wife Kay are chairing together this year. He officially invited the members of the Board to attend, and also asked them to be hosts for the night. He encouraged the Trustees to solicit donations from their home counties.

CONFLICT OF INTEREST REVIEW: Chairman Mehaffie asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

APPROVAL OF
CONSENT
AGENDA:

Chairman Mehaffie presented the following consent agenda item for approval:

- A. Approval of April 13, 2016 Board Meeting Minutes
- B. Board Action FY 2016 052516 – Hiring of Personnel – Business Faculty - Moore
- C. Board Action FY 2016 052516 – Hiring of Personnel – Provost – Spradlin
- D. Board Action FY 2016 052516 – Continuing Contracts for Full-Time Faculty Academic Year 2016-2017

With no additional corrections, additions, or deletions to the consent agenda, Trustee Milligan moved, seconded by Trustee Hamler, for approval of the consent agenda.

On roll call vote with Trustees Milligan, Hamler, Baird Ganley, Dubbs, Fletcher, Heitmeyer, Mehaffie and Wendeln voting aye, the Chairman declared the motion carried.

PRESENTATION;
COLLEGE
COMPLETION
PLAN:

Ms. Mona Walters, Dean of Institutional Planning and Effectiveness, gave the Trustees an overview of the College Completion Plan, which is required by the Ohio Department of Higher Education. Two years ago it was mandatory that all Ohio community colleges submit a college completion plan, and to update the plan in two years. The goals of this plan align with the College's Strategic Plan and will form the basis of the College Projects for the next year. The Board is asked to review the plan at this time. It will be brought back to the June meeting for approval before it is finally submitted to the state. If any of the Trustees have questions as they review the document, they can submit those to Heather Lanham and she will forward them to Mona Walters, who will be happy to answer.

PRESENTATION;
SATISFACTION
SURVEYS:

Ms. Mona Walters, Dean of Institutional Planning and Effectiveness, gave the Board an overview of the recently conducted Student Satisfaction Survey and Employee Satisfaction Survey.

Student Satisfaction Survey

- Overall student satisfaction of 23 services at the Piqua main campus is 92.97%.
- The lowest satisfaction rate recorded was 80.95%, which was the cafeteria.
- The highest satisfaction rate recorded was 100%, which was disability services.
- Overall student satisfaction of 12 services at the Darke County Campus is 97.89%.
- This is the highest rating the DCC has received since Ms. Walters began conducting the surveys. She congratulated Chad Beanblossom on his efforts contributing to these numbers.
- Student participation overall was a bit lower this year.

Employee Satisfaction Survey

- Overall employee satisfaction was 86%, which is an increase of 21 percentage points from last year.
- The survey asks both satisfaction rate and importance rate.
- The results are analyzed, and it is assessed how close the rates came to the target, how close they are to the previous year, and the trend.
- If there are items that require action, they are taken to the supervisors of the related departments.

TRUSTEE
COMMITTEE
REPORTS:

Finance/Audit Committee Report:

Trustee Wendeln, Chairman of the Finance and Audit Committee, reported:

- The viability score is currently at 3.6 without the GASB 64 impact.
- Student tuition and fees actual year end date is projected to be 7.5 million dollars. The College had budgeted 7.7 million and is therefore behind budget with this item.
- Expenses are coming in under budget.
- With two months to go, the College is still projecting a positive bottom line.

Treasurer Updates:

CFO John Shishoff informed the Trustees that the College is currently in the process of building the FY17 budget and hope to get it to the Board at the June meeting for approval.

FACULTY SENATE UPDATE:

Dr. Heintz, Academic Senate President, was absent from the meeting and therefore submitted the following written report, read by Dr. Larson:

All of the grades were submitted at the end of the semester with almost 100% being on time the Tuesday after graduation. Talking about graduation, from a faculty perspective, everything went smoothly and was a highly enjoyable conclusion to the academic year. On a personal note, I appreciate the opportunity, given to me by Dr. Larson and the Board of Trustees, to play such an important role during graduation. I will not forget the excitement of the students coming up on stage prior to me announcing them. Once again, thank you. Faculty are now getting ready for Summer Semester to start and are preparing for Fall.

DARKE COUNTY CENTER UPDATE:

Mr. Chad Beanblossom, Dean of the Darke County Center, was absent from the meeting. The following report was given on his behalf by Dr. Larson:

- A full-time faculty member will be added to the Darke County Campus. Current faculty member Beka Lindeman has volunteered for this position.
- A second full-time faculty position will be the faculty member instructing the new AG program. This position has just been posted.
- The Darke County Campus has its own College Credit Plus new student orientation. Dean Beanblossom is currently at this orientation.

MONITORING REPORT:

Ms. Mona Walters, Dean of Institutional Planning and Effectiveness, updated the Board on Core Theme III; Workforce Development, Growth and Partnerships:

- The College continues to offer internships.
- The Business and Industry center continues to offer training, and have increased the offerings for credit training.
- The Credit College Plus program has affected growth and partnerships this year. It has been a lot of hard work but has well been worth it, as Edison has a stellar program.

PRESIDENT'S REPORT:

Dr. Larson relayed to the Board that Mr. Christopher Spradlin will be an excellent addition to the campus as Edison's new provost. Mr. Spradlin was the top choice based upon the search committee interviews and the campus forum feedback. His strengths in collaborative planning, team building, and support of academic excellence match well with the aspirations of Edison State. The Board just passed a consent agenda item to approve his hire.

Dr. Larson also stated that Commencement, which took place on May 13th, went very well. She has received much positive feedback for how the ceremony was conducted this year. The ceremony went smoothly and was completed in 1.5 hours. Lt. Governor Mary Taylor was

surprised and pleased with her honorary degree. This was the first honorary degree she has received. Likewise, CBS news journalist Steve Baker was grateful for the honor. About 180 students participated in the ceremony. The College will graduate over 450 students this spring.

The President's Council Strategic Planning retreat was held at the Piqua Country Club on May 18th and 19th. Twenty participants from faculty, staff and administration were present. Projects and project teams were formed related to each End Goal. Six projects were developed, which were all already a part of the College Completion Plan. The defined projects, plans and teams will be presented to the Board at the June meeting.

Dr. Larson informed the Trustees that the College has reached agreement on Premiere contract language, and the contract has been signed. This new contract increases funding for College Nurse, Athletic Trainers, and funds Baseball Field renovations.

President Larson also informed the Trustees that she has been selected to serve on the OACC College Credit Plus President's Task Force. The charge of the Task Force is to put forth CCP standards for agreement by all Ohio community colleges.

Dr. Larson asked that the Trustees please keep September 9, 2016 free on their calendars for the official dedication ceremony of the campus atrium to past president Dr. Kenneth Yowell.

TRUSTEE OPEN
FORUM:

OACC/ACCT Update

- Chairman Mehaffie reminded the Trustees that the annual OACC Trustees' Conference will take place June 9th and 10th at Sinclair. He encouraged everyone to attend.
- Chairman Mehaffie also reminded the Trustees that the ACCT Annual Leadership Congress will be held the week of October 3rd. He asked that anyone interested in attending to please inform Heather Lanham.

Trustee Comments

- Trustee Dubbs asked that the Trustees be informed of the funeral arrangements for Trustee Joslin as soon as the information becomes available.
- Chairman Mehaffie extended his condolences to Trustee Heitmeyer for the recent passing of his father.
- Trustee Dubbs thanked Mona Walters for all of the information provided in her presentations, stating that this was one of the most informative meetings that he has attended thus far.

Celebrations

- Chairman Mehaffie wished Dr. Larson a happy birthday, stating that he was very happy she was celebrating with Edison and the Board of Trustees.
- Dr. Larson thanked the Board, stating that she is truly thrilled to be here.

EXECUTIVE
SESSION:

Chairman Mehaffie asked for a motion for the board to go into executive session for the purpose of discussing personnel issues.

Trustee Baird Ganley moved, seconded by Trustee Heitmeyer, to go into executive session in compliance with the Ohio Revised Code. On roll call vote with all Trustees voting aye, the chairman declared the motion carried.

Chairman Mehaffie adjourned to an executive session at 4:06 PM for the purposes stated.

PUBLIC SESSION: Chairman Mehaffie resumed the public session at 4:40 PM.

ADJOURNMENT: With no further business to come before the board, Chairman Mehaffie declared the meeting adjourned at 4:40 PM.

"The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22."


Chairman


Board Secretary