

Minutes of the regularly scheduled meeting of the board of trustees of Edison Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356 on January 27, 2016.

CALL TO ORDER: Chairman Darryl D. Mehaffie called the January meeting of the Board of Trustees to order at 2:30 PM.

ROLL CALL: Present: Tamara Baird Ganley, Philip E. Dubbs, Marvella Fletcher, Mark T. Hamler, Gary V. Heitmeyer, Robinson W. Joslin, Darryl D. Mehaffie, Thomas P. Milligan and Tony Wendeln

PLEDGE OF ALLEGIANCE: Trustee Hamler led the group in the pledge of allegiance.

INTRODUCTIONS: Chad Beanblossom, Scott Burnam, Kim Horton, James Lehmkuhl, Ted Long, Naomi Louis, Shirley Moore, John W. Shishoff, Gwen Stevenson, Mona R. Walters and Peggy Wiggins, all ECC administrators; Dr. Paul Heintz, ECC faculty member; Dr. Doreen M. Larson, ECC President; Heather M. Lanham, Secretary to the Board.

Mr. John Shishoff, Vice President of Administration and Finance, introduced new employee Mr. James Lehmkuhl, Controller. Ms. Peggy Wiggins, Director of Business and Industry, introduced new employee Kelly Pryfogle, Business and Industry Project Specialist. The Trustee welcomed each new employee and thanked them for joining the meeting.

SPECIAL RECOGNITIONS: On December 27, 2015, Edison's Piqua campus experienced a power outage which resulted in what was described as catastrophic data loss. The power outage affected many different aspects of campus life. Dr. Larson explained to the Trustees that, due to the hard work of certain Edison employees, the College was getting back to normal functionality. Some of the staff members even gave up their scheduled vacation days during the holidays, and others worked many extra hours in order to get the College systems back in order. Dr. Larson invited members of the facilities staff, IT staff and marketing staff to the board meeting so that the Trustees could see Edison's great team. These individuals included Director of Physical Plant and Facilities, Doug Riehle, as well as Maintenance Supervisor Harold Hitchcock; IT staff members Harry Lawhorn, Chuck Steele, Amy Crow, Cai Williamson, Eric Rhoades, Tony Spencer, Jason Evans and Jared Shimp; marketing staff members Bruce McKenzie, Amy Barr and Andrea Francis. Dr. Larson stated that this group of people is an example of how many people care about Edison.

Chairman Mehaffie thanked all of the employees for their hard work and extra efforts. He particularly thanked those who gave up their vacation time, stating that, as a former elementary school teacher, he understands how employees covet their vacation time. Mr. Mehaffie said he knows this demonstrates what good people work at Edison.

PRESENTATION: Dr. Larson gave the Trustees a presentation centered around the newly revised and approved Strategy Map for Edison State Community College. President's Council has worked to streamline the Strategy Map. The next task will be to work on the KPIs (Key Performance Indicators).

CONFLICT OF INTEREST REVIEW: Chairman Mehaffie asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

APPROVAL OF
CONSENT
AGENDA:

Chairman Mehaffie presented the following consent agenda item for approval:

- A. Approval of December 16, 2015 Board Business Meeting Minutes
- B. Board Action 2016 012716 – Approval of Yearly Board Meeting Schedule; Months in which the Board Meets
- C. Board Action 2016 012716 – Approval of Revised 2016 Board Meeting Schedule
- D. Board Action 2016 012716 – Approval of the Report on Low Enrollment Courses

With no additional corrections, additions, or deletions to the consent agenda, Trustee Joslin moved, seconded by Trustee Hamler, for approval of the consent agenda.

On roll call vote with Trustees Joslin, Hamler, Baird Ganley, Dubbs, Heitmeyer, Joslin, Mehaffie, Milligan and Wendeln voting aye, the Chairman declared the motion carried.

TRUSTEE
COMMITTEE
REPORTS:

Finance/Audit Committee Report:

Trustee Wendeln, Chairman of the Finance and Audit Committee, informed the Board that the program used to develop the monthly financial reports was damaged during the power outage. Therefore, there are no financial reports this month.

Treasurer Updates:

CFO John Shishoff gave the Trustees an update on the progress since the December 27th power outage:

- The College experienced a power phase disruption, which was followed by a power outage, which was followed by a power surge.
- The initial power phase disruption affected motors, pumps and HVAC fans.
- IT damage occurred during the power surge when the power was turned off and back on by DP&L.
- Most of the issues have been resolved at this point, but the College is still discovering new issues. It is anticipated that more issues will be discovered in the future.
- The IT staff has been working diligently; some coming in on their scheduled vacations, and some working 14 hours straight without a break.
- The IT staff has managed to reproduce the on-site back-up, and has begun working with the Upper Valley Career Center to establish an off-site data storage location.
- The College is requesting Capital funding for a new generator for AC units for the computer room and the computer closets around campus.

Foundation Board Committee:

Trustee Joslin attended the most recent Foundation Board meeting on behalf of Mehaffie and Milligan. Mr. Joslin reported that he enjoyed the experience and feels that it is always beneficial to improve the communication between the Foundation and Governing Boards.

FACULTY SENATE
UPDATE:

Dr. Heintz, Academic Senate President, reported that everything is going exceptionally well for the second week of the semester. He also stated that when the power outage occurred, faculty had all of the direct links that they needed to survive within a day and a half. Much of this occurred through informal communication, including the use of Facebook. According to Dr. Heintz, faculty experienced virtually no down-time, and he stated that he can't commend the IT staff enough for making that happen.

DARKE COUNTY
CENTER UPDATE:

Mr. Chad Beanblossom, Dean of the Darke County Center, reported that the Darke County Campus has a partnership with Greenville High School and their new Career Tech Educational center. GHS has a brand new manufacturing lab. DCC is in the process of developing a joint use agreement so that Edison will be able to use this space. The College will be able to do some customized training for individual businesses in the area, so that those being trained won't have to come to the Piqua campus. Edison will now also be offering many of the other adult programs that have been offered previously by Greenville City Schools, such as the welding program, STNA program, and some manufacturing programs. Another advantage of this partnership is that the Darke County Campus will also now be able to offer core credit courses in Greenville that they have not been able to offer previously.

Dr. Larson has approved Mr. Beanblossom to meet with a consultant to begin the curriculum development process for the AG program.

Chairman Mehaffie stated that the Darke County Commissioners are very excited about the AG program. Mr. Mehaffie and Dr. Larson will be meeting with the three commissioners soon.

PRESIDENT'S
REPORT:

Dr. Larson reported that, overall, credit hours are up by 2% and headcount is up by 4% at this time. College Credit Plus enrollments still account for the majority of the enrollment increases.

Dr. Larson also relayed that on January 26th the College received the ACT Career Preparedness Award. This award is based on a competition in several states for college and career readiness. Edison was selected as the most Career Ready community college in Ohio, based on retention, graduation rates and input from some of our local employees. Edison is now entered into a national competition. ACT felt that Edison has a strong application for the national award as well. They said Edison was head and shoulders above any other Ohio applications. Dr. Larson thanked Pam Gibellino, Director of Student Success, and Success Advisor Morgan Abney, who both accompanied her to the awards ceremony, as well as all of student services, for the contributions they made in order for the College to receive this award.

President Larson informed the Board that Edison State continues to partner with the city of Piqua to develop a Water Stewardship community service initiative. The College will host a roundtable workshop on January 25th in the morning to define and plan the first steps.

The College will celebrate the birthday of Thomas Alva Edison on February 11, 2016. There will be cake and refreshments at both mid-day and early evening for students, staff and of course, Board members!

Dr. Larson gave the following recognitions and appreciations:

- Sincere thanks again to IT and facilities for responding to the power outage crisis.
- Thanks to Dr. Heintz for leading projects and providing reports on academic affairs, equity issues, and other faculty business.
- Thanks to Stacy Bean, Christina Raterman and Becky Telford for diving deeply into our enrollment data and developing enrollment projects based upon that data analysis.
- Personal thanks to Sharon Farling for her patience in helping sort out her complex W-2 information and reporting.

TRUSTEE OPEN
FORUM:

OACC/ACCT Update

- Chairman Mehaffie reported that he the OACC Annual Trustee Convention will be

held June 9th and 10th at Sinclair Community College.

- Chairman Mehaffie also reported that the 2016 ACCT National Legislative Summit will be held the week of February 8th in Washington, DC. Trustee Joslin will attend along with President Larson. Dr. Larson will be representing Edison at a policy meeting, and will be joining ACCT at the Diversity Committee meeting, as she is a member of the AACC Diversity Committee, and the two entities will be meeting jointly.

Trustee Comments

- Trustee Fletcher asked if there is a plan for a celebration at the Darke County Campus to see the new furniture.
- Trustee Fletcher also stated that she would like to reward the IT staff for their hard work during the power outage with a pizza party. Dr. Larson and Mr. Mehaffie said they would look into it.

Celebrations

- Trustee Fletcher commended CFO Shishoff for the integral work the he and his team put into the power outage problem. Mr. Shishoff said that his team deserved all of the credit.

EXECUTIVE SESSION:

Chairman Mehaffie asked for a motion for the board to go into executive session for the purpose of discussing personnel issues.

Trustee Heitmeyer moved, seconded by Trustee Baird Ganley, to go into executive session in compliance with the Ohio Revised Code. On roll call vote with all Trustees voting aye, the chairman declared the motion carried.

Chairman Mehaffie adjourned to an executive session at 3:34 PM for the purposes stated.


PUBLIC SESSION:

Chairman Mehaffie resumed the public session at 4:04 PM.

ADJOURNMENT:

With no further business to come before the board, Chairman Mehaffie declared the meeting adjourned at 4:08 PM.

“The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22.”



Chairman



Board Secretary