

Minutes of the regularly scheduled meeting of the board of trustees of Edison Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356 on October 28, 2015.

CALL TO ORDER: Chairman Darryl D. Mehaffie called the October meeting of the Board of Trustees to order at 2:30 PM.

ROLL CALL: Present: Tamara Baird Ganley, Philip E. Dubbs, Marvella Fletcher, Mark T. Hamler, Robinson W. Joslin, Darryl D. Mehaffie and Thomas P. Milligan

Absent: Gary V. Heitmeyer, Tony Wendeln

PLEDGE OF ALLEGIANCE: Trustee Milligan led the group in the pledge of allegiance.

INTRODUCTIONS: Chad Beanblossom, Scott Burnam, Thomas L. Fryman, Bruce W. McKenzie, John W. Shishoff, Mona R. Walters, all ECC administrators; Dr. Paul Heintz, Stephen Marlowe, ECC faculty members; Rachel Carlisle, Jason Evans, Jared Shimp, Cassie Smith, all ECC Employees; Sandra Brasington, Governor Kasich's Western Ohio Regional Liaison, Dr. Doreen M. Larson, ECC President; Heather M. Lanham, Secretary to the Board.

Mr. Chad Beanblossom, Dean of the Darke County Center, introduced two new DCC employees; Ms. Cassie Smith, College Resource Specialist, and Ms. Rachel Carlisle, Enrollment Manager. Mr. John Shishoff, Vice President of Administration and Finance, introduced two new employees in his department; Mr. Jason Evans, IT Helpdesk Technician, and Mr. Jared Shimp, IT Client Services Technician. The Trustee welcomed each new employee and thanked them for joining the meeting.

PRESENTATION FROM GOVERNOR'S OFFICE: Ms. Sandra Brasington, Western Ohio Regional Liaison for the Office of Governor Kasich, presented Dr. Doreen Larson with recognitions on behalf of the Ohio House of Representatives, the Ohio Senate, including Senate President Faber, Senator Beagle and Senator Jones, as well as recognitions from Governor John Kasich and Lieutenant Governor Mary Taylor, for being named one of Ohio's fifty most powerful women by the Dayton Business Journal.

Ms. Brasington thanked Dr. Larson for the impact that she is currently making at Edison State Community College. She also thanked the Trustees for all that they do for the College. Dr. Larson thanked Ms. Brasington for the very much appreciated recognitions, remarking that the state will be amazed at what Edison will be able to accomplish

CONFLICT OF INTEREST REVIEW: Chairman Mehaffie asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

APPROVAL OF CONSENT AGENDA: Chairman Mehaffie presented the following consent agenda item for approval:

- A. Approval of September 23, 2015 Board Business Meeting Minutes
- B. Board Action – Approval of 5% Challenge Report
- C. Board Action – Approval of Western Ohio TV Consortium (WOTVC) Board Appointments

Chairman Mehaffie requested that consent agenda item C, Approval of Western Ohio TV Consortium (WOTVC) Board Appointments, be removed from the consent agenda in order to be further discussed.

With no additional corrections, additions, or deletions to the consent agenda, Trustee Fletcher moved, seconded by Trustee Milligan, for approval of the consent agenda minus the removed item.

On roll call vote with Trustees Fletcher, Milligan, Baird Ganley, Dubbs, Hamler, Joslin and Mehaffie voting aye, the Chairman declared the motion carried.

BOARD ACTION-
APPROVAL OF
WOTVC BOARD
APPOINTMENTS:

Chairman Mehaffie asked that Dr. Larson give a brief explanation of consent agenda item C. Dr. Larson explained that the Western Ohio TV Consortium is made of up five members, including Edison State Community College. The TV station is located on Edison's Piqua campus. According to the WOTVC bylaws, each member is allowed two members on the Board of Trustees. Action by Edison's board is required to make these appointments. Dr. Larson recommends that the board appoint Mr. Harry Lawhorn, Chief Information Officer, and Ms. Heather Lanham, Executive Assistant to the President, to the WOTVC board.

With no corrections, additions or deletions to Board Action Item C, Approval of Western Ohio TV Consortium (WOTVC) Board Appointments, Trustee Joslin moved, seconded by Trustee Baird Ganley, for approval of the consent agenda item.

On roll call vote with Trustees Joslin, Baird Ganley, Dubbs, Fletcher, Hamler, Mehaffie and Milligan voting aye, the Chairman declared the motion carried.

TRUSTEE
COMMITTEE
REPORTS:

Finance/Audit Committee Report:

In the absence of Chairman of the Finance and Audit Committee, Trustee Wendeln, CFO John Shishoff reported:

- The budget report ending September 30, 2015 relays the changes in assets and financial activity for the three months of FY 2016, and was reported in relation to the forecast for the last nine months of the academic year.
- As of right now, the forecast is the budget, as it is still too early in the fiscal year.
- The forecast will be updated at the November board meeting, as the data will reflect a more accurate picture at that time.
- The statement of net position is almost nine million dollars. At this same time last year it was just over nine million dollars.
- Cash remains strong. More cash has been invested now than at this same time last year.
- The Business and Industry department is starting this year much stronger than last year. Last year the net income was \$177,000. Right now it stands at \$64,163,000.

With no further discussion, Chairman Mehaffie declared that the budget reports be filed for audit.

FACULTY SENATE
UPDATE:

Chairman Mehaffie asked that Dr. Paul Heintz, Faculty Senate President, give an update to the board on any pertinent information.

Dr. Heintz reported that biggest contribution recently made was the increase of a faculty presence on the President's Council. There are now five faculty members, as well as one adjunct on Council, which is a significant increase. It's important to faculty to increase faculty representation, and is good for the general strategy of the college as well. This is very much a proactive council. Dr. Heintz also commented that significant changes have been made since Dr. Larson has been at the College, and he would like to continue to do so.

PRESIDENT'S
REPORT:

Dr. Larson gave the Trustees a summary of the ACCT 2015 Annual Leadership Conference. Edison State Community College was able to send the team of Darryl Mehaffie, Heather Lanham, and Doreen Larson to the ACCT Leadership Congress in San Diego. This was Dr. Larson's first time to attend the conference and found it to be an extremely valuable experience.

Dr. Larson also gave the Trustees a summary of the Bulldog Creative Services report. Bulldog Creative Services is a small marketing firm based in West Virginia that specializes in promoting community colleges and small private colleges and universities. They were contracted in August to conduct an outside review of the Edison State marketing budget and staffing.

Dr. Larson updated the Board on the President's recent and future activities. She attempts to maintain a balance between face, focus and funding.

- Convened the first meeting of the President's Council. The Council serves as the communication and coordination tool of the President. Council's current assignments are to finalize the Strategic Priorities and Measures, identify college-wide Strategic Projects, and coordinate solutions to issues and concerns. Council Committees include Marketing, Enrollment, Safety and Security, and Employee Development
- Preparing a request for 2016 Biennial Capital Bill.
- Elected Vice-Chair of the AACC Commission on Diversity, Equity and Inclusion.
- Attending AACC Board of Directors Fall retreat Nov. 10-13.
- Dr. Larson was recently named to the "Power 50" by the Dayton Business Journal. She stated that this was truly a reflection the College itself.

Dr. Larson also took the opportunity to relay to the Trustees some individuals she would like to recognize and show her appreciation:

- Congratulations to Heather Lanham for being elected Secretary to the National ACCT Professional Board Staff Network (PBSN).
- Congratulations to Chairman Darryl Mehaffie for receiving the Darke County Patron of the Arts Award.
- Congratulations to Chairman Darryl Mehaffie for receiving the Darke County Republican of the Year Award
- Congratulations to Steve Marlowe for having been named to the Northridge High School Hall of Fame for 2016.
- Appreciation to Professor William Loudermilk for simultaneously coordinating Peace Week activities while directing the college fall play, The Mousetrap.
- Appreciation to Doug Riehl and John Shishoff for coordinating a facilities master plan review and capital request.
- Appreciation to Vivian Blevins for coordinating the Veterans Recognition event.

TRUSTEE OPEN
FORUM:

OACC/ACCT Update

- Chairman Mehaffie reported that he, along with Trustee Milligan and President Larson, will be attending the annual Chancellor's Trustee Conference on November 5th.
- Chairman Mehaffie also reported that he attended the delegates' meetings at the 2015 ACCT Annual Congress, held in San Diego this month.

Celebrations

- Trustee Fletcher commented that Chairman Mehaffie was extremely instrumental in getting the funding for the restoration of the Greenville Memorial Hall. She thanked him for all of his hard work.
- Trustee Joslin informed the Board that Dr. Larson will be speaking to the Sidney Rotary on November 9th. He invited his fellow Trustees to attend.
- Trustee Joslin also congratulated Mr. Scott Burnam for the recent Dayton Daily News article, as well as Channel 7 story, which featured Mr. Burnam as an Uber driver.

EXECUTIVE
SESSION:

Chairman Mehaffie asked for a motion for the board to go into executive session for the purpose of discussing security arrangements and public safety.

Trustee Dubbs moved, seconded by Trustee Hamler, to go into executive session in compliance with the Ohio Revised Code. On roll call vote with all Trustees voting aye, the chairman declared the motion carried.

Chairman Mehaffie adjourned to an executive session at 3:19 PM for the purposes stated.


PUBLIC SESSION:

Chairman Mehaffie resumed the public session at 4:02 PM.

ADJOURNMENT:

With no further business to come before the board, Chairman Mehaffie declared the meeting adjourned at 4:02 PM.

"The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22."


Chairman


Board Secretary