

Minutes of the regularly scheduled meeting of the board of trustees of Edison Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356 on May 27, 2015.

CALL TO ORDER: Chairman Darryl D. Mehaffie called the May meeting of the Board of Trustees to order at 2:31 PM.

ROLL CALL: Present: Tamara Baird Ganley, Philip E. Dubbs, Marvella Fletcher, Mark T. Hamler, Gary V. Heitmeyer, Robinson W. Joslin, Darryl D. Mehaffie, and Tony Wendeln

Absent: Thomas P. Milligan

PLEDGE OF ALLEGIANCE: Trustee Joslin led the group in the pledge of allegiance.

INTRODUCTIONS: Scott M. Burnam, Chad A. Beanblossom, Thomas L. Fryman, Kimberly K. Horton, Patricia T. Ross, John W. Shishoff, Gwen Stevenson and Mona R. Walters, all ECC administrators; Jill E. Bobb and Dr. Paul Heintz, ECC faculty members; Dr. Karen E. Rafinski, ECC Interim President; Heather M. Lanham, Secretary to the Board;

Note: Dr. Doreen Larson attended via conference call.

TRUSTEE EDUCATION: Gwen Stevenson, Dean of Nursing and Health Sciences, and Jill Bobb, Assistant Professor of Nursing, gave the Trustees a demonstration of the human patient simulators that nursing students use for training purposes. The Trustees and guests took a tour of the classroom, lab and control room that the nursing students use to assess the simulators. They were also given a demonstration of how the simulators function, and how they mimic live patients.

CONFLICT OF INTEREST REVIEW: Chairman Mehaffie asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

EDISON FOUNDATION APPEAL: Kim Horton, Vice President of Institutional Advancement and Executive Director of the Foundation, appealed to the Governing Board to give support as they are able, as well as gave the Board of Trustees updates on some ongoing initiatives of the Foundation.

- Foundation Goals FY15:
  - Improve Foundation Board communications and effectiveness.
  - Improve campaign fundraising
  - Engage community/stakeholder partnerships through programming.
- Foundation Objectives FY15
  - Establish monthly communications to foundation board members
  - Build a comprehensive fundraising model to include Annual fund, Corporate and Foundation Relations and Major Giving.
  - Design and Implement a Capital Campaign/Major Giving Campaign.
  - Develop and Pilot a Student Philanthropy Program.
  - Expand Academy for Community Leadership through Fall Mini-Series.
- Foundation Benchmarks for FY15/FY16:
  - Unique Donors
  - New Donors
  - Scholarship Support
  - Programmatic Support
  - Operational Support

- Endowment Support (FY16)
- Donor Retention (FY16)
- Illuminate the Future Endowed Scholarship Fund
  - Over 60% of staff and faculty participated in contributing to this fund.
  - A goal was set at raising \$5000.00. Over \$12,000 has actually been raised.

Trustee Joslin asked that the Board of Trustees recognize that 60% of staff and faculty contributed to this fund, and to thank them for their commitment to the College.

Chairman Mehaffie encouraged his fellow Trustees to contribute to this fund in amount that they are comfortable contributing.

APPROVAL OF  
CONSENT  
AGENDA:

Chairman Mehaffie presented the following consent agenda item for approval:

- A. Approval of April 22, 2015 Board Meeting Minutes
- B. Board Action – College Ends Goals and Key Performance Indicators
- C. Board Action – Faculty and Staff Raises – FY16
- D. Board Action – Tuition/Fees FY16 Proposal
- E. Board Action – College Credit Plus Fees
- F. Board Action – 3358-6-01 through 3358-6-08 - Business Policies
- G. Board Action – 3358-8-01 through 3358-8-09 – Development and Planning & Effectiveness Section of Institutional Policy
- H. Board Action – Hiring of Personnel – Assistant Professor of Accounting and Business
- I. Board Action – Athletic Affiliation from Club Sports to NJCAA-Division II Play
- J. Board Action – Upgrade of Premier Field
- K. Board Action – Resurfacing of Main Driveway and Portions of Parking Lots
- L. Board Action – College Seal and Presidential Chain of Office

Trustee Joslin requested that consent agenda item D, Tuition/Fees FY16 Proposal, be removed from the consent agenda in order to be further discussed.

Dr. Rafinski explained that consent agenda item E, College Credit Plus Fees, requires more information and research before it is passed by the Board of Trustees. It's not quite ready for Board approval. Chairman Mehaffie recommended that consent agenda item E, College Credit Plus Fees, be pulled from the consent agenda. It will be brought before the Board again for approval at a later date.

With no additional corrections, additions, or deletions to the consent agenda, Trustee Fletcher moved, seconded by Trustee Baird Ganley, for approval of the consent agenda minus the removed items.

On roll call vote with Trustees Fletcher, Baird Ganley, Dubbs, Hamler, Heitmeyer, Joslin, Mehaffie, and Wendeln voting aye, the Chairman declared the motion carried.

TUITION/FEEES  
FY16 PROPOSAL:

Trustee Joslin felt it was important that the Board understood that this motion will establish fees for FY16 and FY17 at the FY16 level.

Dr. Rafinski explained that it is fairly typical for the Ohio legislature to do a biennial authorization of funding for all state colleges and universities. When the legislature does the two-year biennium, they will address the increase each of the years will receive. They state this in policy. It is anticipated that the senate will allow a \$100.00 maximum increase the first year. Colleges and universities will then be unable to increase in the second year.

With no corrections, additions or deletions to Board Action Item – Tuition/Fees FY16 Proposal, Trustee Fletcher moved, seconded by Trustee Wendeln, for approval of the consent agenda item.

On roll call vote with Trustees Fletcher, Wendeln, Baird Ganley, Dubbs, Hamler, Heitmeyer, Joslin and Mehaffie voting aye, the Chairman declared the motion carried.

TRUSTEE  
COMMITTEE  
REPORTS:

Finance/Audit Committee Report:

As Chairman of the Finance and Audit Committee, Trustee Wendeln reported:

- The budget report ending April 30, 2015 relays the changes in assets and financial activity for the first ten months of FY 2015, and was reported in relation to the forecast for the final two months of the academic year.
- The forecasted composite score is still forecasted to be 3.6 at the end of June, which is still in a good range.
- There is an increase in projected revenue from B&I.
- Spending in April was lower than anticipated due to a conscious effort across campus to spend less.
- The projected annual forecast for June 30, 2015 is currently at a surplus of \$114,000.

With no further discussion, Chairman Mehaffie declared that the budget reports be filed for audit.

PRESIDENT'S  
REPORT:

Interim President Rafinski reported that the Reduction-In-Force (RIF) executed over the past several months has resulted in a savings of approximately \$800,000; additional cuts in non-personnel bring the total changes to about \$1.25 million. This process used was under advice directly from the Attorney General's higher education office. The College will draft an RIF policy and procedure for Board approval in the near future.

Dr. Rafinski also reported some upcoming changes that will be implemented by the Ohio Association of Community Colleges (OACC). Mr. Jack Hershey, President of the OACC, has now shared plans of expanding the office over time, and the result will probably be a severe adjustment in dues for the organization. This dues increase is expected to be acted on at the spring conference in Cleveland on June 11-12<sup>th</sup>.

Dr. Rafinski reiterated to the Board the Ohio Senate's 5% challenge to all colleges and universities. That is, reducing costs to students by 5%. OACC's messaging around the budget is the following: Community Colleges accept this challenge, and have many ways of showing the Senate how these institutions save costs. For example, College Credit Plus shows a direct savings of 25% to parents; a reduction in credits for an associate degree. Most degrees are up to 68 credits, requiring a student to take an additional term to finish. (Edison's average is 63 credits.) Secondly, community colleges are this state's affordable option and should therefore be rewarded for that affordability instead of rewarding high-cost options. Community colleges have 40% of the students, yet receive 23% of the budget. The Senate is expected to be completed with their work in the second week of June, when it will be forwarded to the conference committee, and on for the Governor's signature. The results will probably not be known by Edison's June Board of Trustees meeting.

Dr. Rafinski informed the Trustees that the College is prepared to present a balanced budget to the Board at the June meeting. The next few weeks will be spent making adjustments to some of

the budget details in order to place the College in good shape for the year ahead. Enrollment presents the greatest concern as projections of comparable enrollment data from same date last year are currently running below expectations.

Dr. Rafinski relayed that she will be presenting a final report to the Board of Trustees in June. She and Dr. Larson will continue to work together to ensure a smooth transition between now and July 1<sup>st</sup>, Dr. Larson's first day on campus.

Dr. Rafinski also informed the Trustees of the recent health benefits changes. Edison has about 150 benefit eligible employees. The College will be changing from Anthem to Medical Mutual of Ohio beginning July 1, 2015. Recently Edison's insurance committee met with a new insurance broker, Horan, to go over their proposals for insurance costs and changes for the upcoming FY16. As a result, Edison received a 0.5% reduction in health insurance premiums. Edison will also see a 14% reduction in dental insurance premiums. Horan went out for a very competitive bid process with several insurance carriers for Edison to get these outstanding rates. To get these quotes Edison will be changing insurance carriers with both health and dental. The new carriers will be Medical Mutual of Ohio for health and Superior Dental Care for dental. The College has been with Anthem for many years and Dental Care Plus for a few, however neither one could match, or come close, to what these new carriers came in with. In addition Edison will now be offering an additional health plan option for employees. This plan is considered a high deductible health plan with a Health Savings Account attached to it. This will allow employees more options that best fit their needs.

#### TRUSTEE OPEN FORUM:

##### OACC/ACCT Update

- Chairman Mehaffie reminded the Trustees that the 2015 OACC Annual Conference will take place on June 11<sup>th</sup> and 12<sup>th</sup>. It will be held at Cuyahoga Community College in Cleveland. Chairman Mehaffie will be attending along with Trustee Fletcher and Dr. Rafinski.

##### Trustee Comments

- Chairman Mehaffie reminded the Trustees that there will be no Board meeting in the months of July and August. The Annual Board Retreat will be held on August 26, 2015 from 9:00 AM – 3:00 PM. The location has not yet been determined.
- Trustee Fletcher commended the marketing department for the TV commercial that has been running featuring attending summer semester at Edison. She also commended the benefits committee for negotiating the new benefits package.
- Trustee Fletcher also thanked Dr. Larson for her presentation she gave to campus on May 11<sup>th</sup>.
- Chairman Mehaffie asked that Dr. Rafinski give the Trustees an explanation of the new presidential medallion. Dr. Rafinski displayed the medallion to the Board and explained that it includes the names of the four past presidents, as well as the name of Dr. Larson. It features the College seal, and states Edison's official name, Edison State Community College.
- Chairman Mehaffie mentioned that he would like to see the work "State" return to the college name. He would like to work on this in the future with Dr. Larson.

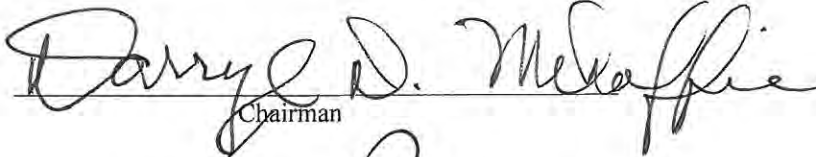
##### Celebrations

- Trustee Wendeln pointed out that a picture of Chairman Mehaffie appears on page 11 of the *ACCT Advisor* Spring 2015 issue.
- Trustee Joslin informed the Board that there was a very nice article printed in the

Sidney Daily News featuring Dr. Patti Ross's very adventurous son, Alex Ross. Ross, along with two friends, is currently on a two-month canoe trip down the Mississippi River to the Gulf of Mexico.

ADJOURNMENT: With no further business to come before the board, Chairman Mehaffie declared the meeting adjourned at 3:56 PM.

"The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22."

  
Chairman

  
Board Secretary