

Minutes of the regularly scheduled meeting of the board of trustees of Edison Community College, State of Ohio, held at Stillwater Technologies, Inc., 1040 South Dorset Road, Troy, OH 45373, on November 28, 2012.

CALL TO ORDER: Chairman Judith K. Hartman called the November meeting of the Board of Trustees to order at 3:42 PM.

ROLL CALL: Present: Edward W. Curry, Kathleen Floyd, Judith K. Hartman, Roger R. Luring, Darryl D. Mehaffie, Thomas P. Milligan, James W. Thompson, Tony Wendeln and Leadership Troy Intern Zachary Risner

Absent: J. Kathryn Lukey

PLEDGE OF ALLEGIANCE: Vice Chairman Thompson led the group in the pledge of allegiance.

INTRODUCTIONS: Sharon S. Brown, David Gansz, Debbie A. Hirtzinger, Ryan C. Honeyman, Christopher K. Norman, Linda M. Peltier, Mona R. Walters, all ECC administrators; Dr. Cristobal O. Valdez, President of ECC; Heather M. Lanham, board secretary.

Dr. Valdez introduced Zachary Risner as the Board of Trustees' newest intern from the Leadership Troy program. Mr. Risner is an employee of One Call Now located in Troy, Ohio, and will sit as an intern on Edison's Board for a term of one year.

APPROVAL OF CONSENT AGENDA: Chairman Hartman presented the following consent agenda items for approval:

1. October 24, 2012 Board Meeting Minutes
2. Resolution 2013-09 – Appointment of Director of Physical Therapy Assistant Program/Associate Professor

With no corrections, additions, or deletions to the consent agenda, Trustee Mehaffie moved, seconded by Trustee Luring, for approval of the consent agenda.

On roll call vote with Trustees Mehaffie, Luring, Curry, Floyd, Hartman, Milligan, Thompson and Wendeln voting aye, the Chairman declared the motion carried.

LINKING & LEARNING: Dr. Valdez welcomed Mr. Bill Lukens, Chairman and CEO of Stillwater Technologies, Inc. located in Troy, OH, and thanked him and his associates at Stillwater Technologies for their hospitality in hosting Edison Community College's off-campus November Board meeting. The purpose of this type of meeting is to interact with local businesses in the three-county area in order to gauge their current workforce needs, as well as understand their perceptions of Edison.

Mr. Lukens had previously been given the following questions to consider, which relate to issues that the Board is interested in addressing:

1. What do you currently see as the most common barriers to filling the employment needs in your industry as related to technical education training?
2. What are the needs and trends you see impacting your industry?
3. What can Edison Community College do to remove the barriers and address the needs and trends you have indicated?

In answering the questions, Mr. Lukens indicated that educating both students and the populace in the offerings of manufacturing is the key. Mr. Lukens thanked President Valdez and the Trustees for the opportunity to share his perspective. He indicated that the industrial community would be more than willing to provide any input requested by the college in the future.

BUDGET REPORT: As Chairman of the Finance and Audit Committee, Trustee Wendeln reported:

- The budget report ending October 31, 2012 relays the changes in assets and financial activity for the four month period of July through October, 2012, and was reported in relation to the forecast for the final eight months of the academic year.
- The projection at this point shows that the college will be slightly below budget, due mostly to enrollment. The business office is working diligently to forecast spring semester so as to predict activity between now and the end of the fiscal year in June.

Trustee Curry commended the auditors from Plante Moran for the fine audit report that was presented to the Trustees during the general work session, and thanked them for their hard work. Trustee Wendeln reported that the college was issued an “unqualified opinion” for the fiscal year 2012 audit, which is quite positive.

With no further discussion, Chairman Hartman declared that the budget reports be filed for audit.

FOUNDATION REPORT:

Chris Norman, Vice President of Institutional Advancement, presented the quarterly Foundation report to the Trustees, and relayed current initiatives of the department.

- Information cards are being distributed to the community, relaying personal stories of students who have benefited from aid from the Edison Fund.
- Ten thousand mailings will soon go out to donors.
- The short term solution to fill the void of the Director of Grants Management position is to focus mainly on significant grants, and to train Edison staff members to begin writing grants on their own.
- The Holiday Evening planning is going well, and the revenue is expected to be slightly higher than last year. Around 300 attendees are expected at the event on December 7<sup>th</sup>.
- A new portal has been added to Edison’s website which will allow potential donors to donate directly online. Many other updates are planned for the website.
- Protocol is currently being developed in order to better manage social media. This will include creating training for staff members.
- New adds are being run on Time Warner. Some adds will include an interactive bar which runs across the bottom of the screen.

PRESIDENT’S REPORT:

President Valdez reported to the Trustees that he attended Edison’s Annual Scholarship Recognition dinner on November 8<sup>th</sup> and had a very enjoyable time. He received valuable feedback from some of the donors in attendance. Dr. Valdez also attended the 2012 Volleyball Banquet on November 27<sup>th</sup>, and reported to the Trustees that it went very well. He ended his report by inviting the Trustees to Edison’s Annual Employee Holiday Luncheon, which will take place on December 14<sup>th</sup>.

PRESENTATION:

The presentation which was to have been given by Dr. Ronald Abrams, President of The Ohio Association of Community Colleges, was moved to the general work session which preceded the Board of Trustees meeting in order to accommodate Dr. Abrams’s schedule.

TRUSTEE  
REPORTS:

Trustee Mehaffie reported that the OACC Governing Board meeting will be held on December 14<sup>th</sup> in Columbus.

Trustee Mehaffie also reported that Governor Kasich is in the process of appointing members to the Cyber Security Education and Economic Development Council, and has specifically requested a representative from a community college. Mr. Mehaffie will be assisting the governor in determining who this appointee should be. Mr. Mehaffie also reported on recent Senate appointments. Dr. Valdez informed the Trustees that Vice President Chris Norman is now serving as Edison's representative on the OACC Government Relations Board.

CELEBRATIONS:

Dr. Valdez presented Trustees Ed Curry and Jim Thompson with a framed certificate of accomplishment from Senator Bill Beagle's office. Senator Beagle sent the certificates in recognition of Mr. Curry and Mr. Thompson both receiving the OACC 2012 Richard N. Adams Educational Leadership Award.

Dr. Valdez celebrated the fact that the Trustees approved the hire of Larry Joel Bair as the Director of Physical Therapy Assistant Program/Assistant Professor.

Trustee Curry reiterated that the joint meeting between the Boards of Trustees from Edison Community College, the Piqua City School district and the Upper Valley Career Center, which took place October 29, 2012, went very well.

Chairman Hartman congratulated Trustee Luring on his appointment to the Shelby County Public Defender's Office. Ms. Hartman also thanked Mr. Luring for the successful CLE seminar which was held on Edison's campus and spearheaded by Trustee Luring, with the help of Chris Norman and Julie Slattery.

ADJOURNMENT:

With no further business to come before the board, Chairman Hartman declared the meeting adjourned at 5:11 PM.

"The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22."

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Chairman

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Board Secretary