

CURRICULAR APPROVAL PROCESS

PURPOSE

This curricular approval process establishes:

- clear institutional accountability
- maintains efficiency in existing workflows and
- integrates the Board's review and approval prior to submission to the Ohio Department of Higher Education and the Higher Learning Commission.

Scope

This policy applies to the creation of new and modifications of academic programs, curricula, courses, general education requirements, and degree programs.

POLICY STATEMENT

In accordance with Ohio Revised Code 3345.457 the process for review and approval of academic programs, curricula, courses, general education requirements, and degree programs includes:

- (1) Faculty and departmental review
- (2) Curriculum committee review and recommendations to the Provost
 - a. If needed, Academic Senate reviews General Education outcomes with suggestions to the Provost
- (3) Provost review and recommendation to the President
- (4) President's review and recommendation to the Board of Trustees
- (5) Board of Trustees review and approval

Upon the Board of Trustees' approval, the following will occur, if necessary:

- (1) Ohio Department of Higher Education submission or Higher Learning Commission submission and
- (2) College Catalog update and implementation

PERSONS AFFECTED

All Edison State Community College Faculty, Academic Senate, the Curriculum Committee, and the Provost's Office.