

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356, June 25, 2025.

CALL TO ORDER: Chair Tyeis L. Baker-Baumann called the June meeting of the Board of Trustees to order at 1:59 PM.

ROLL CALL: Present: Tamara Baird Ganley, Tyeis L. Baker-Baumann, Philip E. Dubbs, Douglas L. Fortkamp, Gary V. Heitmeyer, Thomas P. Milligan, and James C. Oda

PLEDGE OF ALLEGIANCE: Trustee Baird Ganley led the group in the pledge of allegiance.

INTRODUCTIONS: Chad A. Beanblossom, Jill Bobb, Lee Harmon, Dr. Richard Hanes, Dr. Paul Heintz, James E. Lehmkuhl, Kara A. Myers, Dr. Jeannette Passmore, Jennifer Schemmel, Dr. Melissa Wertz, Kimberly Zornes, all ESCC administrators; Stacey Bean, Blake Madden, Jordan Keith, Steven Helman, all ESCC employees; Christopher D. Spradlin, President; Heather M. Lanham, Secretary to the Board of Trustees.

Mr. Beanblossom introduced Mr. Steven, newly hired Director of IT Services. Mr. James Lehmkuhl introduced Ms. Jennifer Schemmel, newly hired Controller, and Mr. Blake Madden, current employee recently hired into the position of Director of Institutional Research and Data Processes. Dr. Jeannette Passmore introduced current employee Ms. Stacey Bean, recently appointed to the Director of K-12 Partnerships, and current employee Ms. Jordan Keith, recently appointed to CRM and Recruitment Coordinator.

TRUSTEE RESPONSIBILITIES: Chair Baker-Baumann asked the trustees to review the commitments of the board.

Chair Baker-Baumann asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

PRESIDENT'S REPORT: President Spradlin updated the Trustees on enrollment numbers and campus initiatives, new hires, as well upcoming campus events.

President Spradlin relayed that at this board meeting meeting, the beginning of the implementation of The Advance Ohio Higher Education Act will take place, which officially takes effect on June 27, 2025. Several action items on today's consent agenda are geared toward this initiative. The Pell Grant eligibility changes have been removed from the U.S. Senate's Budget Reconciliation Bill.

The Ohio FY26/FY27 Operations Budget Bill (HB96) process has moved to the conference committee stage in which a group of lawmakers from both the House and the Senate try to come to agreement on their differing versions of the state budget. In the House's version, community colleges would receive a 2% increase to the SSI pool of funds and would be able to raise tuition by \$5 per credit hour in each year of the biennium. In the Senate's version, community colleges would receive a 1% increase to the SSI pool of funds and would be able to raise tuition by \$10 per credit hour in each year of the biennium. The Senate version also removes community colleges' access to SSI funds that would have gone to Eastern Gateway Community College.

The official 15th day count for the Summer 2025 Semester indicates a strong increase in

enrollment. Headcount is up by 11.8%, and credit hour enrollment is up by 9.3%. Thank you to the enrollment management team, the advising team, the faculty, and all employees for their efforts in achieving this significant increase in enrollment.

Edison State Community College's Peace Officer Academy honored 11 students with a graduation ceremony on June 17, 2025, following their successful completion of the 23-week program. It was Commander Joe Mahan's 50th class of graduates. Congratulations to Joe on this milestone! His leadership since the inception of the Edison State Peace Officer Academy has built a strong reputation for the program.

Twenty-four student-athletes from Edison State Community College have received Academic All-Conference honors from the Ohio Community College Athletic Conference for the spring 2025 semester. To qualify, a student-athlete must have completed at least 12 credit hours with a 3.30 GPA.

The Edison Foundation has been awarded \$100,000 by Honda for the FiftyNEXT Capital Campaign: Engineering Technology and Manufacturing Lab Renovation. President Spradlin thanked Christina Raterman, Naomi Cantrell, and Dr. Rick Hanes for their efforts to secure these funds.

President Spradlin thanked the teams involved in the negotiation of the new faculty contract, stating that their professionalism and dedication are greatly appreciated. It was an extremely challenging process because of the impact of the Advance Ohio Higher Education Act. Nevertheless, the relationship between our faculty and the college administration is stronger than ever.

The Finance team has finalized the FY 26 budget, which is being presented to the Board for approval today. The budget indicates a strong financial position for the college. President Spradlin thanked James Lehmkuhl and his team for their work in developing the budget.

The West Hall Renovation Project is progressing nicely, and we are pleased to report that it is ahead of schedule and will be completed before the August 18th deadline. Much of the painting, ceiling grid installation, and electrical work has been completed. A good portion of the new floor tile has been installed, and the main hallway will be tiled over the next week. Access to West Hall remains limited.

TRUSTEE
COMMITTEE
REPORTS:

Finance/Audit Committee Report:

Committee Chair Milligan reported:

- There have been no changes to the forecast.
- Expenses are under control and enrollment is strong. Both lead to financial stability.

Treasurer Updates

CFO Lehmkuhl reported on the May 2025 Financial Statements:

- Statement of Net Position
 - Cash and cash equivalents – Our cash and cash equivalents amount is up \$1,627,773 when comparing May 2025 to May 2024. This is due to the strong FY 2024 ending cash balance and favorable FY 2025 operating results.
 - Accounts and pledges receivable- Our accounts and pledges receivable are up \$277,420 when comparing May 2025 to May 2024. This increase is attributable to an increase in our CCP receivable from the State.

- Statement of Changes in Net Assets
 - Net income is up by \$1,147,345 when compared to last year like now.
 - Revenues are up by \$851,825 and expenses are down by \$295,520 when compared to last year.
 - Our projected forecast is \$503,284.
- Statement of Cash Flows
 - Our cash since the start of the fiscal year has increased by \$1,322,847.
- Forecast Changes
 - We did go from a projected net income of \$476,199 to a projected net income of \$503,284 in May.
 - This change is attributable to the following adjustment to our forecast:
 - Revenue items:
Investment income – Our investments continue to perform well so we have increased to projected investment income for the year by \$27,085.
 - Expenses:
No change to our expected expenses at this time.
 - We do want to note that we are anticipating \$350,219 in exit costs related to the HEALTH Consortium. We have budgeted for these costs as FY2026 transactions. If the accounting/audit guidance requires us to record these items as FY2025 expenses, they will impact our FY2025 forecast. Our FY2025 forecast assumes these exit costs will be FY2026 transactions. We have asked for guidance on which fiscal year these items will be recorded in but have not heard back from our auditors. They will be paid in FY2026.
- SB 6 Ratio – with GASB 68 & 75
 - Based on current projections our SB6 Ratio with GASB 68 and 75 is – .6.
- SB 6 Ratio – without GASB 68 & 75
 - Based on current projections our SB6 Ratio without GASB 68 and 75 is a solid 4.1.

CFO Lehmkuhl reported on the June 2025 Budget Proforma:

- FY 26 Budget
 - Statement of Changes in Net Assets
 - Our budgeted net income for fiscal year 2026 is a solid \$550,000.
 - Comparison File from FY 2026 budget to FY 2025 Budget:
 - We do provide an explanation of the significant changes for each line item.
 - The largest change is where we are reporting our

provost and academic dean expenses. In the past, we reported our academic dean expenses as instructional expenses and our provost expenses as institutional support expenses. We are now moving these expenses to the academic support line.

- SB 6 Ratio – with GASB 68 & 75
 - Based on current projections – .6 (this is the one that we are not evaluated on).
- SB 6 Ratio – without GASB 68 & 75
 - Based on current projections – 4.1.
- Adjunct Rates:
 - We are increasing our adjunct rates by 7.19% at the bottom tier, 6.39% at the mid-tier, and 6.48% at the top tier for fiscal year 2026. We were tasked by President Spradlin to review our adjunct rates and bring them up to market. Our analysis did indicate our current rates are well below market. These percentages are designed to get our top tier rate up to \$756 by the end of FY2028. The \$756 is the overload rate for full-time faculty in FY2026. So, this approach will bring our adjuncts up to this rate by FY2028.
- Our budget is based on the following assumptions:
 - Item 1 – individual traditional student tuition will increase \$5 per credit hour. If we are able to do the \$10 per credit hour, we will implement it. The budget was prepared with the assumption that we would do the \$5 per credit hour.
 - Item 2 – Overall SSI will increase by 5.8% (\$779,890) above the amount received in FY2025. We did receive updated information late last week indicating our new increase will be 4.8% above the FY2025 (\$643,635). We will adjust our figures once the State's budget is finalized. This number is a moving target this year.
 - Item 3 – Our new health insurance will reduce our future health insurance costs by around \$200,000.
 - Item 4 – We have budgeted for \$350,219 in possible exit costs from the HEALTH Consortium (this is net of the projected reserve of \$175,781). We are budgeting for these costs as FY2026 transactions since that is when they will be paid. We may have to record these exit costs as FY2025 transactions. We are waiting for guidance on our auditors on this.
 - Item 5 – Payroll costs will increase by a 3.0 percent pay raise.
 - Item 6 – Our budget was prepared with the assumption that our overall credit hours will be 64,747 (down from FY2025 at

66,407) for the year. This is a 2% planned decrease as an extra layer of protection.

- Item 7 – We will increase adjunct rates by 7.19% at the lowest tier, 6.39% at the mid-tier, and 6.48% at the top tier.

With no further discussion, Chair Baker-Baumann declared that the budget reports be filed for audit.

TRUSTEE
EDUCATION:

Dr. Melissa Wertz, Provost, gave a curriculum update.

- 2024-2025 curriculum proposals focused on the following:
 - Course change
 - Course deletion
 - New course
 - Program change
 - New Programs

PRESENTATION:

Dr. Melissa Wertz, Provost, presented on the recent updates to the faculty contract. Dr. Wertz went over some of the changes concerning:

- Duties and responsibilities for specific roles
- Teaching load
- Contract hours
- Course enrollment caps
- Supplemental contracts
- Release time
- New course/curriculum development
- Impacts from new legislation, including:
 - Tenure
 - Faculty performance evaluations
 - Retrenchment

CAREER
PATHWAYS
PRESENTATION:

Dr. Paul Heintz, Dean of Arts and Sciences, reported on the Information Technology Pathway:

- Information Technology programs include:
 - General CIS programs
 - Interactive Media
 - Cybersecurity
- The faculty are exploring the development of an AI course.
- Internship Sites include:
 - Edison State
 - Village Vantage
 - NKtelco
 - Greater Faith Ministries Church
 - Galbreath Realty
 - Troy Christian Schools
 - Marias
- Capstone Students experienced:
 - Professional dining etiquette at Coldwater Café
 - A professional skills series led by Rebecca Shinaman and Roger Fulk.

APPROVAL OF
CONSENT
AGENDA:

Chair Baker-Baumann presented the following consent agenda item for approval:

- A. Approval of May 28, 2025 Board Meeting Minutes
- B. BOARD ACTION FY 2025 062525 – Approval of the FY 2026 Budget
- C. BOARD ACTION FY 2025 062525 – Contract & Salary Compensation for President Spradlin
- D. BOARD ACTION FY 2025 062525 – Approval of ESCC Statement of Commitment
- E. BOARD ACTION FY 2025 062525 – Approval of Contract Between Edison State Community College and the Edison State Education Association
- F. BOARD ACTION FY 2025 062525 – Approval of Interim Faculty Workload & Responsibilities Policy 3358-4-20
- G. BOARD ACTION FY 2025 062525 – Approval of FY26 Staff Compensation Ranges
- H. BOARD ACTION FY 2025 062525 – Approval of Tuition Increase for Fall 2025 (Fiscal Year 2026)
- I. BOARD ACTION FY 2025 062525 – Approval of Vacation Policy 3358-3-13
- J. BOARD ACTION FY 2025 062525 – Approval of the Interim Academic Program Retrenchment Policy 3358-4-19
- K. BOARD ACTION FY 2025 062525 – Approval of the Interim Intellectual Diversity and Nondiscrimination Policy 3358-1-13
- L. BOARD ACTION FY 2025 062525 – Approval of Interim Post Tenure Review Policy 3358-4-23
- M. BOARD ACTION FY 2025 062525 – Approval of Interim Tenure Policy 3358-4-22
- N. BOARD ACTION FY 2025 062525 – Approval of Interim Faculty Annual Performance Evaluation Policy 3358-4-21

With no additional corrections, additions, or deletions to the consent agenda, Trustee Oda moved, seconded by Trustee Baird Ganley, for approval of the consent agenda.

On roll call vote with Trustees Oda, Baird Ganley, Baker-Baumann, Dubbs, Fortkamp, Heitmeyer, and Milligan voting aye, the Chair declared the motion carried.

TRUSTEE OPEN
FORUM:

ACCT

- Trustee Milligan stated that there has been a lot of correspondence recently in regards to higher education and the federal budget. As the ACCT Central Region representative, he has remained in contact with the OACC in order to stay updated.
- Trustee Milligan also stated that increased responsibility for student loan default continues to be an issue that the Board needs to stay on top of. He encourages all trustees to stay up to date.
- Trustee Milligan also encouraged his fellow trustees to attend the ACCT GLI coming up in August, as well as the annual ACCT Leadership Congress in October.

OACC

- Trustee Dubbs reported that at the OACC Governing Board meeting on May 21st, it was discussed that the CCP incentives were left in the state's budget.
- Dr. Dubbs stated that Edison State was better off than many of the other Ohio colleges because of this CCP incentive.

Trustee Comments

- Trustee Oda remarked that he attended a presentation given by Christina Raterman at the Johnston Farm on strategic planning, and that she did a great job. He stated that she was very knowledgeable and entertaining.

OTHER BUSINESS: Ms. Heather Lanham asked all trustees to let her know if they would like to attend the upcoming ACCT GLI in August and/or the ACCT Annual Leadership Congress in October.

ADJOURNMENT: With no further business to come before the board, Trustee Baker-Baumann declared the meeting adjourned at 3:23 PM.

"The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22."



Chairman



Board Secretary

