

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356, April 23, 2025.

- CALL TO ORDER: Chair Tyeis L. Baker-Baumann called the April meeting of the Board of Trustees to order at 2:00 PM.
- ROLL CALL: Present: Tamara Baird Ganley, Tyeis L. Baker-Baumann, Philip E. Dubbs, Gary V. Heitmeyer, Thomas P. Milligan, and James C. Oda  
  
Absent: Douglas L. Fortkamp
- PLEDGE OF ALLEGIANCE: Trustee Oda led the group in the pledge of allegiance.
- INTRODUCTIONS: Chad A. Beanblossom, Jill Bobb, Macy Guillozet, Lee Harmon, Dr. Paul Heintz, James E. Lehmkuhl, Bruce W. McKenzie, Rajesh Menon, Kara A. Myers, Dr. Jeannette Passmore, Dr. Melissa Wertz, Kimberly Zornes, all ESCC administrators; Jake Layne, Mary Jo Baker, ESCC employees; David Barth, ESCC Faculty member; Christopher D. Spradlin, President; Heather M. Lanham, Secretary to the Board of Trustees  
  
Ms. Jill Bobb, Interim Dean of Health Sciences, introduced Ms. Mary Jo Baker, recently hired Manager of Health Science Programs. Ms. Macy Guillozet, Controller, introduced Mr. Jake Layne, newly hired Grants, Compliance, and Reporting Accountant.
- TRUSTEE RESPONSIBILITIES: Trustee Dubbs read the College's mission statement. Chair Baker-Baumann asked the trustees to review the commitments of the board.  
  
Chair Baker-Baumann asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.
- PRESIDENT'S REPORT: President Spradlin updated the Trustees on enrollment numbers and campus initiatives, new hires, as well upcoming campus events.  
  
President Spradlin reported that Senate Bill 1, The Advance Ohio Higher Education Act has become law. Its effective date is June 26, 2025. The OACC and the ODHE will hold an implementation meeting for community college leaders on May 16.  
  
President Spradlin also relayed that The OACC gave opponent testimony on House Bill 62 on April 8. The bill is currently sitting in the House Education Committee. There is no word on when or if the bill will be voted out of that committee.  
  
President Spradlin informed the Board that his group had a successful Legislative Day on April 8th. Joining him in the meetings with Senator Steve Huffman and Representative Tim Barhorst were Trustee Milligan, Trustee Oda, and Heather Lanham. They were able to present the College's opposition to House Bill 62, as well as support for the budget bill. President Spradlin thanked Trustee Milligan and Trustee Oda for their support.  
  
The Federally Directed Spending (Senate) and the Community Project Funding (House) processes have been announced by our senators/representatives. Edison State will submit a request for \$2 million to fund the Engineering and Manufacturing Lab and Classroom

Renovation Project. The deadline for applications to Congressman Mike Carey's office is April 25th.

President Spradlin relayed that the following faculty members will be presented to the Board of Trustees for promotion:

- Associate Professor to Professor
  - Elizabeth Hartwig
- Assistant Professor to Associate Professor
  - Elizabeth Bingham
  - Yvonne Koors
  - Sara Young

President Spradlin informed the Trustees that Edison State has selected C & A Benefits Group, based in Dublin, Ohio, as the College's new health insurance broker. C & A is recognized for their innovative business model and strategic approach to managing healthcare costs. Their proposal best supported the College's objectives of quality coverage, affordability, and rate stability. President Spradlin gave thanks and congratulations to Kara Myers and the teams from HR and Finance for their tremendous work in finding this new benefit option for Edison State employees. He was also happy to share that there will be no increase in health insurance premiums for the FY2026 plan year.

President Spradlin stated that on Monday, April 21, Edison State will have \$2.28 million in capital spending on the Ohio Controlling Board agenda for approval. These funds are for the following projects slated to start this summer:

- New Locker Rooms for Student-Athletes
- North Hall and East Hall Boiler Replacement
- West Hall Renovation (Phase 1)

President Spradlin informed the Board that the Wall of Memories dedication ceremony will be held on April 30<sup>th</sup> during the annual All-College Celebrations meeting. Trustee Darryl Mehaffie will be inducted as a member of the Wall of Memories this year. Trustee Mehaffie's sons, Steve Mehaffie and Mike Mehaffie, will be in attendance with their spouses.

President Spradlin congratulated Trustee Milligan on the publication of his article and the ACCT Trustee Quarterly. President Spradlin also offered condolences to Trustee Heitmeyer on the recent passing of his mother.

#### TRUSTEE COMMITTEE REPORTS:

##### Executive Committee Report

##### Chair Baker-Baumann Reported:

- The annual presidential evaluation process is about to begin.
- The Trustees will receive the evaluation via email in the next two weeks in the form of a survey and will have over a week to complete.
- The Executive Committee will then meet to discuss the results, which will be presented to the entire Board during an executive session at the May 28<sup>th</sup> Board meeting.
- Any adjustments to President Spradlin's contract and/or annual compensation will be presented to the Board for a vote at the June 25<sup>th</sup> Board meeting.

Finance/Audit Committee Report:

Committee Chair Milligan Reported:

- The financial statements have not changed much in the past few months.
- The College is experiencing a healthy revenue and enrollment appears to be up for the summer.
- Overall, the financial statements are strong and there is good management of the College's financial resources.

Treasurer Updates

CFO Lehmkuhl reported:

- Statement of Net Position
  - Cash and cash equivalents – Our cash and cash equivalents amount is up \$1,150,190 when comparing March 2025 to March 2024. This is due to the strong FY 2024 ending cash balance and favorable FY 2025 operating results.
  - Accounts and pledges receivable- Our accounts and pledges receivable are up \$779,973 when comparing March 2025 to March 2024. This increase is attributable to an increase in our CCP receivable from the State and an increase in overall student receivables.
  - Deferred student fee income – Our deferred student fee income is up by \$354,241 when comparing March 2025 to March 2024. We are seeing an increase in both FTE's and credit hours for summer semester as of the end of March. Hopefully this trend will continue as I get closer to the start of the semester.
- Statement of Changes in Net Assets
  - Net income is up by \$669,503 when compared to last year like now.
  - Revenues are up by \$80,422 and expenses are down by \$589,081 when compared to last year.
  - Our projected forecast is \$476,199.
- Statement of Cash Flows
  - Our cash since the start of the fiscal year has increased by \$1,869,322.
- Forecast Changes
  - No changes at this time.
- SB 6 Ratio – with GASB 68 & 75
  - Based on current projections our SB6 Ratio with GASB 68 and 75 is .6.
- SB 6 Ratio – without GASB 68 & 75
  - Based on current projections our SB6 Ratio without GASB 68 and 75 is a solid 4.1.

With no further discussion, Chair Baker-Baumann declared that the budget reports be filed for audit.

TRUSTEE  
EDUCATION:

Dr. Jeannette Passmore, Dean of Student Affairs, gave an overview of the Strategic Enrollment Management Plan (SEMP):

- This plan is meant to follow students from the time they are prospective students all the way through completion.

- The purpose of the plan is to present institutional context, a data-driven framework, and clear metrics.
- The plan centers around three guiding principles:
  - Career-focused, holistic model for students
  - Curriculum modernization
  - Traditional adult student enrollment

CAREER  
PATHWAYS  
PRESENTATION:

Mr. David Barth, Professor of Electronics Engineering Technology, presented on the Engineering & Manufacturing Pathway:

- Gave an overview of the programs and degrees, and numbers of students enrolled.
- Gave an overview of certificates and numbers of students enrolled.
- New courses for 2025:
  - Intro to Electric Vehicle Technologies
  - Electric Vehicle Storage Technology
  - Electric Vehicle Drive Systems
  - Robotic System Integration

MONITORING  
REPORT:

Ms. Kim Zornes, Dean of Accreditation & Academic Effectiveness, gave updates and overviews on Core Theme II: Helping Students Learn:

- This Core Theme targets two college end goals: Student Success and Completion and Access and Affordability.
- There is ongoing assessment of student learning.

APPROVAL OF  
CONSENT  
AGENDA:

Chair Baker-Baumann presented the following consent agenda item for approval:

- A. Approval of February 26, 2025 Board Meeting Minutes
- B. BOARD ACTION FY 2025 042325 – Approval of Full-Time Faculty Promotion Recommendation, Academic Year 2025-26
- C. BOARD ACTION FY 2025 042325 – Approval of Continuing Contracts for Full-Time Faculty, Academic Year 2025-26
- D. BOARD ACTION FY 2025 042325 – Approval of Renumbering and Relocation of Employee Travel Reimbursement Policy 3358-3-11; 3358-6-14
- E. BOARD ACTION FY 2025 042325 – Approval of Artificial Intelligence Policy 3358-7-20

With no additional corrections, additions, or deletions to the consent agenda, Trustee Dubbs moved, seconded by Trustee Oda, for approval of the consent agenda.

On roll call vote with Trustees Dubbs, Oda, Baird Ganley, Baker-Baumann, Heitmeyer, and Milligan voting aye, the Chair declared the motion carried.

TRUSTEE OPEN  
FORUM:

ACCT

- Trustee Milligan reported that he and Provost Wertz joined a virtual meeting for ACCT Central Region members.
- ACCT is sending emails on government relations to Trustees, updating them on such items as the FAFSA and Pell Grant, and what the impact on current legislation might be.

OACC

- Trustee Dubbs reported that the OACC Legislative Day will take place in Columbus on April 8, 2025, and was attended by Trustees Milligan and Oda,



President Spradlin, and Heather Lanham.

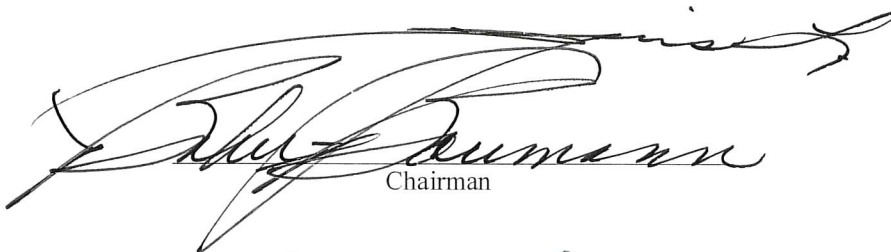
- The Governing Board meeting will take place on May 21<sup>st</sup>. Trustee Dubbs will attend. Provost Wertz will attend on behalf of President Spradlin.


Celebrations

- Trustee Dubbs celebrated that his wife Shirley has completed her week of radiation treatment.

ADJOURNMENT: With no further business to come before the board, Trustee Baker-Baumann declared the meeting adjourned at 3:03 PM.

“The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22.”

  
Chairman

  
Board Secretary

