

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356, January 22, 2025.

CALL TO ORDER: Chair Tyeis L. Baker-Baumann called the January meeting of the Board of Trustees to order at 2:00 PM.

ROLL CALL: Present: Tamara Baird Ganley, Tyeis L. Baker-Baumann, Philip E. Dubbs, Douglas L. Fortkamp, Thomas P. Milligan, and James C. Oda

Absent: Gary V. Heitmeyer

PLEDGE OF ALLEGIANCE: Trustee Baird Ganley led the group in the pledge of allegiance.

INTRODUCTIONS: Chad A. Beanblossom, Jill Bobb, Macy Guillozet, Dr. Richard Hanes, Lee Harmon, Harold Hitchcock, James E. Lehmkuhl, Kara A. Myers, Dr. Jeannette Passmore, Kimberly Zornes, all ESCC administrators; Stacey Bean, ESCC employee; Christopher D. Spradlin, President; Heather M. Lanham, Secretary to the Board of Trustees; Guests Brad Billet and Rachela Jenkins with Clark Schaefer Hackett.

President Spradlin introduced Dr. Jeannette Passmore, recently hired Dean of Student Affairs. Mr. Chad Beanblossom introduced Mr. Lee Harmon, recently hired Director of Public Safety and Security.

TRUSTEE RESPONSIBILITIES: Trustee Dubbs read the College's mission statement. Chair Baker-Baumann asked the trustees to review the commitments of the board.

Chair Baker-Baumann asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

PRESENTATION: Clark Schaefer Hackett Shareholder, Brad Billet, and Senior Manager, Rachela Jenkins, presented the 2024 audit report to the Edison State Board of Trustees:

- Clark Schaefer Hackett completed their fourth year of a five year contract with Edison State Community College.
- As part of their required communications with the College, Clark Schaefer Hackett provided an opinion on FY24 College financial statements and the College's federal programs.
- The College was issued an "unmodified" opinion on the financial statements.
- Reported for the Government Auditing Standards:
 - There were no material weaknesses identified in internal control noted.
 - There were no significant deficiencies in internal control noted.
 - There were no material instances of noncompliance noted.
- Reported for the Single Audit:
 - There were no material weaknesses identified in internal control over compliance of federal programs noted.
 - There were no significant deficiencies in internal control of federal programs noted.
 - There were no material instances of noncompliance for federal programs noted.
 - Issued an "unmodified" opinion on major program.
- The auditors encountered no significant difficulties with management while

performing and completing the audit.

PRESIDENT'S
REPORT:

President Spradlin updated the Trustees on enrollment numbers and campus initiatives, new hires, as well upcoming campus events.

President Spradlin commented that the positive changes noted in the annual audit are the direct result of the hard work and commitment of the business office, the leadership team, and all Edison State employees. He thanked everyone for their hard work and sacrifices.

President Spradlin also relayed that, currently, the Spring 2025 semester enrollment is down by 2% in headcount and 5% in credit hours when compared to the same number of days out from Spring 2024 semester. Several high schools, including some of our largest partners, have yet to submit their enrollment numbers to us, so it is anticipated that overall enrollment will be flat once all students are counted.

President Spradlin reported that, in partnership with the Upper Valley Career Center, Edison State adjuncts are teaching an EMT class for a cohort of students there. The students are either enrolled in the First Responders Academy or the Medical Careers Academy at UVCC. Upon completion of this course, a student is eligible to sit for the NREMT, which will certify the student to be an EMT in the state of Ohio. Mr. Spradlin gave a thank you to Jill Bobb, Interim Dean of Health Sciences, and the faculty for developing this program.

President Spradlin happily shared that forty-six student-athletes from Edison State have received Academic All-Conference honors from the Ohio Community College Athletic Conference (OCCAC) for the Fall 2024 semester. To qualify, a student-athlete must have completed at least 12 credit hours with a 3.30 GPA.

President Spradlin informed the Trustees that the ODHE awarded Edison State with the full \$130,000 that was requested under the Campus Safety Grant. The funds will support improvements to internal and external communications, door security, and visual security.

President Spradlin also shared that, in support of Edison State's Strategic Plan Project #1 and the ongoing commitment to provide competitive compensation, human resources has implemented an increase to the minimum starting salary on the College's pay structure, effective January 1, 2025. Current staff members whose salary was below this new amount were given an increase on January 1. This step reflects the continued efforts to maintain market competitiveness within our compensation system, ensuring we attract and retain the best talent to serve our students and community. Mr. Spradlin extended a thank you to Kara Myers, James Lehmkuhl, Macy Guillozet, and their team members who worked on this initiative.

President Spradlin thanked the Facilities team for their hard work in clearing the snow from the campus roadways, walkways, and parking lots over the last two weeks. On several occasions, they braved the cold in the very early morning hours to make sure these areas were safe for faculty, staff, students, and visitors.

TRUSTEE
COMMITTEE
REPORTS:

Finance/Audit Committee Report:

Committee Chair Milligan Reported:

- He is pleased to report that things are still going very well in terms of financial stability.
- Trustee Milligan deferred to CFO Lehmkuhl to give an overview of the financial statements.

Treasurer Updates

CFO Lehmkuhl reported:

- Statement of Net Position
 - Cash and cash equivalents – Our cash and cash equivalents amount is up \$1,284,991 when comparing December 2024 to December 2023. This is due to the strong FY 2024 ending cash balance and favorable FY 2025 operating results.
 - Current investments – Our current investment is up by \$432,601 when comparing December 2024 to December 2023. This is due to a transfer of \$400,000 that we made from our operating cash to one of our interest-bearing investment accounts.
 - Accounts and pledges receivable are up by \$221,409 since this time last year. The majority of this change is due to a change in our allowance for doubtful accounts.
- Statement of Changes in Net Assets
 - Net income is up by \$816,641 when compared to last year like now.
 - Revenues are up by \$289,878 and expenses are down by \$526,763 when compared to last year.
 - Our projected forecast is \$996,454.
- Statement of Cash Flows
 - Our cash since the start of the fiscal year has decreased by \$294,046. This decrease in cash is mostly attributable to our transfer of \$400,000 to an interest-bearing account.
- Forecast Changes
 - We did go from a projected net income of \$997,162 to a projected net income of \$996,454 as of December.
 - This change is attributable the following adjustments to our forecast:
 - Revenue items:
 - Gifts from the Foundation – We increased our forecast for this by \$34,292 due to actual revenues being higher than our annual projections.
 - Expenses:
 - Institutional Support Expense – We have increased our forecast of institutional support expense by \$35,000 due to projected expenses being higher than anticipated.
- SB 6 Ratio – with GASB 68 & 75
 - Based on current projections: .8
- SB 6 Ratio – without GASB 68 & 75
 - Based on current projections: 4.3.

With no further discussion, Chair Baker-Baumann declared that the budget reports be filed for audit.

Nominations Committee

Trustee Oda reported on behalf of Committee Chair Heitmeyer:

- According to Ohio Revised Code, it is necessary for the Board of Trustees to annually appoint a Chair and Vice Chair.

- As previously reported at the December 12, 2024 board meeting, the Nominations/Awards Committee recommends that Chair Tyeis Baker-Baumann be re-appointed as Chair of the Edison State Community College Board of Trustees for the 2025 calendar year.
- Trustee Baker-Baumann has agreed to the nomination.
- The Nominations/Awards Committee recommends Vice Chair Douglas Fortkamp be re-appointed as Vice Chair of the Edison State Community College Board of Trustees for the 2025 calendar year.
- Trustee Fortkamp has agreed to the nomination.
- The vote will now take place.

APPOINTMENT OF
BOARD VICE
CHAIR FOR 2025:

Chair Baker-Baumann called for a motion for the position of Vice Chair.

Trustee Oda moved, seconded by Trustee Milligan to appoint Trustee Doug Fortkamp as Vice Chairman of the Board of Trustees of Edison State Community College for a one-year term; January 2025 through January 2026.

On roll call vote with Trustees Oda, Milligan, Baird Ganley, Baker-Baumann, and Dubbs voting aye, Chair Baker-Baumann declared the motion carried. Trustee Fortkamp abstained from the vote.

APPOINTMENT OF
BOARD CHAIR
FOR 2025:

Vice Chair Fortkamp called for a motion for the position of Chair.

Trustee Dubbs moved, seconded by Trustee Baird Ganley to appoint Trustee Tyeis Baker-Baumann as Chair of the Board of Trustees of Edison State Community College for a one-year term; January 2025 through January 2026.

On roll call vote with Trustees Dubbs, Baird Ganley, Fortkamp, Milligan, and Oda voting aye, Vice Chair Fortkamp declared the motion carried. Trustee Baker-Baumann abstained from the vote.

APPROVAL OF
CONSENT
AGENDA:

Chair Baker-Baumann presented the following consent agenda item for approval:

- A. Approval of November 20, 2024 Board Meeting Minutes
- B. Approval of December 12, 2024 Board Special Meeting Minutes

With no additional corrections, additions, or deletions to the consent agenda, Trustee Fortkamp moved, seconded by Trustee Oda, for approval of the consent agenda.

On roll call vote with Trustees Fortkamp, Oda, Baird Ganley, Baker-Baumann, Dubbs, and Milligan voting aye, the Chair declared the motion carried.

TRUSTEE
EDUCATION:

Dr. Rick Hanes, VP of Advancement, Strategic Planning, & Partnerships and Executive Director of The Edison Foundation, gave the Edison Foundation and Office of Advancement Report. Dr. Hanes gave an overview of:

- The Edison Foundation's FY25 highlights, goals and projects
- The FiftyNext Capital Campaign
- Partnerships with the Dayton Dragons and the Dayton Performing Arts Alliance
- Initiatives of the Paul G. Duke Academy for Community Leadership
- Initiatives of the Office of Alumni Engagement
- FY25 Grants

CAREER
PATHWAYS
PRESENTATION:

Ms. Stacy Bean, Coordinator of Transfer Pathways Advising, presented on University Transfer Pathways. Ms. Bean gave an overview of:

- The transfer tools available for students, including:
 - Transferology
 - Ohio Transfer 36 (OT36)
 - Ohio Guaranteed Transfer Pathways (OGTP)
 - Articulation/Transfer Agreements
 - Transfer Credit Ohio
 - Transfer Assurance Guide (TAG)
- An internal resource includes:
 - The Student Planning Tool found under MyESCC

MONITORING
REPORT:

Ms. Kim Zornes, Dean of Accreditation and Academic Effectiveness, presented on Core Theme I: Valuing People/Planning Continuous Improvement. Ms. Zornes gave an overview of:

- The three strategic projects:
 - Funding Innovation
 - Supporting Instructional Excellence
 - Demonstrating Value Through Outreach
- The status of SSI:
 - Increased by 8.1% (nearly \$1million) since FY 2023 and by 32.1% (over \$3million) since 2023
- The status of HLC Accreditation

TRUSTEE OPEN
FORUM:

ACCT

- Trustee Milligan reported that he, along with President Spradlin, Heather Lanham, will be travelling to the ACCT NLS conference held in Washington D.C. February 9th – 12th.
- Trustee Milligan will be participating in a coordinator's meeting during the conference and will be discussing the Kenya grant.
- The Edison State attendees will be visiting with our local legislators while in D.C.

OACC

- The OACC Governing Board met on December 11, 2024 at Clark State College.
- Trustees met with new OACC President Avi Zaffini for the first time.
- Keith Faber was the keynote speaker and gave some useful insights on College Credit Plus.

Trustee Comments

- Trustee Oda relayed that the Edison Foundation is considering a bylaw change to allow for alumni who live outside the Miami, Darke, and Shelby County areas to serve as a trustee. Right now the bylaws only allow for trustees who reside in these three counties.
- Trustee Oda asked how the College makes decisions on weather related delays and closings. President Spradlin explained the process.

Celebrations

- Trustee Oda celebrated that Miami County is getting ready for the 250 Anniversary celebrations. Edison State will be participating in some way.

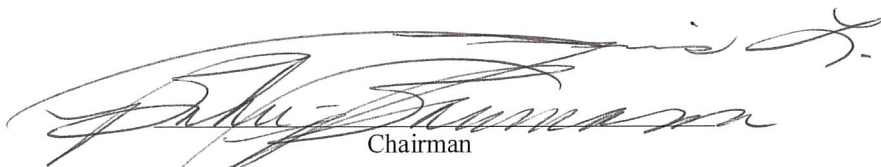
OTHER BUSINESS:

Trustee Dubbs asked the status of the Darke County trustee replacement. Ms. Heather Lanham

relayed that we are still waiting on information from the Governor's office on the appointment of the new trustee.

ADJOURNMENT: With no further business to come before the board, Trustee Baker-Baumann declared the meeting adjourned at 3:46 PM.

"The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22."



Chairman



Board Secretary