

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356, November 20, 2024.

CALL TO ORDER: Chair Tyeis L. Baker-Baumann, called the November meeting of the Board of Trustees to order at 2:00 PM.

ROLL CALL: Present: Tamara Baird Ganley, Tyeis L. Baker-Baumann, Philip E. Dubbs, Douglas L. Fortkamp, James C. Oda, and Thomas P. Milligan

Absent: Elizabeth S. Gutmann, Gary V. Heitmeyer

PLEDGE OF ALLEGIANCE: Trustee Milligan led the group in the pledge of allegiance.

INTRODUCTIONS: Chad A. Beanblossom, Jill Bobb, Dr. Richard Hanes, Dr. Paul Heintz, Harold Hitchcock, Macy Guillozet, James E. Lehmkuhl, Rajesh Menon, Kara A. Myers, Dr. Andrew Runyan, Dr. Melissa Wertz, and Kim Zornes, all ESCC administrators; Richard “Drew” Dukes and Eve Reckers, ESCC Employees; Christopher D. Spradlin, President; Heather M. Lanham, Secretary to the Board of Trustees.

Mr. Chad Beanblossom, COO, introduced new employee Eve Reckers, Associate IT Client Services Technician. Provost Wertz introduced Jill Bobb in her recently appointed position as Interim Dean of Health Sciences.

TRUSTEE RESPONSIBILITIES: Trustee Dubbs read the College’s mission statement. Chair Baker-Baumann asked the trustees to review the commitments of the board.

Chair Baker-Baumann asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

PRESIDENT’S REPORT: President Spradlin updated the Trustees on enrollment numbers and campus initiatives, new hires, as well upcoming campus events and ongoing funding initiatives.

President Spradlin relayed that the College’s first Regional Workforce Summit took place on campus November 19th and was a great success. It will potentially be an annual event.

President Spradlin informed the Trustees that the Ohio Senate recently passed SB 104, which strengthens the CCP program in various ways, including adding a fall date of application for students and allowing for alternative credentialing of CCP instructors. It also has language that strongly encourages school districts to promote and participate in the CCP program.

President Spradlin congratulated the women’s volleyball team on a tremendously successful season. Coach Julia Brandewie won her first OCCAC Co-Coach of the Year award. Brooklyn Bourne earned first team all-OCCAC honors, while Marissa Corner and Emma Luedeke earned second team all-OCCAC recognitions. The team garnered the #2 seed in the 2024 Great Lakes District A tournament.

President Spradlin also thanked the Enrollment Management team, advisors, faculty, and college resource specialists for conducting another successful Open House on November 9. The event saw attendance from 21 high school and adult students and 30 guests.

The President mentioned that from this point forward he will be including a new section in his

report to the Board, giving a staffing update. This section will inform the Trustees of positions currently in the search process, positions recently filled, as well as potential vacancies.

President Spradlin celebrated that, after much hard work, he has finished two chapters of his dissertation.

TRUSTEE COMMITTEE REPORTS:

Executive Committee Report:

Chair Baker-Baumann Reported:

- The Executive Committee met on November 7th and discussed Item B and Item C on the conset agenda.
 - Item C deals with the process of the Board to authorize hiring.
 - This has been discussed for a while. At the Board's request, this process will be made to be more efficient and redundancies will be removed.
 - The Board will now receive a report on staffing and salary ranges on a regular basis.
- The Executive Committee also discussed campus health insurance and were provided information from CFO Lehmkuhl and Director of Human Resources, Kara Myers.
 - They are looking at options to better serve Edison State employees.
 - It might be necessary to hold a special meeting of the Board in December to further discuss this.
- A tree has been planted on the grounds of the Piqua Campus in honor of Trustee Darryl Mehaffie, and we are investigating the possibility of placing a plaque in honor of him at the Stillwater Prairie Preserve.

Self-Evaluation Committee Report:

Committee Chair Dubbs Reported:

- The annual trustee self-evaluation took place a few weeks ago. The Self-Evaluation Committee met on November 5th in order to review the results.
- Overall the results were very positive.
- One area identified as needing attention is the tool used for the annual presidential evaluation. The Trustees feel this tool needs to be modernized and streamlined.
- One area identified as a weakness is the Board's knowledge of the areas outside the College's service area.
- Strengths listed included the diversity of the Board, the support that the Board gives to the community, as well as the Board's involvement in the accreditation process.

Finance/Audit Committee Report:

Committee Chair Milligan reported:

- The forecast projects no change from the previous month.
- The turnaround in finances from last that we began seeing in the past few months continues. Edison State is a financially sound institution.
- The audit has been finalized and the auditors will present to the Board at the January 2025 meeting. CFO Lehmkuhl will give an overview of the audit today.

Treasurer Updates:

CFO Lehmkuhl reported:

Update on Outstanding Bond Payments

- As of 6-30-24, we have an unfunded amount of \$301,700.
- We have already moved \$175,000 from our operating account into an unrestricted

investment/savings account.

- At this point, we do not see a need to have the Board do an official board designation of funds to cover these remaining payments. The unfunded portion is within an amount that we can reasonably make the final payments out of our operating funds without concern.

Summary of 2024 Audit

- Cash and cash equivalents increased by \$1,077,755 when comparing FY 2023 to FY2024.
- Current investments increased by \$866,971 when comparing FY 2023 to FY 2024. Most of this increase is due to the maturity dates of our CD's being within the next year so they have shifted from noncurrent assets to current assets.
- Noncurrent investments have decreased \$511,463 when comparing FY 2023 to FY 2024. Most of this decrease is due to the maturity dates of our CD's being within the next year so they have shifted from noncurrent assets to current assets.
- Current assets not being depreciated has increased by \$991,504 when comparing FY 2023 to FY 2024. This increase is due to the increase in capital appropriations and us having more capital projects in process during FY2024.
- The other remaining differences when comparing FY 2024 to FY 2023 pertain to changes in our GASB 68 and 75 entries.
- Overall our net position (equity) increased by \$1,706,508 when comparing FY 2023 to FY 2024.
- We had an overall change in net position of \$1,706,508. This is a significant improvement from the net loss that we had during fiscal year 2023 of -\$2,150,584. This is a \$3,857,092 shift from a significant loss to a significant net income.
- You will see when we go over the October financial statements that we have a SB6 ratio for FY 2024 of a solid 4.2.
- We had an overall increase in cash of \$882,222 for FY 2024. This too is a significant improvement from fiscal year 2023 when we had an overall decrease in cash of \$1,379,930. This is a \$2,262,152 shift from a significant loss of cash to a significant increase in cash.

October 2024 Financial Statements

- Statement of Net Position
 - Cash and cash equivalents – Our cash and cash equivalents amount is up \$1,621,441 when comparing October 2024 to October 2023. This is due to the strong FY 2024 ending cash balance and favorable FY 2025 operating results.
 - Accounts and pledges receivable are up by \$224,714 since this time last year. Both our CCP receivable and traditional student receivables are up.
- Statement of Changes in Net Assets
 - Net income is up by \$771,929 when compared to last year like now.
 - Revenues are up by \$488,913 and expenses are down by \$283,016 when compared to last year.
 - Our projected forecast is \$584,152.
- Statement of Cash Flows
 - Our cash since the start of the fiscal year has increased by \$871,651.
- Forecast Changes
 - We have no changes to our forecast at this time. We are forecasting a solid \$584,152 net income for FY 2025.
- SB 6 Ratio – with GASB 68 & 75
 - Based on current projections: .6

- SB 6 Ratio – without GASB 68 & 75
 - Based on current projections: 4.1.

With no further discussion, Chair Baker-Baumann declared that the budget reports be filed for Audit.

TRUSTEE
EDUCATION:

Mr. Chad Beanblossom, Vice President of College Operations, gave an update on campus Operations. Mr. Beanblossom reported:

- An area has been identified on campus to be used as a pilot classroom for the modern classroom project.
- A group has been assembled to discuss the set-up, equipment, furniture, and technology to be used in this room.

Mr. Beanblossom introduced Mr. Rajesh Menon, Chief Information Officer, to give the Trustees IT Strategy Updates. Mr. Beanblossom stated that the IT department has made a lot of progress in the past year and, moving forward, wants to ensure that IT aligns with the College's mission, as well as strategic plan. Mr. Menon Reported:

- The IT infrastructure and applications are outdated and antiquated.
- A roadmap to execute the IT strategy has been developed.
- There are plenty of gaps and opportunities that exist to improve and innovate.
- The IT department will be focusing on classroom technology, customer service, IT infrastructure, IT security, technology modernization, process maturity, and IT team skills.
- Next steps for the IT department include documenting an IT strategy, building a multi-year roadmap, and creating a technology plan.

ACADEMIC
SENATE REPORT:

Professor William Loudermilk, Academic Senate Chair, reported:

- The first Academic Senate of the academic year took place on October 21st. There are typically four meetings a year.
- The group received reports from President Spradlin and Provost Wertz.
- Academic Senate spent time discussing and updating the core value statements in all of the syllabi.
- Some open committee seats were filled.
- The committees were encouraged to get started with achieving their goals for the year.

APPROVAL OF
CONSENT
AGENDA:

Chair Baker-Baumann presented the following consent agenda item for approval:

- A. Approval of September 25, 2024 Board Meeting Minutes
- B. BOARD ACTION FY 2025 112024 – Approval of ESCC FY25 Staff Compensation Ranges
- C. BOARD ACTION FY 2025 112024 - Approval of Updates to ESCC BOT Policy Governance Manual Section EP 6_Appointment, Compensation, & Benefits
- D. BOARD ACTION FY 2025 112024 – Approval of Update to Dog Friendly Workplace Policy 3358-9-08
- E. BOARD ACTION FY 2025 112024 – Approval of Racial, Religious and Ethnic Harassment and Intimidation Prevention Policy 3358-1-11
- F. BOARD ACTION FY 2025 112024 – Approval of College Credit Plus (CCP) Tuition Waiver for Eligible Private-Schooled and Home-Schooled Students for the 2025-2026 And 2026-2027 CCP Academic Years

G. BOARD ACTION FY 2025 112024 - Approval of Edison State Community College FY 2024 Efficiency Report

Trustee Oda requested that item E, BOARD ACTION FY 2025 112024 – Approval of Racial, Religious and Ethnic Harassment and Intimidation Prevention Policy 3358-1-11, be removed from the consent agenda for further discussion.

With no additional corrections, additions, or deletions to the consent agenda, Trustee Milligan moved, seconded by Trustee Dubbs, for approval of the consent agenda minus the removed item.

On roll call vote with Trustees Milligan, Dubbs, Baird Ganley, Baker-Bauman, Fortkamp, and Oda voting aye, the Chair declared the motion carried.

BOARD ACTION FY 2025 112024 – APPROVAL OF RACIAL, RELIGIOUS, & ETHNIC HARRASSMENT & INTIMIDATION PREVENTION POLICY 3358-1-11:

Ms. Kara Myers, Director of Human Resources, explained that Item E is a result of the Campus Act recently approved by Ohio Governor Mike DeWine. Edison State’s policy is based on this bill as a requirement of compliance. Staff and faculty will be receiving training as to how to respond to any violations appropriately. The College’s procedure allows for students to file complaints online or in person on campus.

Trustee Oda moved, seconded by Trustee Fortkamp, to approve Item E, BOARD ACTION FY 2025 112024 – Approval of Racial, Religious and Ethnic Harassment and Intimidation Prevention Policy 3358-1-11.

On roll call vote with Trustees Oda, Fortkamp, Baird Ganley, Baker-Baumann, Dubbs, and Milligan voting aye, the Chair declared the motion carried.

TRUSTEE OPEN FORUM:

ACCT

- Trustee Milligan, informed the Board that he has been participating in the ACCT state coordinators’ meetings.
- In this capacity Dr. Milligan has gotten to know the new OACC President, Avi Zaffini, and presented to OACC on the functions of the state coordinators during a Zoom meeting a few weeks ago.

OACC

- Trustee Dubbs informed the Board that there will be an OACC Governing Board meeting on December 11th.

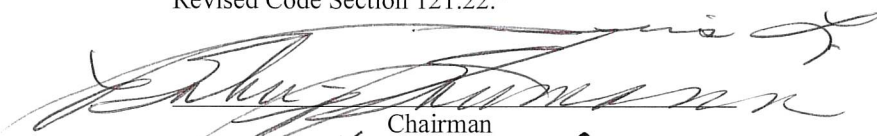
OTHER BUSINESS:


President Spradlin asked the Trustees to take a look at the informational folder given to them by Dr. Rick Hanes. The folder detailed the plans for the upcoming nursing program facilities remodel and the fundraising efforts involved with the plan.

ADJOURNMENT:

With no further business to come before the board, Chair Baker-Baumann declared the meeting adjourned at 3:17 PM.

“The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22.”


Chairman


Board Secretary

