

CAMPUS SAFETY AND SECURITY POLICY STATEMENT AND DEFINITIONS

PURPOSE

This policy serves to document the concepts and expectations for the overall public safety of Edison State Community College.

POLICY STATEMENT

Edison State Community College is committed to providing an educational environment that is safe, secure and free from violence.

Committees

Appropriate committees will be chartered as necessary to provide input into campus safety and security matters and to manage parking citation appeals. The primary committee to meet regularly and form sub-committees as needed is the Campus Community Safety Advisory Committee.

Director of Public Safety

The Director of Public Safety shall be responsible for administering resources available for campus safety and security. Requests for public safety resources for campus activities and events shall be made to the Director of Facilities. Fees may be assessed for public safety resources beyond those immediately available.

Department of Public Safety

The Department of Public Safety, which consists of commissioned Campus Police Officers, Campus Security Officers and personnel who are responsible for safety and security, emergency preparedness, and parking enforcement, is responsible for developing, implementing, and maintaining processes and plans for, but not limited to, the following:

CAMPUS LAW ENFORCEMENT

- Community policing, including crime prevention.
- Parking permits, traffic enforcement, and issuance of citations for violations of College policy or state law.
- Lost and found items.
 - Collection and disposal of lost and found items of value will be retained and disposed of in accordance with the Ohio Revised Code.

CAMPUS VIOLENCE

- Intervention in threatening and violent behavior.
- Enforcement of prohibitions of deadly weapons and firearms.
- Assessment of risks to the campus environment.
- Participation in teams designed to intervene with individuals at risk.

CAMPUS SECURITY AND ACCESS

- Monitoring and testing systems related to live-safety, mass notification, and public safety telephone and radio communications.
- Key and card access to building.
- Employee and student identification cards.
- Employee, student and visitor safety escort service.

CAMPUS EMERGENCY MANAGEMENT

- Emergency preparedness, managing the College operations center, confirming an emergency and dangerous situation, initiating notification to the campus community without delay, when appropriate, and notifying the community at-large as needed.
- Evacuation plans and annual response testing.
- Fire prevention plans.
- Environmental health and safety compliance in accordance with federal, state and local laws and regulations.

EMERGENCY OR CRIME REPORTING

- Preparation, timely submission, and College-wide notification on the College's website of the annual security report required by the Federal Jeanne Clery Act.
- Reporting for purposes of meeting federal and other reporting requirements, criminal acts or other emergencies must be reported immediately to the Department of Public Safety.

PERSONS AFFECTED

All Edison State Community College employees, students, and visitors.

DEFINITIONS

For purposes of consistency, the following definitions apply to all policies in Chapter 9 – Public Safety.

911

The telephone number used to call for police, fire or ambulance emergency services.

All-Hazards Approach

An all-hazards approach is an integrated approach to emergency preparedness planning that focuses on capacities and capabilities that are critical to preparedness for a full spectrum of emergencies or disasters, including internal emergencies and a man-made emergency (or both) or natural disaster.

Behavior Detrimental to the College Community

Behavior which includes, but is not limited to, actions by a person which result in offenses against persons or property; disruption of College processes or programs, violation of a previous order given by a College official or a court of law, a continuing pattern of violation of College rules and regulations after notice of the rules or regulations or falsification or misrepresentation of self or other providing other false or misleading information to College offices or officials.

Campus

Property owned or operated by Edison State Community College, including regional Edison State Community College facilities.

Campus Violence

Campus violence is violence that occurs on Edison's campus exhibited as threatening behavior and/or violent behavior that causes a disruption to the campus environment and leads a reasonable person to fear for their physical safety; physical conduct that results in harm to people or property; possession of deadly weapons on College property; and/or use of College property or resources to engage in threatening or violent behavior. Incidents of sexual misconduct, which includes domestic and dating violence and stalking, are addressed under Anti-Discrimination & Anti-Harassment Policy #3358-3-03.

Clery Act

Section 1092(f) of The Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, 20 U.S.C., and its implementation regulations, 34 C.F.R. 688.46.

Deadly Weapon

Any instrument, device or thing capable of inflicting death and designed or specially adapted for use as a weapon, or possessed, carried or used as a weapon, including, but not limited to: a firearm (and includes an unloaded, inoperable or sawed-off firearm, starter pistol, zip gun, stun gun, Taser, etc.); knife; club; brass knuckles; martial arts weapon or an improvised weapon (e.g. an item not intended to be a weapon that is used as a weapon). This definition does not apply to the Edison State Police Department Campus Police Officers in the performance of their job duties also, anything required/authorized for possession/use as part of one's work duties, as integral to one's participation in an academic program, or as integral to one's participation in a College authorized or sponsored event, is not a deadly weapon, unless it is used for the purpose of inflicting death or serious physical injury and without notification/permission of the Department of Public Safety.

Department of Public Safety (DPS)

The Director for Public Safety and employees under his/her direction, including but not limited to Campus Police Officer, Campus Security Officers, Reserve Officers acting in either of those capacities, and Security Assistants (Student Workers).

DPS Office

The physical space reserved for the community to interact with the Department of Public Safety via telephone, radio, or in-person.

Edison State Police Department (ESPD)

The commissioned Campus Police Officers employed by the College and having jurisdiction on College owned property.

Emergency

A sudden, generally unexpected, occurrence or set of circumstances demanding immediate attention.

Emergency Operations Plan (EOP)

The EOP is the Edison State Community College collection of documents that outlines roles, responsibilities, and procedures for the College response to various potential emergency situations on campus. The EOP is written and revised by the Edison State Department of Public Safety in consultation with internal and external partners.

Expressive Activities

Any lawful verbal, written, audiovisual, or electronic means by which individuals may communicate ideas, including all forms of peaceful assembly, protests, speeches distribution of literature, carrying and displaying signs, and circulating petitions.

Exterior doors

Those doorways that allow entrance to or exit from a building.

Homeland Security Exercise and Evaluation Program (HSEEP)

A program which provides a set of guiding principles for exercise programs, as well as a common approach to exercise program management, design and development, conduct, evaluation, and improvement planning. Exercises are a key component of College preparedness - they provide responders and stakeholders from across the whole community with the opportunity to shape planning, assess and validate capabilities, and address areas for improvement.

Incident Command System (ICS)

A management system designed to enable effective and efficient incident management by integrating a combination of facilities, equipment, personnel, procedures, and communications operating within a common organizational structure.

Key card access

An electronic door access system that requires the swipe of an identification card to gain entry into a building.

Key control procedures

A set of procedures implemented to provide physical security of Edison State's campus buildings, offices and their contents via the distribution and control of keys.

Lockdown

A state of isolation or restricted access instituted as a security measure in response to an actual or perceived threat.

Persona Non Grata

A person who has exhibited behavior which has been deemed detrimental to the College community and thus is no longer permitted to frequent or be present in any College locations or specific locations as set forth in the notice.

Public Safety Video Surveillance System

A video surveillance system to complement it's the College's anti-crime strategy, to effectively allocate and deploy personnel, and to enhance public safety and security in public areas. The system is used to detect and deter crime, to help safeguard against potential threats to the public, to help manage emergency response situations during natural and man-made disasters and to assist campus officials in providing services to the community.

Reportable Crimes

Pursuant to the Clery Act and recognized by the Ohio Revised Code these crimes include: "Criminal Homicide" which encompasses murder and non-negligent manslaughter; and negligent manslaughter; and, "Forcible Sex Offenses" include forcible rape; forcible sodomy; sexual assault with an object; and forcible fondling.

Secured portion of campus

Buildings and portions of buildings not accessible to the public.

Timely Warning

A warning issued for all Clery Act crimes (or other crimes determined by the Department of Public Safety) that occur within Edison State Community College Clery Geography that are reported to campus security authorities or local police agencies and are considered by the Department of Public Safety to represent a serious or continuing threat to students and employees.

Threatening behavior

Conduct that causes a reasonable person to believe that their physical safety, or the security of College property, is endangered.

Violent behavior

The use of physical force, violence, or other actions that have the capacity to inflict harm or to endanger the physical safety of another person or the property of the College.

Visitor

Any person who is not a student or an employee acting within the scope of his or her employment.