

## **PAYMENT CARD INDUSTRY COMPLIANCE (PCI)**

### **PURPOSE**

Edison State Community College will ensure compliance with all applicable Payment Card Industry Data Security Standards (PCI-DSS) to protect account and personal cardholder information from unauthorized exposure through payment card transactions. No activity may be conducted nor any technology implemented that might obstruct compliance with any portion of the PCI-DSS.

### **POLICY STATEMENT**

The College takes advantage of various means of processing financial transactions including the acceptance of payment cards. Access rights to privileged cardholder information will be assigned to the minimum number of employees who require access to perform their job responsibilities. Access rights will be assigned on the basis of a position's classification and function.

The College President shall establish procedures to administer this policy.

### **PERSONS AFFECTED**

All Edison State Community College employees.