

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356, September 28, 2022.

- CALL TO ORDER:** Chair James C. Oda called the September meeting of the Board of Trustees to order at 2:07 PM.
- ROLL CALL:** Present: Tamara Baird Ganley, Tyeis L. Baker-Baumann, Philip E. Dubbs, Elizabeth S. Gutmann, Gary V. Heitmeyer, Darryl D. Mehaffie, Thomas P. Milligan and James C. Oda
- ABSENT:** Douglas L. Fortkamp
- PLEDGE OF ALLEGIANCE:** Trustee Dubbs led the group in the pledge of allegiance.
- INTRODUCTIONS:** Chad A. Beanblossom, Jill Bobb, Dr. Amanda Bylczynski, Amy K. Crow, Dr. Paul Heintz, Harold Hitchcock, James E. Lehmkuhl, Bruce McKenzie, Kara A. Myers, Andrew Runyan, all ESCC administrators; Abigail Bollinger and Meme Marlow, ESCC employees; Dr. Doreen M. Larson, President, Christopher D. Spradlin, President Designate; Heather M. Lanham, Secretary to the Board of Trustees
- TRUSTEE RESPONSIBILITIES:** Trustee Baird Ganley read the College's mission statement. Chair Oda asked the trustees to review the commitments of the board.
- Chair Oda asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.
- PRESIDENT'S REPORT:** President Doreen Larson updated the Trustees on current initiatives relating to personnel, enrollment, student success, athletics, facilities, the Edison State Foundation, workforce and the College's budget.
- Dr. Larson informed the Trustees that, On October 12, 2022, three events will take place on campus; the grand opening of the newly renovated Robinson Theater, the State of the College and the Larson Reception.
- Mr. Chris Spradlin, President Designate, discussed the restructure that will take place after the first of the year, explaining that some responsibilities will be moved over to other areas, and that the Provost position will be right-sized. The goal is to continue the success of the College and allow members of Cabinet to focus on specific areas.
- TRUSTEE COMMITTEE REPORTS:** Finance/Audit Committee Report:
- Finance Committee Chair Milligan reported:
- There are no financial reports for the month of September due to the ongoing audit.
  - The audit will be finalized on October 15, 2022.

APPROVAL OF  
CONSENT  
AGENDA:

Chair Oda presented the following consent agenda item for approval:

- A. Approval of June 22, 2022 Board Meeting Minutes
- B. Approval of August 17, 2022 Board Retreat Minutes
- C. BOARD ACTION FY 22 092822 – Approval of 2023/2024 and 2024/2025 College Credit Plus/ Career Tech 100% Tuition Waiver
- D. BOARD ACTION FY 22 092822 – Approval of 2023/2024 & 2024/2025 25&Up 100% Tuition Waiver
- E. BOARD ACTION FY 22 092822 – Approval of 2022 Low Enrollment and Duplicate Programs Report
- F. BOARD ACTION FY 22 092822 – Approval of Policy 3358-3-10 – Disciplinary-Corrective Action
- G. BOARD ACTION FY 22 092822 - Adoption of Revised Policy Governance Manual and Strategic Guide of The Board of Trustees

With no additional corrections, additions, or deletions to the consent agenda, Trustee Mehaffie moved, seconded by Trustee Gutmann, for approval of the consent agenda.

On roll call vote with Trustees Mehaffie, Gutmann, Baird Ganley, Baker-Baumann, Dubbs, Heitmeyer, Milligan and Oda voting aye, the Chair declared the motion carried.

FACILITIES  
REPORT:

Mr. Harold Hitchcock, Director of the Physical Plant and Facilities, gave an update on current and ongoing projects.

TRUSTEE OPEN  
FORUM:

ACCT

- Trustee Mehaffie reported that the annual ACCT Leadership Congress will take place in New York City beginning October 26<sup>th</sup>.
- Chair Oda and Trustee Gutmann will attend along with Dr. Larson, Mr. Spradlin and Heather Lanham.
- Trustee Milligan will take over as the Central Region delegate for Trustee Mehaffie.

OACC

- Trustee Dubbs reported that he had no new information at this time.

Trustee Comments

- Trustee Baird Ganley thanked Dr. Larson and Heather Lanham for assisting the Board in finally reviewing, updating and approving the Policy Governance Manual.
- Chair Oda informed the Trustees that their current committee appointments will carry over and through 2023.
- Trustee Dubbs indicated that it is time to schedule the annual Trustee self-evaluation

Celebrations

- Trustee Baker-Baumann celebrated her new grandson, Isaac Richard.
- Trustee Dubbs celebrated that his youngest grandson will celebrate his second birthday this week.
- Trustee Mehaffie celebrated that his oldest grandson recently became engaged.
- Trustee Mehaffie also celebrated the Edison State staff, faculty and Board of Trustees.

OTHER BUSINESS:

Dr. Larson reminded the Trustees of the October 12<sup>th</sup> State of the College and asked those attending to please RSVP to Heather Lanham.

ADJOURNMENT: With no further business to come before the board, Chair Oda declared the meeting adjourned at 2:57 PM.

“The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22.”

  
Chairman

  
Board Secretary