

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held via a Zoom online video conference, May 27, 2020.

- CALL TO ORDER:** Chair Tami Baird Ganley called the May meeting of the Board of Trustees to order at 2:02 PM.
- ROLL CALL:** Present: Tamara Baird Ganley, Gary J. Bensman, Philip E. Dubbs, Marvella Fletcher, Elizabeth S. Gutmann, Gary V. Heitmeyer, Darryl D. Mehaffie, Thomas P. Milligan and James C. Oda
- PLEDGE OF ALLEGIANCE:** Chair Baird Ganley led the group in the pledge of allegiance.
- INTRODUCTIONS:** Chad A. Beanblossom, Dr. Jessica A. Chambers, Nathan Cole, Amy Crow, James E. Lehmkuhl, Dr. Richard Hanes, Dr. Paul R. Heintz, Dr. Tracey A. Human, Bruce A. Jamison, Bruce W. McKenzie, Linda M. Peltier, John W. Shishoff, Christopher D. Spradlin, Mona R. Walters, all ESCC administrators; Ashley Homan, Jill McKee, Ryan Lusk, Jenna Winger, Gentry Glasscoe Schlamb, all ESCC employees; Greg A. Clem, ESCC faculty member; Dr. Doreen M. Larson, President; Heather M. Lanham, Secretary to the Board
- Provost Spradlin introduced employee Ashley Homan, newly hired to the position of Career Pathways Advisor, Campus and Community Resources Specialist. Mr. Chad Beanblossom, Vice President of Regional Campuses, introduced new employees Jenna Winger, Enrollment Manager, Career Pathways Advisor, Jill McKee, College Resources Specialist, Ryan Lusk, College Resource Specialist, and Gentry Glasscoe Schlamb, College Resource Specialist.
- TRUSTEE RESPONSIBILITIES:** Chair Baird Ganley read the College's mission statement and asked the trustees to review the commitment of the board.
- Chair Baird Ganley asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.
- APPROVAL OF CONSENT AGENDA:** Chair Baird Ganley presented the following consent agenda item for approval:
- A. A. Approval of April 22, 2020 Board Meeting Minutes
  - B. B. BOARD ACTION FY 2020 052720 - Approval of Policy 3358-3-51 - Teleworking
  - C. C. BOARD ACTION FY 2020 052720 - Hiring of Personnel - Assistant Professor of Nursing - Boberg Olga
- With no additional corrections, additions, or deletions to the consent agenda, Trustee Mehaffie moved, seconded by Trustee Bensman, for approval of the consent agenda.
- On roll call vote with Trustees Mehaffie, Bensman, Baird Ganley, Dubbs, Fletcher, Gutmann, Heitmeyer, Milligan and Oda voting aye, the Chair declared the motion carried.
- PRESIDENT'S REPORT:** Dr. Larson updated the Trustees on current initiatives relating to personnel, enrollment, student success, facilities, the Edison State Foundation, workforce and the College's budget.

Dr. Larson also relayed to the Trustees that she has been appointed as Chair of the HEALTH Consortium, which will oversee the Benefits Program of the Jefferson Health Plan.

Dr. Larson informed the Board that Linda Peltier, Executive Director of Human Resources, had just announced her retirement, and asked Ms. Peltier to say a few words. The Trustees wished Ms. Peltier good luck on all her future endeavors.

REGIONAL  
CAMPUSES  
REPORT:

Mr. Chad Beanblossom, Vice President of Regional Campuses, reported:

- The Greenville campus has been able to maintain most of its courses, and transitioned most of the traditional courses to hybrid. Most courses will only meet once a week.
- The Troy campus will have some activity. The majority of courses have been moved online, but most courses will have some face-to-face component.
- The showing of the movie “Silo” on March 9<sup>th</sup> was a great success. This took place before the campus closed in response to the COVID-19 pandemic.

ACADEMIC  
SENATE REPORT:

Mr. Greg Clem, Associate Professor of Fine Arts and Chair of the Academic Senate, reported:

- There was no Academic Senate meeting in the month of April.
- Mr. Clem stated his appreciation to the leadership of Edison State for working hard to allow faculty and adjuncts to focus on teaching.
- Mr. Clem also stated the teaching staff’s appreciation to CIO Amy Crow, IT Trainer Jessica Edwards, as well as the rest of the IT staff members for all of their assistance in transitioning to online teaching.
- Mr. Clem emailed all faculty and adjuncts, requesting feedback on how they are handling the transition. Mr. Clem reported on some of the responses:
  - Many faculty who responded to his email felt their students were doing well.
  - Others remarked that moving more courses to Blackboard in the future might assist if something like this were to happen again.
  - Life crisis made it difficult for many students to focus on academic. Safety was the most important thing to them at this time. It was important for faculty to respond accordingly, and be much more lenient, while not making coursework easier, per se.
  - It has been challenging for students and faculty to adjust coursework accordingly.
  - For some it has been a steep learning curve, to switch from face-to-face classes to online classes.
- Chair Baird Ganley thanked Mr. Clem for taking the time to poll all of the faculty.

TRUSTEE  
COMMITTEE  
REPORTS:

Finance/Audit Committee Report:

Finance Committee Chair Bensman reported:

- Mr. Bensman reported that the cash flow statement is down by one million dollars due to monies not yet received from the Foundation.
- Mr. Bensman requested that CFO Shishoff give the financials report

Treasurer Updates

CFO John Shishoff reported:

- The financial statements did not change much from last month.
- The SB6 score remains strong at 3.9.
- The Statement of Changes in Net Assets report is down slightly by \$1000.

- The Net Position report is up by \$505,000.
- Cash flow has increased by \$300,000 since last month.
- The Center for Workforce Development and Education is in very good shape, without much change from last month.
- Mr. Shishoff stated that the college is in very good shape right now, but anticipates some changes next month due to decisions made by the state in reaction to the COVID-19 pandemic.

With no further discussion, Chair Baird Ganley declared that the budget reports be filed for audit.

**TRUSTEE OPEN FORUM:**

**ACCT**

- Trustee Mehaffie reported that ACCT President, J. Noah Brown, sent an email regarding on upcoming online trustee forum that should be interesting.
- Dr. Larson indicated that she would be happy to virtually attend along with any of the trustees.

**OACC**

- Trustee Dubbs reported that the Annual OACC Trustees' Conference, which was to have taken place on June 6, 2020, has been cancelled and not rescheduled.
- Dr. Larson stated that the OACC will be hosting an online work session for presidents in June.

**Trustee Comments**

- Trustee Fletcher thanked all faculty and staff for working so hard to serve students during this pandemic.
- Trustee Fletcher commented that a parent of a College Credit Plus (CCP) student approached her to let her know how well Edison State's system work. Her child had just graduated from high school, as well as from Edison State as a CCP student.
- Trustee Mehaffie also thanked everyone for working so hard.

**Celebrations**

- Chair Baird Ganley wished Dr. Larson a belated happy birthday.
- Trustee Heitmeyer congratulated Dr. Rick Hanes on earning his doctorate.
- President Larson congratulated Edison State employee Harold Hitchcock for his promotion to Director of the Physical Plant and Facilities.

**OTHER BUSINESS:**

Dr. Larson asked that the Trustees begin thinking of about the upcoming annual retreat, which will take place on Wednesday, August 26<sup>th</sup>. She asked them to consider potential agenda items.

Some trustees commented that they would like for the retreat to take place in person, as opposed to an online meeting. Dr. Larson stated that she will look into that possibility.

**EXECUTIVE SESSION:**

Chair Baird Ganley asked for a motion for the board to go into executive session for the purpose of discussing personnel matters.

Trustee Dubbs moved, seconded by Trustee Heitmeyer, to go into executive session in compliance with the Ohio Revised Code. On roll call vote with all Trustees voting aye, the chair declared the motion carried.

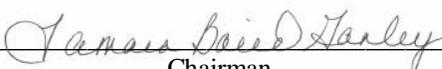
Chair Baird Ganley adjourned to an executive session at 3:37 PM for the purposes stated.

**PUBLIC SESSION:**

Chair Baird Ganley resumed the public session at 3:57 PM.

ADJOURNMENT: With no further business to come before the board, Chair Baird Ganley declared the meeting adjourned at 3:58 PM.

“The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22.”

  
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Chairman

  
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Board Secretary