

SYLLABUS PART II

EDISON STATE COMMUNITY COLLEGE

ART 130S-001FS: DRAWING I

3 CREDIT HOURS

INSTRUCTOR: Gregory Clem, MFA University of Cincinnati, 2008

Classroom: 171

Time: M W 1:30-4:00 PM

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PHONE: 778-7915

OFFICE LOCATION: 182

OFFICE HOURS: Mondays: 10:15 AM to 10:45 AM and 1:00 PM to 1:30 PM

Tuesdays: 1:00 PM to 3:00 PM (Tuesday hours will be online. Please schedule an appointment. If you would rather meet in-person, I will accommodate that with advance notice).

Wednesdays: 10:00 AM to 11:30 AM and 1:00 PM to 1:30 PM

Thursdays: 1:00 PM to 2:00 PM

COURSE DESCRIPTION

This course is designed to address the fundamentals of drawing and composition. Various drawing media and substrates will also be explored.

COURSE SCHEDULE

The topics and/or activities below may be adjusted, changed, or removed at the instructor's discretion. Schedule adjustments or changes may be instituted based on the particular needs the class participants (a skill may already exist or need further development necessitating more or less time covering a topic) or schedule changes due to circumstances such as absences or class cancellations.

Week 1 M Introduction to course, supplies/materials covered
W Introduce Quick Sketch/Gesture Drawing, Sighting Techniques Discussed

Week 2 M Contour Line Drawing
W Contour Line Drawing, Assign Week 2 Homework

Week 3 M No Class (Labor Day)
W Critique Week 2 Homework, Continue Contour Line Drawing, Cross Contour Discussion and Exercise #1

Week 4 M Cross Contour Continued

W Drawing Using a View Finder, Assign Week 4 Homework

Week 5 M Continue Drawing from Wednesday
W Positive/ Negative Space, Critique Week 4 Homework

Week 6 M Positive/ Negative Space
W Looking Very Closely—bring markers/pens and something with a lot of texture.
Assign Week 6 Homework

Week 7 M Looking Very Closely Continued
W Foreshortened Circles in Class Exercise, Critique Week 6 Homework

Week 8 M Critique Looking Closely Assignment, Foreshortened Circles in Class Exercise,
Assign Week 8 Homework
W Value- Start dark go light

Week 9 M Value- Start dark go light
W Critique, Value Scale, Fabric Study, Critique Week 8 Homework

Week 10 M Fabric Study Continued
W Value Study (Colored Objects), Assign Week 10 Homework

Week 11 M Value Study (Colored Objects)
W Drawing Rectangular Objects, Critique Week 10 Homework

Week 12 M Drawing Rectangular Objects
W Linear Perspective, Assign Week 12 Homework

Week 13 M Linear Perspective
W Linear Perspective, Critique Week 12 Homework

Week 14 M Studying the Figure
W Studying the Figure

Week 15 M Portrait Studies. Self Portrait Final Project Assigned.
W Portrait Studies Continued.

Finals Week—**Critique**

EVALUATION METHODS

Below I've listed a simple breakdown of the assignments that will be used to evaluate your performance in this class. Please note that assignments may be edited/replaced and point totals may change slightly.

First Drawing 5 pts
Gesture Drawings (Week 1) 5 pts
In-Class Contour Line Drawings 10 pts
Week 2 Homework 10 pts
In-Class Cross-Contour Exercises 5 pts
In-Class Viewfinder drawings 10 pts
Week 4 Homework 10 pts
Negative Space Drawings 10 pts
Week 6 Homework 10 pts
Looking Very Closely Assignment 10 pts
In-Class Foreshortened Circles Exercise 10 pts
Week 8 Homework 10 pts
In-Class Reductive Value Drawing 10 pts
In-Class Fabric Study 10 pts
Week 10 Homework 10 pts
In-Class Value Study (Colored Objects) 5 pts
Week 12 Homework 10 pts
Rectangular Objects Drawing 10 pts
In-Class Linear Perspective Assignment 10 pts
In-Class Figure Drawings 5 pts
In-Class Portrait Drawings 10 pts
Final Project 25 pts

Total 210 pts

You will complete *numerous* assignments in-class that will be graded. For this reason, it is of utmost importance that you attend class regularly.

In addition to your in-class work, you will be expected to work on many of your projects outside of class. You will need to plan for a minimum of 3 to 6 hours of outside class work time each week. I expect your work to reflect this. Work that does not reflect the expected time commitment will be graded accordingly.

CLASS POLICIES

1. ASSIGNMENT DEADLINES

All assignments and projects should be turned in at the beginning of the class period, the day that they are due. If you are absent the day an assignment is due you must turn in the assignment the next class period you attend and provide a legitimate excuse for your absence to earn credit for the assignment. If you do not have a valid excuse for the late submission of your work, points will be deducted from the final grade for the assignment. For each class period an assignment is late, one full letter grade will be deducted from the overall score of the work. For example, if your base score is an 85 (B) but you turned the assignment in two class periods late you will receive a 65 (D) for the assignment. Do not slip late work under the instructor's office door or leave it in/outside of the office. You must turn your work in in person unless other arrangements have been made.

2. GRADES AND GRADE CALCULATION

Your up-to-date overall course grade and grades for each assignment will be posted in Blackboard—you can see them by clicking on Gradebook in the tool bar at the top of the Blackboard

course page. You also can review any feedback that has been left for you there (note that to access feedback for assignments submitted through Turnitin the process is a bit different—this is covered in the course). You can access the Blackboard grade center 24 hours a day, 7 days a week. You should check your grades often and be sure to review any feedback left for you.

Your final grade will be calculated and submitted to the college no later than the Tuesday *after* finals week. The course will be closed at that point, but you will be able to check your grade through MyESCC. Edison uses the following grades: A, B, C, D, F. There are no plus or minus grades (no B+ or B-, etc.). In this course grades are not rounded up. For example, if you earn an 89.99% your grade will be reported as a B.

A 90-100%
B 80-89%
C 70-79%
D 60-69%
F 0-59%

3. COMMUNICATION

The best way to contact me outside of class is via email. My email address is gcllem@edisonohio.edu. You can also reach me in my office at (937) 778-7915. If you send me an email, please allow at least 24-48 hours for me to respond to you. I will ALWAYS get back with you. If 3- or 4-days pass and you do not hear from me something is wrong and I did not receive your correspondence, or I somehow lost it or inadvertently deleted it. Please call my office (if I am not there leave a message as I check my voicemail regularly) so that we can rectify any problems that may be to blame for our communication troubles.

If you email from a Gmail, Yahoo Mail, or Hotmail account there is a good chance it will end up being blocked by Edison's spam filter and I may not receive your message. For this reason **I will only correspond via email using the Edison email system**. Also, from Friday evening until Monday morning I will not be regularly checking my Edison email or responding to emails. If you have a question that you need answered about an assignment that is due on a Monday for instance, please make sure to email me by Friday morning so that I have adequate time to respond to your question.

4. ABSENCES

Excused Absences: **Illnesses** and/or **emergencies** will be accepted as valid excuses for absences and/or work that is submitted late. If an illness or emergency has caused your absence or made it impossible for you to submit your work on time, you will not be penalized for your absence(s). However, depending on the circumstance, you may be asked to provide documentation for that absence to be excused. For an illness this might mean a doctor's note, etc. Please contact me right away if you are going to be absent.

Unexcused Absences: Missing class without a valid excuse is an unexcused absence. There may be times when you cannot avoid missing a class or you just need a break. The instructor understands! You can miss one class without penalty—no excuse needed. After that, for each **unexcused** tardy or absence or you will begin to lose participation points. Note that being in class, but not participating will also be treated as an absence. For each absence you will lose 5 participation points.

If you must miss a class or multiple classes touching base with the instructor, in advance, or as soon as possible after your absence, will benefit you. When you return to class after an absence, it is your responsibility to meet with the instructor to see what you may have missed.

Attending class regularly will benefit you academically. Often, you will need the material covered in class to complete homework assignments. If you attend and participate in class, it is likely that you will do well. Almost without exception, the students who do poorly in their classes are the students that do not attend and participate regularly.

5. CRITIQUES

On scheduled critique days you are expected to be on time and present—unless there is some sort of legitimate reason you cannot attend (family emergency, etc.). If you miss a critique and do not have a viable excuse for your absence you will receive a full TWO letter grade reduction in your score for that project. You are required to actively participate in **all** critiques. All feedback is valuable—provided it is meant as constructive criticism. What *you* have to say matters and your participation is extremely important.

6. WITHDRAWAL

If you wish to withdraw from this course, you must make an official request through enrollment services. If you stop participating in our class, but do not withdraw, you will receive a failing grade at the end of the term. If you do not intend to complete the course, it is important for your future academic standing that you drop the course and avoid a failing grade on your transcript. The various withdrawal dates (withdrawal with full refund, last date to withdraw) can be found on the Edison website or by contacting Student Affairs.

7. ORIGINALITY

All of the artwork you submit for a grade must be your work (unless specified otherwise). You can and will be inspired and influenced by other artist's artwork but copying or using parts of another artist's work is not permitted.

8. ACADEMIC DISHONESTY POLICY

Academic Dishonesty is an attempt to earn credit for coursework through cheating or using other forms of misrepresentation and/or omission. Some common examples of academic dishonesty are copying information from a source and not acknowledging the source (plagiarism), copying and pasting information from the internet or a source— includes slightly changing wording or the organization of text from a source (known as mosaic plagiarism), copying the work of a classmate or the work of a student who has previously taken the course, or submitting AI-generated text as your own, original work (be sure to carefully review the AI policy in this syllabus), or using AI or other outside resources not authorized by the professor to complete and assignment.

Please review the document at the link below for a more exhaustive list of academic dishonesty. Note items b, j, k, i, l, and m as they tend to be the most common infractions in an online course. Also, carefully note item #3 (if you use someone else's work or assistance, not only you, but that person will be in violation of the academic dishonesty policy). https://www.edisonohio.edu/sites/default/files/2024-05/Academic_Dishonesty_Policy.pdf

Any form of cheating or plagiarism will not be tolerated. A student found to have committed academic dishonesty on an assignment will receive ZERO points for that assignment and a warning.

However, if the incident is an egregious violation of the academic dishonesty policy a report concerning the incident will also be filed with Academic Affairs, documentation of the infraction may be placed on the student's record, and the student may face more severe disciplinary consequences. More than one incidence of academic dishonesty, regardless of the severity, will result in a report being filed with Academic Affairs.

Academic Dishonesty Investigation Process

If an assignment is suspected of being in violation of the Academic Dishonesty Policy the instructor will initiate the following process.

- a. The instructor will email the student and discuss the suspected violation. In that email the instructor will provide the evidence that has led to the suspicion of academic dishonesty. While waiting for a response from the student the instructor may null the grade for the suspect assignment or use a placeholder grade of ZERO.
- b. The student will be given the opportunity to address the evidence of the suspected academic dishonesty provided by the instructor. The student should respond to the instructor's email as soon as possible, but no later than 5 business days after receiving the instructor's email indicating suspected academic dishonesty. If the student does not respond to the instructor's email within 5 business days, the assignment will not be accepted and the grade of zero will be recorded as the final grade for the assignment.
- c. If the student does not address the evidence provided by the instructor with a thorough and clear explanation, the assignment will not be accepted and the Academic Dishonesty Policy may be enforced, including and up to, a report being filed with Academic Affairs. If the student *provides evidence* that refutes and/or explains the suspected academic dishonesty the assignment *may* be accepted and graded at the instructor's discretion depending on the circumstances.
 - In instances where AI-generated text has been identified, the onus will be on the student to identify the tools and processes used to write the assignment and to evaluate whether those processes run afoul of the course **AI Policy**. The instructor has provided information in the Part II Syllabus (this document) and the Week 1 folder that explain what AI text is and how to avoid using it. It will be the responsibility of the student to identify the reason(s) that their work violated the class AI policy and to develop a plan to avoid it in the future.
- d. If the student and instructor cannot come to a consensus concerning suspected academic dishonesty the matter will be turned over to the Dean of Arts and Sciences for review.

9. AI POLICY

In this class, using AI for any assignment is not acceptable. This includes but is not limited to, any written work, multiple-choice assignment, or any test or quiz. Please carefully review the AI Policy information below.

What is AI Writing?

AI writing can take many forms. I've listed some of those below. Note that the list isn't exhaustive, as AI use is ever-changing.

1. Anything partially or entirely written by a Chatbot (Gemini, ChatGPT, Microsoft CoPilot, etc.)
2. Anything edited by AI (Grammarly, Microsoft Editor, etc.)
3. Text copied from a Google search (the AI results that are usually first provided by Google), Google Gemini, Microsoft CoPilot, or ChatGPT. Students sometimes run into issues here because instead of taking notes and paraphrasing, they copy the text/information too closely. Since the information is AI-generated, the copied material is AI. Even if the text is manually typed in an assignment, it is still AI (it's just been manually copied rather than copied and pasted). This can also happen using voice-to-text. If a student reads an AI-generated passage and it is recorded and put into an assignment, it is also AI text. Once again, instead of copying and pasting the text, it was read and pasted in.

Acceptable use of AI

- Spellcheck (this feature only identifies spelling errors)

Unacceptable use of AI

- Text partially or entirely generated by AI. An example of this would be using a chatbot like ChatGPT, Microsoft Co-Pilot, Gemini, etc., to write all or a *part* of an essay or paper.
- Text that has been **edited** by AI. This includes text rewritten or reorganized by software like Grammarly, Microsoft Word Editor, or any of the Chatbots commonly used. What might this look like? Let's say you write a sentence and Google, Word, or Grammarly tells you that you should change the structure of the sentence in some way. This could be simply rearranging the word order, or suggesting you use different vocabulary. Let's say you accept this change. Even though you "wrote" the paper yourself, because you used an AI writing algorithm (that is what those suggested edits are based on) to change a few words or slightly modify sentence structure, if done enough in your assignment, your work will be flagged as AI-generated. The AI detection software is trained to look for the characteristics of AI text. It does not discern between text that has been entirely generated by an AI chatbot and text that has been edited by AI.

Do not use any editing features beyond spell check for any work that you submit in this course (otherwise, it may be flagged as AI-generated text). While proper spelling, grammar usage, and formatting are expected, you are not being evaluated on your writing style. Your work is being evaluated for content (how well you address assignment questions and requirements). There is no need to use more advanced AI editing features for any work that you submit for this course.

Never paste an assignment into an AI chatbot to quickly get the “answer.” Using a chatbot as a “source” in this class is like taking a forklift to the gym. The point of going to the gym is not just to move weights. The point of going to the gym is what you physically and mentally gain from moving the weights. Getting an answer from a chatbot without needing to think, as I once heard another professor aptly put it, is the equivalent of riding an escalator and calling it stair training. The point of coursework is to develop your critical thinking and analytic skills—to build your “mental muscles.” Use the resources provided by the instructor. They will provide all of the information you need, and using them will help you become a better critical thinker and a more educated person. This goes for all types of assignments submitted in this course whether they be essays, discussion board peer response posts, short answer questions, multiple-choice assignments, or tests.

a. AI-Generated Text Identification Guidelines and Procedures

We will be using Turnitin extensively for written work. Turnitin is a tool that checks written work against databases for copied/plagiarized text and it also has an AI-generated text detection feature. If your work comes back as a match of over 25% AI-generated text and/or 25% copied/plagiarized text, it will not be accepted. You will receive an email from your instructor and you may be asked to explain the why the assignment was flagged and/or to resubmit the assignment (this will be at the instructor’s discretion, based on how much plagiarized or AI-generated text is present in your assignment). If your assignment is flagged as having a high percentage of AI-generated or plagiarized text (over 50%) or if there is an entire section of your paper identified as AI-text, regardless of the percentage, you will automatically receive a zero for the assignment and will not be given the opportunity to resubmit the assignment. You may also run afoul of the Academic Dishonesty Policy in this syllabus, and other penalties may result.

If you submit written work using another Blackboard tool besides Turnitin that does not check for plagiarism or AI-generated text, and the text is suspected to have been copied or AI-generated, the text will be run through Turnitin to check for a match. If the text comes back as a match, the policy outlined in the previous paragraph will apply. Note that if any answer/text in an assignment is plagiarized or AI-generated, the policy in the previous paragraph will apply to the grade for the entire assignment. For instance, if you submit an assignment that has ten multiple-choice questions and one essay question, and the essay question comes back as a match for AI-generated text, you will receive a ZERO for the entire assignment.

The instructor always errs on the side of caution when determining whether student work has been plagiarized or AI-generated. If it is determined that Turnitin has flagged something it should not have, the assignment will be accepted. The above policy might sound intimidating but know that your original work will not be wrongly flagged as being plagiarism or AI-generated content. If your work is composed and written by you, in your own words, you will never run afoul of the policies discussed above.

10. CLASSROOM GENERAL RULES

- a. Please arrive on time. Arriving late disrupts the class, and it is likely that you will have missed an important announcement or instructions.
- b. Do not leave early unless you have made prior arrangements with your instructor.
- c. Listen attentively while your instructor and/or peers are speaking, giving presentations, or lectures.
- d. Actively participate in classroom activities.

- e. Complete and submit assignments on time.
- f. Come to class prepared to work. Make sure to bring the supplies you need to perform the day's activities. Review course materials and complete assignments that you were asked to complete before class.
- g. Set your cell phone to silent or vibrate during our class. If you must take a call, please do so in the hallway. Cell phone usage, whatever the activity, **is not allowed** during class time unless the instructor indicates otherwise.
- h. Stay on task! Class time is meant to be used for lectures and/or working on assignments related to the content of this course. Do not work on projects/homework from other classes during our class time. Do not surf the web, watch videos, etc.
- i. Please do not eat the equivalent of a full meal during class. Having a **SMALL** snack and a beverage during class is acceptable as long as it is not disruptive.
- j. Show respect to your classmates and your instructor. Treat your classmates and your instructor as you would want to be treated. If you were the instructor, how would you want your students to behave during class? As a student how would you feel if your instructor regularly showed up late to class, interrupted presentations (getting up and walking around the room, deciding to leave the classroom, ruffling papers or a bag of potato chips loudly), napped during class, watched videos and played games on their phone?
- k. Please do not bring children or guests to class.

11. TESTING YOUR FAITH ACT POLICY

Edison State Community College is committed to providing an environment respectful of students' beliefs. Students are permitted to be absent for up to 3 days each semester based on their faith, religion, or spiritual belief system with no academic penalty. Students must complete the Testing Your Faith Act Accommodations Form, <https://www.edisonohio.edu/services-support/registration-records>, located in "Forms" and provide a copy to their individual faculty within 14 days from the start of the course. The entire policy can be found in the student handbook at <https://www.edisonohio.edu/services-support/student-resources>.