

EDISON STATE COMMUNITY COLLEGE
MLT 292L Directed Practice and Seminar
SYLLABUS PART II

Instructor: Vickie Kirk

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OFFICE: 414 [Click here to schedule an appointment](#)

QUALIFICATIONS: MLS ASCP, MBA, Bluffton, 2008; BS Clinical Laboratory Science, Indiana University of Pennsylvania, 1997;

Phone: 381-1505

Class: Offsite and on-line

TEXTBOOK: BOC Material provided

WEEK		
	Homework	Journal Review Articles
10/20/25 Week 1	BOC Practice Exams and Study Guide questions corresponding to your department Discussion Board Posts Watch the Typhoid Mary before Final Exam and answer the questions.	1-Technical article review
10/27/25 Week 2	Seminar Teams meeting Tuesday 3:30-4:30 BOC Practice Exams and Study Guide questions corresponding to your department Discussion Board Posts Question 1 on Blackboard	1-Review of article concerning the laboratory medicine career (what's happening in the field, career development, job opportunities, etc)
11/3/25 Week 3	Seminar Teams meeting Tuesday 3:30-4:30 BOC Practice Exams and Study Guide questions corresponding to your department Discussion Board Posts Question 2 on Blackboard	
11/10/25 Week 4	Seminar Teams meeting Tuesday 3:30-4:30 BOC Practice Exams and Study Guide questions corresponding to your department Discussion Board Posts	
11/17/25 Week 5	Seminar Teams meeting Tuesday 3:30-4:30 BOC Practice Exams and Study Guide questions corresponding to your department Discussion Board Posts Question 3 on Blackboard	1- Review of article concerning work habits, teamwork, etc
11/24/25 Week 6	BOC Practice Exams and Study Guide questions corresponding to your department Discussion Board Posts	
12/1/25 Week 7	BOC Practice Exams and Study Guide questions corresponding to your department Discussion Board Posts Question 4 on Blackboard	All article reviews are due December 12 th Friday 12/5/25 Job Fair on campus. You will report to campus. Be dressed for job interviews. Have a resume, cover letter and a list of references with you.
12/8/25 Week 8	<u>FINAL EXAM DEC 12 9-11 am on campus</u> BOC Practice Exams and Study Guide questions corresponding to your department Discussion Board Posts	Friday 12/12/25 Final exam on campus

Complete the sections each week that correspond to your department. DO NOT WAIT UNTIL THE END OF THE SEMESTER TO COMPLETE. You can also do more and repeat the BOC quizzes.

**You must type out your answers to the BOC Review questions. You will not receive credit for just typing the letter for the answer.*

Please communicate with your instructor if you will have any issues attending seminar.

SEMINAR MEETINGS

Tuesday 10/28

Tuesday 11/4

Tuesday 11/11

Tuesday 11/18

ARTICLE REVIEWS

Articles must be submitted in Word format and submitted electronically.

There are a lot of good articles out there on the Web.

GRADING SCALE:

A 92.5 – 100%

B 83-92.49%

C 75-82.49%

Failing 75% or lower

Students are required to achieve at least 70% on the final exam to continue in the MLT program

EVALUATION POLICIES

Final grades will be based on the following scale:

Seminar grades will be based on:

Final Exam	25%
Quizzes	15%
Papers	15%
Discussion Board Posts	20%
Answers to Discussion Board Questions	20%
Attendance and Professionalism	5%

Internship grades will be based on:

Student evaluations

Attitudinal: (See Student Handbook)

The following professional behavior/attitudes will be assessed during the semester:

Ability to follow instructions

Punctuality and Attendance

Interest and Enthusiasm

Integrity

Organization

Persistence

Cost Containment

ACCOMMODATIONS /ACCESSIBILITY AND DISABILITY SUPPORT SERVICES POLICY

Edison State Community College will make reasonable accommodations for students with documented disabilities. If you believe you may need an accommodation based on the impact of a disability, contact the instructor privately with your self-identification letter. If you do not have a self-identification letter, contact Accessibility and Disability Support Services by emailing disabilities@edisonohio.edu or by calling 937.778.7850. Accessibility and Disability Support Services is located on the Piqua Campus in Room 160.

ADVISING SERVICES

Edison State's career pathway advisors are your partners in success. A career pathway advisor is the first advisor that you will meet with once you have made the decision to further your education. Together, you and your career pathway advisor will:

- Identify the right academic major to set you on your desired career path.
- Identify the courses you'll need to accomplish your academic goals.
- Help you develop a student plan tailored to your lifestyle and work schedule.
- Prepare you to navigate your first semester at Edison State.

You can find your career pathway advisor and faculty advisor information, including their email address, by logging into MyESCC and clicking on Student Planning. Go to Plan and Schedule and click on the Advising tab. You may also call 937-778-7850 to connect via phone call.

BOOKSTORE SERVICES

The Edison State Bookstore is here for all your educational supplies including textbooks, access codes, technology, and more! Online at <https://edisonohio.ecampus.com>

CAREER AND JOB SERVICES

Our Career and Job Services advisors are dedicated to helping students and alumni advance their professional development as they make career decisions, develop job search strategies, pursue experiential opportunities and secure employment. Career and Job Services also provides career assessments, career information, resume and cover letter help, job postings and resources, tips for interviewing and more. Visit <https://www.edisonohio.edu/Career-and-Job-Services/> for more information.

COMPUTERS

If you are working on campus, computers with internet access are available in the internet café. The Library and Tutoring Center has computers and printers available for your use.

STUDENT WELLNESS

College is stressful! Feeling burnt out, anxious, frustrated? When challenges arise, it's helpful to have someone to talk to. We have partnerships established with many local mental health providers and can connect you with area resources.

SUPPORT SERVICES AVAILABLE

Edison State has built a network of health professionals to support students. With these partnerships, students who need support in areas such as:

Recovery and counseling referral
Housing
Food
Physical well-being

INFORMATION AND EDUCATION

We also provide information and education on the topics of:

Alcohol and drug abuse and prevention
Sexual assault prevention and awareness
Building healthy relationships

Inclusion and belonging
Survivor support
Self-care
Anti-hazing

GETTING HELP

If you are struggling and need to speak with someone in person, please reach out to Student Affairs, at 937-778-7895, Room 160 (stop at the front desk).

EMERGENCY RESOURCES

If this is a medical emergency, please call 911. If this is a mental health emergency, please call 988.

LIBRARY SERVICES

The Edison State library is not only a comfortable place to study, we have an expansive collection of online resources available to help you with your research. Check out the library webpage here: <https://www.edisonohio.edu/Library/>. Libguides and short instructional videos are available to help you use these resources and can be found at: <https://libguides.edisonohio.edu/>. Please contact the library staff with any library questions you may have at library@edisonohio.edu, 937-778-7950, or stop in!

STUDENT RESOURCE CENTER AND CHARGER STATION FOOD PANTRIES

Edison State Community College is proud to assist students needing help to obtain basic necessities. The Student Resource Center and Food Pantry is stocked with all kinds of grab-and-go snacks, meal supplies, toiletries, household needs, and community resources. Stop by and check out our Charger Stations in Room 060 at Piqua, in the student lounge at Troy, in the Brooke-Gould Learning Resource Center at Eaton, and in Room 121 (for personal care items) and pantry items in the student lounge at Greenville.

TECHNICAL SUPPORT SERVICES

For Blackboard Assignment issues, the instructor should be the first point of contact.

For Log-in or other technology issues: There are several steps you can follow if you have issues logging in to Blackboard or Office.

During business hours:

- Password reset: Log onto office.com with your Edison email and follow the “forgot password” prompts.
- Reach out for help during regular business hours (9-5 Monday-Thursday, 9-4 Friday)
 - email to support@edisonohio.edu
 - call 937-778-8600 and ask for IT Help Desk

After hours:

- Password reset: Log onto office.com with your Edison email and follow the “forgot password” prompts
- Go to www.edisonohio.edu into the Resources tab and click "IT Help Desk" then click "Chat".
- Call 937-778-7957 and talk to the off-campus Blackboard company to get help

TESTING YOUR FAITH ACT POLICY

Edison State Community College is committed to providing an environment respectful of students’ beliefs. Students are permitted to be absent for up to 3 days each semester based on their faith, religion, or spiritual belief system with no academic penalty. Students must complete the Testing Your Faith Act Accommodations Form, <https://www.edisonohio.edu/Registration-and-Records/> and provide a copy to their individual faculty within 14 days from the start of the course. The entire policy can be found in the student handbook at <http://stage.edisonohio.edu/digipub/StudentHandbook/index.html>

TITLE IX STATEMENT - Anti-Discrimination, Harassment and Bullying

It is the policy of the College to maintain a learning environment free from bullying, discrimination, sexual harassment or sexual violence. Title IX federal law protects students, employees and third parties with a relationship to the college.

All Edison State Community College employees are required to report all knowledge of incidents that violate the Title IX policy to the Title IX Coordinator or Deputy Title IX Coordinator immediately. Student and employee confidential consultation is available through the Coordinator of Health and Wellness Services. Title IX Policy and procedure language as well as contact information for the Coordinator of Health and Wellness, Title IX Coordinator and Deputy Title IX Coordinator can be found at www.edisonohio.edu/TitleIX/.

TUTORING SERVICES

All Edison State students are eligible to receive free tutoring and learning support services through our Tutoring Center. Available services include Edison State tutors, both online and in-person, covering a wide variety of courses including various levels of math and paper reviews, online tutoring through OhioLINK eTutoring, distraction-reduced study rooms, and the use of Tutoring Center resources including subject-specific and general study guides. For more information on tutoring services, visit the Tutoring Center in the Library, email us at tutoringcenter@edisonohio.edu, call 937-778-7959, or visit our webpage at <https://www.edisonohio.edu/tutoring-center/>

ADDITIONAL SUPPORT SERVICES

For additional help, please click the ASSIST tab on Blackboard or the Edison State Student Resources folder within your course.