EDISON COMMUNITY COLLEGE

ENG 121S Composition I

3 CREDIT HOURS

Section/Term:	ENG-121S
Class Meeting Time:	Online
Location:	Online
Required items:	Writing Guide with Handbook (E-book free online), Little Seagull Handbook (E-book and Inquizitive for Writers)
Faculty:	Tracy Andrews Bachelors: Secondary Education (English and history), University of Dayton, 1999 Masters: Interdisciplinary Education (English and Teacher Leadership), University of Dayton, 2004.
E-mail:	Please message through Blackboard or tandrews@edisonohio.edu
Faculty Phone:	Please email
Faculty Office Hours:	Please email me as I do not have an office
Faculty Contact:	If you have questions or concerns, please contact me via email with the course name and number in the subject line (ENG 121) through your Edison State email. Please allow 48 hours for a response (I usually respond before then though). You are welcome to set up an appointment to meet virtually via Teams or Zoom or stop by my office.

Class Policies

It is generally accepted that academic writing consists of the author's thoughts which are supported by properly cited sources through paraphrasing, summary, and quotations. **At the instructor's discretion, papers with excessive quotations, where quotations make up 20% or more of the paper, may not meet the assignment requirements, and be dealt with accordingly.**

Netiquette:
We will be communicating a lot with each other. You will need to be respectful of the instructor and each other. Your classmates' ideas and beliefs may differ from your own, be polite! When in doubt, you can agree to disagree. You will be expected to communicate with your classmates and your instructor using appropriate language and style, which includes written/typed communication. Remember: the way you communicate can reflect the level of respect you have with the people with whom you communicate. You will want to practice good e-mail etiquette when typing questions/responses to the instructor and classmates, such as avoiding using all caps when typing or using an accusatory tone.

Communication Policy:
E-mails sent to me by 4:00 p.m. Monday-Friday with course name and section number (ENG 121) in the subject line from your Edison e-mail will be answered within 48 hours unless the school is closed (breaks/holidays). **Assignments submitted through course messages or e-mail will not be accepted for a grade without prior written authorization from the instructor. If you are given permission to submit via e-mail, it must be submitted through your Edison e-mail.**

Late Work:
All work should be submitted on time. With the exception of major essays, no late work will be accepted after 48 hours of the assigned deadline. Major essays, with the exception of the final, may be submitted up to one week past the due date with a 10% penalty each day it is late. **The final essay will NOT be accepted after the term has officially ended**. I reserve the right to make exceptions due to extreme circumstances at my discretion. *Any extension given for extreme circumstances will require documentation submitted to the instructor.

Academic Integrity:

Edison Community College expects students to submit original work for each assignment. The Student Handbook https://www.edisonohio.edu/digipub/StudentHandbook/index.html , pages 28-29 clearly defines academic dishonesty and how Edison handles cases of academic dishonesty. Using peer support and tutoring services is not considered academic dishonesty, if the work is original and in your own voice, meaning you didn't submit work you did previously or "borrow" words/ideas without crediting the source. The same policy goes for AI-generated text. For example, you may use predictive text to fix spelling errors. You may not tell an AI software to write a critique of an essay for you and copy/paste the text. Any use of AI (outside of spell-checker) must be approved by the instructor and noted with the following at the bottom of the assignment:

"The author generated this text in part with <insert name/URL of AI platform>. Upon generating draft language, the author reviewed, edited, and revised the language to their own liking and takes ultimate responsibility for the content of this submission."

Any final draft exhibiting the use of AI without permission and crediting the source will be counted as plagiarism. **Any assignment that is plagiarized (whether intentional or unintentional) or lacks appropriate citations will automatically receive a zero with no opportunity for resubmission. Intentional submission of someone else's work as your own will result in automatic failure for the course. Whereas, assignments that simply fail to cite in MLA format will have points deducted accordingly.**

Testing Your Faith Act Polic

Edison State Community College is committed to providing an environment respectful of students ' beliefs. Students are permitted to be absent for up to 3 days each semester based on their faith, religion, or spiritual belief system with no academic penalty. Students must complete the Testing Your Faith Act Accommodations Form, https://www.edisonohio.edu/services-support/registration-records, located in "Forms " and provide a copy to their individual faculty within 14 days from the start of the course. The entire policy can be found in the student handbook at https://www.edisonohio.edu/services-support/student-resources.

Technical Support:

For Blackboard Assignment issues, the Instructor should be the first point of contact

For Log-in or other technology issues:

There are several steps you can follow if you have issues logging in to Blackboard or Office. During business hours:

- Password reset: Log onto office.com with your Edison email and follow the "forgot password" prompts.
- Reach out for help during regular business hours (9-5 Monday-Thursday, 9-4 Friday)
    - email to support@edisonohio.edu
    - call 937-778-8600 and ask for IT Help Desk

After hours:

- Password reset: Log onto office.com with your Edison email and follow the "forgot password" prompts
- Go to www.edisonohio.edu into the Resources tab and click "IT Help Desk" then click "Chat".
- Call 937-778-7957 and talk to the off-campus Blackboard company to get help.

Grading

Syllabus Quiz	10 points
Responses (6 x 20 points)	120 points
Feature Article Final	140 points
Research Narrative	200 points
Media Analysis	120 points
Critique Essay Summary	50 points
Essay Critique Final	100 points
Annotated Bibliography	50 points
Grammar Exercises (14 x 10 points)	140 points
Total Points	930 points

Grading Scale

A = 90 – 100
B = 80 – 89
C = 70 – 79
D = 60 - 69
F = 59 and Below

Class Schedule

***Assignments are due at 11:59 p.m. on Tuesdays and Thursdays.**

Week 1 10/19-10/23:

Assignments Due 10/20- Syllabus Quiz, Feature Article Proposal, Grammar Exercise 1 and 2
Assignments Due 10/22- Watch *How to Write a Feature Article*, write a thorough summary about the video, Grammar Exercises 3 and 4

Week 2 10/26-10/31:

Assignments Due 10/27- Read "How to Write Effective Summaries", please write a thorough summary of the article, *Writing a Summary*, Grammar Exercises 5 and 6
Assignments Due 10/29- Feature Article Final Copy due, Read *Avoiding Plagiarism*, write a thorough summary of the article. Magazine Analysis Handouts

Week 3 11/2-11/6:

Assignments Due 11/3- Read Seven Ways to Overcome Obstacles. Compose a through response.

Assignments Due 11/5- Grammar 9 and 10

Week 4 11/9-11/13:
Assignments Due 11/10- **Magazine Analysis Final Copy due**, Grammar Exercise 11 and 12, Annotated Bibliography Handouts

Assignments Due 11/12- **No School Veterans Day**

Week 5 11/16-11/20:

Assignments Due 11/17- Grammar Exercise 13 and 14, Research Narrative Handouts

Assignments Due 11/19- Grammar Exercise 8, **Annotated Bibliography Final Copy**,

Week 6 11/23 and 11/24:

Assignments Due 11/23- Grammar Exercises 9 and 10, Work on Research Narrative Assignment

Assignments Due 11/25- No School Thanksgiving

Week 7 11/30- 12/4:

Assignments Due 11/30—Research Narrative Final, Grammar Exercise 11 and 12, Critical Analysis Handouts

Assignments Due 12/2- Read *How to Find a Better Search*, then write a response to the article, Grammar 13 and 14

Week 8 12/7-12/11:

Assignments Due 12/7- Read *Why Digital Literacy is Now a Workplace Non-Negotiable* and write a response

Assignments Due 12/9- Critical Analysis Paper Due