SYLLABUS PART II
EDISON STATE COMMUNITY COLLEGE
BIO-125S-004FS: Anatomy & Phys I
Fall 26/27 Semester
Piqua Campus
MW 9:00 AM - 11:15 AM
8/24/2026 - 12/10/2026
West Lecture Hall Rm# 116

INSTRUCTOR INFORMATION

Name: Dr. Thomas D. Martinez
Doctorate of Chiropractic Medicine, 2005
Bachelors of Science – Human Biology, 2004
Cleveland Chiropractic University, Overland Park, KS
Email: tmartinez@edisonohio.edu
Phone Number: (937) 778-7935
Mailbox: Faculty Support Office (Room 302)
Office: Room #112
Office Hours: M-Th 11:15pm-12:00pm
Online Hours: Fridays 9am-12pm

TEXTBOOK

Martini, Fredric H. et.al. Visual Anatomy & Physiology, 3rd Ed. 2018. Pearson Publishing.
Satikas, Stephen N. Visual Anatomy & Physiology, Lab Manual. 2nd Ed. 2018. Pearsons Publishing.
YOU MUST PURCHASE THE ONLINE ACCESS CODE

READ YOUR SYLLABUS!!!!!

BEFORE EMAILING ME, READ YOUR SYLLABUS!!!!!

Be prepared to invest your time in this course if you expect to be successful. An expectation of at ***least 12*** **hours of study** weekly for a 4-credit course during a 16-week semester. Study means active learning. It does NOT just mean reading of the material and highlighting or underlining of the material.

I am available to answer your questions during regular class time hours and via email. You can contact me for help via phone or email both posted under the syllabus or faculty info. If you need extra help, I am available to meet on campus by appointment, during my posted office hours, or you are welcome to come to one of the live lectures during my regular class schedule.

What if the syllabus date and the computer date are different?

Always go by the date on the computer once it closes, I will not reopen it.

What if I think my answer is correct but I got it counted wrong?

First check your spelling, then if you are certain, you are correct than email your instructor because it is possible but rare items have been mislabeled or incorrect in the computer. If that is the case, I will look at your submitted answer and rule accordingly.

The pictures in the text are not the exact pictures I am being tested on:

Yes. Most students enrolled in AP are pursing health care careers. As with patients, all views will not be the same. You are responsible for knowing the information from all angles.

The tests and quizzes are timed: I don't have enough time to look up the answers in my textbook:

Before attempting timed assignments, you must be fully prepared to master the material. It is a TEST. You would not be able to use your text in a live lecture course.

*If a video says "***Invalid Source***" proceed by clicking the download link underneath the video.*

I just finished a test or quiz and I got a 93% but my Blackboard says I got a 20%, can you fix this?

Of course I'll fix it, but it takes up to 24 hrs for Blackboard to update, so wait 24 hours if you still see a discrepancy, contact me I'll make the adjustments.

The Lab Manual is to help you be successful in this class. Though no points are awarded for this lab book, it is recommended you complete the pages as you progress through the course. Some of the Labs you cannot complete at home. There are attached videos to help you understand those concepts discussed. Lab exercises are designed to allow student application of the concepts learned in class. **Material from lab exercises will be included on tests.**

Your grade may be affected by incomplete homework that was not graded. Any incomplete homework, test, lab or quiz will receive a zero in the gradebook. Please verify that your grades are correct in Blackboard and Pearson.

When you send an email to the instructor make certain to include your class including your section number.

When asking about a specific assignment please include the assignment name as well as the question number.

If the campus is closed or there is a scheduled break – I will not be available via Email!

All dates are subject to change at the discretion of the Instructor.

No Makeup Tests Are Allowed.

Tests will be given at the beginning of class. The student will be allowed 1 minute per test question. At the end of the allotted time, uncompleted tests will be picked up. Those questions not answered will be counted wrong. Lecture will follow every test, so expect to stay.

EXAM INFORMATION

There are 5 lecture exams and 4 lab exams.
Exams can consist of multiple choices, matching, true/false, and short answer type questions. Each lecture exam is worth 100 points and lab tests are 50 points. You will be allowed to drop your lowest lecture test grade and replace it with a cumulative lecture final.

Make up tests are not permitted.

Test material will focus on my lectures, labs, ONLINE MATERIAL, and textbook readings.

BIO 125-- Lecture Schedule

All students will be required to read the text prior to lecture of the material. The instructor reserves the right to give unannounced Quizzes over the assigned readings. The Power Point will only highlight the text and is NOT the only source of exam questions. The following is a tentative schedule for lectures:

Aug 24	Introduction, Syllabus
26	Chapter 1
28	Chapter 2
31	Chapter2/Chapter 3
Sep 2	Chap 3
9	Test #1
14	Chapter 4
16	Chapter 5
21	Tissue Lab
23	Test Unit #2
28	Chap 6
30	Chapter 7 (Bone Boxes)
Oct 5	Chapter 7
7	Chapter 8
12	Test Unit #3
14	Chap 9
19	Chap 10 A
21	Chap 10 B
26	Muscle Lab
28	Unit #4 Test Lab Test 3 (Muscles)
Nov 2	Chap 11
4	Chap 11
9	Chap 12
16	Chap 12

18 Chap 13

23 Brain Dissection and Cranial Nerve Lab #4

25 Test #5 Lab Test #4

30 Final Review

Dec 2

7 Comprehensive Final

THIS SCHEDULE IS SUBJECT TO CHANGE AT THE DISCRESTION OF THE INSTRUCTOR.

HOMEWORK ASSIGNMENTS

Each homework assignment is lengthy and requires a considerable amount of time to complete. They are to be done on the computer and are to be completed in the time frame allotted. Be sure to use your time wisely. Work will be graded and entered into Blackboard as completed. There are no make-up homework assignments.

LAB EXERCISES

Lab exercises are designed to allow students hands-on application of the concepts learned in class. Lab activities are performed and discussed in groups. **Material from lab exercises will be included on tests**. Lab activities may be followed by questions and /or written discussions to be completed and turned in immediately following the exercise. Lab participation, lab assignments, and overall attendance do affect your grade. The lab exercises are prepared before the scheduled lab and are intended for multiple users for a defined period of time. **You will not be allowed to complete missed labs and will earn no points for the missed exercises.**

As an Instructor, I do not give grades, you earn them.
The student will receive the grade the student earns
I DO NOT offer extra credit to one individual in the class so DO NOT ask.
I DO NOT round grades so DO NOT ask.

GRADING POLICY

Points toward a final grade can be earned as follows:

ACTIVITY	POINTS
Lecture Exams (5 @ 100 points each)	500
Lab Exams (4@ 50 points each)	200
Online Homework	67
Online Labs	425
Lecture Final	100
Lab Final	50
TOTAL POINTS	1342

Total Points can and will change throughout the course of the semester. Quizzes and extra assignments can and will be given by the instructor to raise the point total. Your grade will be based on percentage my scale is as follows:

FINAL GRADE STANDARDS:

GRADE	Percentage
A	90-100%
B	80 – 89.9%
C	70 – 79.9%
D	60- 69.9%
F	0 – 59.9%

Grades will be posted on the Grade Book of Blackboard. Check your grade frequently and keep track of your scores.

TESTING YOUR FAITH ACT POLICY

Edison State Community College is committed to providing an environment respectful of students' beliefs. Students are permitted to be absent for up to 3 days each semester based on their faith, religion, or spiritual belief system with no academic penalty. Students must complete the Testing Your Faith Act Accommodations Form, https://www.edisonohio.edu/sites/default/files/2024-05/Testing_Your_Faith_Absence_Notification.pdf, and provide a copy to their individual faculty within 14 days from the start of the course. The entire policy can be found in the student handbook at https://www.edisonohio.edu/sites/default/files/2025-04/Student%20Handbook%20revisions%20April%202025.pdf, page 19.

IMPORTANT DATES

Holidays--

The campus will be closed on:

Sep 7 – Labor Day

Nov 11 – Veteran's Day

Nov 26 – Thanksgiving