

English-092 Developmental Reading and Writing
Edison State Community College
3 Credit Hours

Course meeting: Tuesday and Thursday 10:30-11:45 am **Course location:** 403 East Hall Piqua
Instructor: Natalie McCollum **Email:** nmccollum@edisonohio.edu
M.A. English, Wright State University 2007/2025

COURSE MATERIALS

--*You, Writing!* 3rd edition by Kelli Hallsten Erickson and Amy Jo Swing (open resource text):
<https://minnstate.pressbooks.pub/youwriting3rd/>

HOW CAN I SUCCEED IN THIS COURSE?

This course is designed to encourage reading and writing development through deliberate practice. Since the focus of this course is in learning by doing, class time is valuable learning time. Students are expected to arrive on time, stay for the entire class, and are encouraged to contact me before an anticipated absence. Attendance is necessary to successfully complete this course. You may not miss more than 25% of classes throughout the semester. If at midterm, you have missed more than 4 classes without communication, you may be dropped from the course. If you miss more than 8 classes throughout the semester, you will be asked to repeat the course.

GRADING SCALE

A	90-100	D	60-69
B	80-89	F	0-59
C	70-79		

ASSIGNMENTS

Major Assignments –70% of the course grade (700 points)

- There are four major assignments assigned in this course: Opinion-Based Argument (150), Summary (150), Personal Narrative Essay (200), and Compare/Contrast Essay (200). Each final draft will be scored via a rubric.

Exercises – 30% of the course grade (300 points)

- Exercises are small assignments that focus on the skills necessary to develop the major assignments. These assignments are worth 10 points apiece and scored based on completion and correctness.
- Late work may be docked up to 50%

Course Policies:

Attendance & Class Participation: This is an in-person class, so it is essential that you attend class every week for the full duration. As stated above, missing more than 25% of classes (7 class meetings) will result in either a grade penalty or being dropped from the class. Please come prepared with all course materials and ready to participate.

Grading: Your final grade will be based on completion credit for your responses to the posted exercises on Blackboard plus completion credit for a draft of each essay we write and a graded final copy of each essay (4 total essays). Assigned exercises should be done before class on the day they are due so that you can participate in class discussion that day (late submissions may only receive partial credit).

ChatGPT and other AI Language Models: If you use AI, please use sparingly. Although there are beneficial uses of AI, such as to generate ideas and for brainstorming as a pre-writing activity, please be aware that relying on a computer to do your thinking for you will not benefit your development as a critical thinker or the quality of your education. **See the AI-Generated Text policy for this course below on page 3.**

1. **Ensure you have all the necessary resources:** access to a computer and the internet, Microsoft Word or software compatible with Microsoft Word files, a library barcode number, and the course textbook.
2. **I'm available for conference by appointment.** Please email me to set up a time/method (video conference or in person).
3. **It is your responsibility to ensure that your work is submitted on time.** Everything will be submitted via Blackboard. Double check that your submission went through. Verify with me if necessary. If I do not have it, I cannot grade it.
4. **I will respond to emails within 24 hours Monday-Thursday.** Emails sent Friday-Sunday may not be answered until Monday morning. Otherwise, I'll respond as I'm able. If it's urgent, politely request a quick response, and I will make time to reply.
5. **Check your email and Blackboard regularly.** Failure to see changes or missing instructions will cost you points. Consider Blackboard and your email part of the classroom. Not showing up to class will have a negative impact on your grade.
6. **Proofreading is important.** All assignments should be polished and written to the best of your ability. **Excessive mechanics, usage, grammar, or spelling (MUGS) errors may result in automatic failure of the assignment at my discretion.** Papers failed for MUGS may be resubmitted twice for re-grading.
7. **Assignments must be submitted by class time on the date assigned.** Submitting late may cause your work to be docked up to 50% or in some cases, not accepted at all. Failing to submit a second draft of one of the 4 major assignments within one week of the due date, unless otherwise individually negotiated, will result in your failing of the course.
8. **All work must be your own, produced by you and not by someone else.**
9. Once submitted, I may use your work for demonstration purposes in this and other courses. If I do choose your work, it will be completely anonymous. If you're not OK with this, please send

me an email immediately to document that you do not consent to having your work used for demonstration purposes.

Plagiarism and Academic Honesty:

Plagiarism is the use of someone else's writing and/or work without giving proper credit – or perhaps without giving any credit at all to the writer of the original material. Whether plagiarism is intentional or unintentional, it represents a serious academic offense that can be easily avoided by adhering closely to the following advice. A student must document his/her/their source of information whenever he/she/they:

- uses direct quotations
- copies a table, chart, or diagram
- constructs a table from data provided by others
- paraphrases a passage in his/her/their own words
- presents specific examples, figures, or factual information taken from a specific source and uses to explain or support his/her/their judgments (James M. McCrimmon, *Writing with a Purpose*, p. 499).

In addition to this definition, I consider plagiarism to include: (1) submitting the work of another student, (2) copying from another student, (3) using unauthorized notes or crib sheets to complete assigned work, or (4) submitting an essay generated in part or entirely by AI (adopted from a statement used by the Human Services program at James A. Rhodes State College).

AI-Generated Text: This is a writing intensive class, and I expect *all writing to be your own, not written by AI*. Although there are beneficial uses of AI, such as to generate ideas and brainstorming as a pre-writing activity, please be aware that relying on a computer to do your thinking for you will not benefit your development as a critical thinker or the quality of your education. It is still better to use your own brain and original thoughts as a human being because a machine cannot replace the authenticity of the lived human experience. Therefore, if you copy any language or phrasing generated by AI into your essay (generally, 4 or more words in a row as produced by the model), **you must put quotation marks around the copied words** and provide a parenthetical citation at the end of your sentence identifying the AI model used. Failure to do so is considered plagiarism. *Any essay or assignment that is found to be partly or entirely written by AI and presented as your own original writing will receive an automatic zero, no exceptions.*

Course Schedule:

Week	Tuesday	Thursday
1	Aug 25 Syllabus Day <i>Schedule for Success</i>	Aug 27 Study Environment and Schedule <i>In-Class Writing</i>

2	Sept 1 Opinion Based Argument Assignment In-Class Writing	Sept 3 Pre-writing In-Class Writing
3	Sept 8 Rhetorical Situation In-Class Writing	Sept 10 Thesis Statements In-Class Writing
4	Sept 15 Organizing Essays Outlines In-Class Writing	Sept 17 Paragraphs In-Class Writing
5	Sept 22 Introductions/Conclusions In-Class Writing	Sept 24 Proofreading/Grammar
6	Sept 29 Opinion Argument Due Reading Strategies In-Class Writing	Oct 1 Summary Assignment Read Essay
7	Oct 6 How to Summarize In-Class Writing	Oct 8 Drafting Day
8	Oct 13 Summary Draft I In-Class Writing	Oct 15 Summary Draft II
Week	Tuesday	Thursday
9	Oct 20 Personal Narrative Assignment Prewriting In-Class Writing	Oct 22 Narrative Arc In-Class Writing
10	Oct 27 Outline In-Class Writing	Oct 29 Sensory Detail In-Class Writing

11	Nov 3 Writing Day	Nov 5 Personal Narrative Conferences
12	Nov 10 Compare and Contrast Assignment Generate Criteria In-Class Writing	Nov 12 Research In-Class Writing
13	Nov 17 MLA Works Cited In-Class Writing	Nov 19 Organization of Ideas In-Class Writing
14	Nov 24 Quote Integration In-Class Writing	Nov 26 Thanksgiving Break
15	Dec 1 MLA	Dec 3 Writing Day
16	Dec 8 1 st Draft Workshop	Dec 10 Reflection Letter Compare and Contrast Final Draft

Submitting substantially the same work:

Everything that you submit for this course should be developed specifically for this course. You should not reuse assignments, even if they were not submitted/accepted. This means that **if you have previously taken this course or have, in the past, taken other courses similar to this course, you cannot submit the same assignments you developed for those courses.**

Academic honesty:

All class members are assumed to be honest. Attempting to deceive, defraud, or use dishonesty for one's own gain will not be tolerated in any form. Cheating during any class activity is unethical and compromises the integrity of the college and subverts the process of education. Cheating may result in a grade of 0 for the activity.

Assistance for students with documented disabilities:

Edison State Community College will make reasonable accommodations for students with documented disabilities. If you believe you may need an accommodation based on the impact of a disability, contact the instructor privately with your self-identification letter. If you do not have a self-identification letter, contact Accessibility and Disability Support Services by emailing disabilities@edisonohio.edu or by calling 937.778.7850. Accessibility and Disability Support Services is located on the Piqua Campus in Room 160.

Mental health services:

We have established partnerships with many local mental health providers. If you are struggling and need to speak with someone in person, please reach out to the Edison State Care Team, <https://www.edisonohio.edu/CARE-Team/>. If you are concerned about a student or colleague, please file a CARE Team form <https://www.edisonohio.edu/CARE-Team-Referral-Form/>.

Title IX statement – anti-discrimination, harassment, and bullying:

It is the policy of the College to maintain a learning environment free from bullying, discrimination, sexual harassment or sexual violence. Title IX federal law protects students, employees and third parties with a relationship to the college. All Edison State Community College employees are required to report all knowledge of incidents that violate the Title IX policy to the Title IX Coordinator or Deputy Title IX Coordinator immediately. Student and employee confidential consultation is available through the Coordinator of Health and Wellness Services. Title IX Policy and procedure language as well as contact information for the Coordinator of Health and Wellness, Title IX Coordinator and Deputy Title IX Coordinator can be found at www.edisonohio.edu/TitleIX/.

Testing Your Faith Act policy:

Edison State Community College is committed to providing an environment respectful of students' beliefs. Students are permitted to be absent for up to 3 days each semester based on their faith, religion, or spiritual belief system with no academic penalty. Students must complete the Testing Your Faith Act Accommodations Form, <https://www.edisonohio.edu/services-support/registration-records>, located in "Forms" and provide a copy to their individual faculty within 14 days from the start of the course. The entire policy can be found in the student handbook at <https://www.edisonohio.edu/services-support/student-resources>.

Tutoring services:

All Edison State students are eligible to receive free tutoring and learning support services through our Tutoring Center. Available services include Edison State tutors, both online and in-person, covering a wide variety of courses including various levels of math and paper reviews, online tutoring through OhioLINK eTutoring, distraction-reduced study rooms, and the use of Tutoring Center resources including subject-specific and general study guides. For more information on tutoring services, visit the Tutoring Center in the Library, email us at tutoringcenter@edisonohio.edu, call 937-778-7959, or visit our webpage at <https://www.edisonohio.edu/tutoring-center/>