

SYLLABUS PART II
EDISON STATE COMMUNITY COLLEGE

HST 125 Western Civilization to 1715

3 CREDIT HOURS

Section/Term: HST-125S-801FS

Class Meeting Time: Online

Location: Online

Required items: WESTERN CIVILIZATIONS, WITH NORTON ILLUMINE EBOOK,
INQUIZITIVE, HISTORY SKILLS TUTORIALS, EXERCISES, AND STUDENT SITE

JOSHUA COLE, CAROL SYMES 6th edition.

Additional Primary Sources on Blackboard

Faculty: Kevin Stanley
Masters: Educational Leadership, The University of Dayton, 1999
Masters: Intervention Specialist, Wright State University, 2010

Email: kstanley3@edisonohio.edu

Course Description:

HST 125S is a survey of the development of civilization in the West from ancient times to 1715 emphasizing the distinctive characteristics of Western culture; the ideas, individuals, and institutions that shaped it; and the influence of Western culture on the world.

Required Technology:

Computer speakers and access to high speed internet. Students should have **two browsers** in case one moves slow. It is the student's responsibility to have access to a reliable computer.

Email: Check your ESCC e-mail account frequently for communications about this course. Once a day, Monday through Friday, is the best policy. Emails sent through Blackboard will be located in your Edison email (*all students, faculty, and staff are required to use their Edison email account for ALL college communication*). Email sent from personal accounts will not be responded to.

Class Policies:

No emailed work will be accepted. All assignments must be submitted through Blackboard. Anyone who emails the assignment will not receive credit for not following directions. If help is needed, the student must email the instructor.

Communication:

Please contact me at any time during the semester, with any questions or concerns – I am here to help and typically respond within 24 hours, but am allowed up to 48 hours. All students, faculty, and staff are required to use their Edison email account for ALL college communication. Students have **48 hours** to respond to faculty emails per school code.

College is the beginning of being in a professional environment for many people so please include the following when you send an email:

-Subject line... State the course and subject - “HST 125 Inquizitive question” (if you use the “email instructor” through blackboard, just put the subject as the class is automatically added. This method of email is recommended.

-Salutation. Address the recipient by name: “Dear [name]” or “Hello [name]” - Body text. Explain the main message of the email. ...

-Signature. Your email closing should be formal, not informal. (Put your name on it)

-Think before you write. Unlike a traditional class where we can see and speak to each other, an online course does not allow us to use nonverbal cues (facial expressions, tone of voice, gestures). Remarks that might be humorous when spoken can easily be misunderstood when written. Choose your words with care to lessen the chance that you will be misunderstood or misinterpreted.

Testing Your Faith Act Policy:

Edison State Community College is committed to providing an environment respectful of students’ beliefs. Students are permitted to be absent for up to 3 days each semester based on their faith, religion, or spiritual belief system with no academic penalty. Students must complete the Testing Your Faith Act Accommodations Form, <https://www.edisonohio.edu/services-support/registration-records>, located in “Forms” and provide a copy to their individual faculty within 14 days from the start of the course. The entire policy can be found in the student handbook at <https://www.edisonohio.edu/services-support/student-resources>

Technical Support:

For Blackboard issues, the Teacher should be the first point of contact

For Log-in Issues or other Issues:

There are several steps you can do if you can’t log in, but all require you to be signed up for the SSRPM and several require your student ID. Be sure to double check you are signed up for the SSRPM or it can come back to hurt you later.

During regular business hours (9-5 Monday-Thursday, 9-4 Friday) either emailing support@edisonohio.edu or by call= 937-778-8600 and asking for IT. after hours:

1. Log onto the [SSRPM](#) and go to “forgot password” enter your security answers and then click to either change your password
2. Go to www.edisonohio.edu into the Resources tab and click "IT Help Desk" then click "Chat" to get the password changed.
3. Call [937.778.7957](tel:937.778.7957) and talk to the off-campus blackboard company to get help

EVALUATION METHODS:

Inquizitives:

Students will complete inquisitive assignments online each week over the chapters. Each assignment has a target goal to be met. Students can work to a 100% score on each assignment. To complete them, students must read the chapters first. Then, go through the questions and answer them. The book can be used as the assignment is completed. Information on how bring up and complete these assignments is in the “Getting Started Folder”.

Chapter Quizzes:

These will be multiple choice, true and false, and/or matching over the chapter and are closed book. No make-up quizzes will be given nor will quizzes be reset. Be sure to follow the information below. It is also in your best interest to take these quizzes when the help desk is open. To ensure the integrity of the quizzes, student cannot view the missed questions until after the exam has closed.

Time Limit: The time to be allotted to each examination will be announced in advance of the examination. The exam will automatically submit once you hit the time limit. If for any reason you are kicked off the exam, immediately and get back on the exam (you may have to log off and back onto blackboard). Your timer starts the moment you hit the “okay” to start button and will continue to count until you hit “submit.” Once you start a quiz, you must finish it.

Special Note on Time: Blackboard has a three-hour window of accessibility. If you have been logged on to Blackboard for a time, you should take these steps **before you start an exam** to ensure that you do not exceed the three-hour limit on access: log out; close your browser; open a new browser window; log in to Blackboard again; complete the quiz or examination.

Discussion Boards:

With each forum, you are expected to respond to the initial questions as well as interact with classmates in a discussion. When you click on week's list of assignments, the discussion board questions will be listed.

Click the title of the discussion board to go it then click 'add thread' to post your work. These require you to really think about the topic and explain your ideas so that everyone reading them can fully understand your ideas. This means if you are only posting a few sentences, you are not discussing the topic. Each discussion board has a required word count length.

HOW TO DO COMMENTS: When commenting on others, although "good job" is great to hear, it is not discussing the topic.

When doing comments, you must:

1. First identify the point the other student made that they will address and summarize their point briefly. (1-2 sentences.) "You stated that the African Americans did not get to fight much in the war because of the racism that existed in that area during the time."
2. The, what is your take their points (2 sentences). "I agree with this. One of the most interesting things with this is how the generals seemed to think the color of a person's skin would affect their fighting ability. You'd think the desire to survive would outweigh race."
3. As a question to continue the conversation. (1 sentence) "Do you think that it would have been different if he were fighting in Virginia rather than Georgia?"
4. *A comment must be 50+ words in length*

The initial posting of the answers must be done by FRIDAY at 11:59pm. The forum for the week closes on SUNDAY at 11:59pm. Students will not be allowed to comment if they do not do the initial answers. **The subject should always say your name.**

ANNOTATED BIBLIOGRAPHY

Students will choose a specific overall topic to cover. Then, students will each research 10 secondary sources to present to their group and the class. Students will properly cite the sources they use in Chicago style then provide a 100+ word annotation for each source. MLA citations are required.

FINAL GRADE STANDARDS

The final grade for the course will represent your instructor's assessment of the overall quality with which you met all the requirements of the course.

Assignment	Points Possible	% of Grade	Grading Scale	
Getting Started Assignment	20	2%	90-100%	A
Chapter Inquizitives (14) 20 each	300	22%	80-89%	B
Chapter Tests (14) 25 each	350	27%	70-79%	C
Discussion Boards (15) 30 each	450	34%	60-69%	D
Annotated Bibliography	200	15%	Below 60%	F
Total	1,320	100%		

WEEKLY SCHEDULE OF TOPICS, ACTIVITIES, ASSIGNMENTS

Discussion Board Answers due Friday - Inquizitives/Tutorials/Quizzes due Sundays

Week	/Dates	Reading	Topic	Assignments
1	8/24-8/30		Getting Started	Getting Started Inquizitive Discussion Board: Introduce Yourself
2	8/31-9/6	Chapter 1	Early Civilizations	Discussion Board: Code of Hammurabi Inquizitive: Ch. 1 Test: Ch. 1
3	9/7-9/13	Chapter 2	Peoples, Gods, and Empires	Discussion Board: Eygpt Inquizitive: Ch. 2 Test: Ch.2 Submit Annotated Bibliography Topic
4	9/14-9/20	Chapter 3	The Civilization of Greece	Discussion Board: Plato and the Cave Inquizitive: Ch. 3 Test: Ch.3
5	9/21-9/27	Chapter 4	The Greek World Expands	Discussion Board: Alexander the Great Inquizitive: Ch. 4 Test: Ch.4
6	9/28-10/4	Chapter 5	The Civilization of Ancient Rome	Discussion Board: The Twelve Tables Inquizitive: Ch. 5 Test: Ch. 5
7	10/5-10/11	Chapter 5	The Transformation of Rome	Discussion Board: Barbarians Inquizitive: Ch. 6 Test: Ch. 6
8	10/12-10/18	Chapter 7	Rome's Three Heirs	Discussion Board: Charlemagne Inquizitive: Ch. 7 Test: Ch. 7
9	10/19-10/25	Chapter 8	The Expansion of Europe	Discussion Board: The Crusaders at Constantinople Inquizitive: Ch. 8 Test: Ch. 8
10	10/26-11/1	Chapter 9	The Consolidation of Europe	Discussion Board: Conquest of Ireland Inquizitive: Ch. 9 Test: Ch. 9
11	11/2-11/8	Chapter 10	The Medieval World	Discussion Board: The Decameron and The Black Death Inquizitive: Ch. 10 Test: Ch. 10
12	11/9-11/15	Chapter 11	Rebirth and Unrest	Discussion Board: Peasant Revolt Inquizitive: Ch. 11 Test: Ch. 11
13	11/16-11/22	Chapter 12	Innovation and Exploration	Discussion Board: Columbus Inquizitive: Ch. 12 Test: Ch. 12
14	11/23-11/29	NONE	NONE	Annotated Bibliography Due No Discussion Board
15	11/30-12/6	Chapter 13	The Age of Dissent and Division	Discussion Board: 95 Thesis Inquizitive: Ch. 13 Test: Ch 13
16	12/7-12/12	Chapter 14 & 15	Europe and The Atlantic World European Monarchies and Absolutism	No Discussion Board Inquizitive: Ch. 14 Quiz: Ch. 14 Inquizitive: Ch. 15 Quiz: Ch.15

Late Work:

All work should be submitted on time. With the exception of major projects, no late work will be accepted after 48 hours of the assigned deadline. Major projects may be submitted up to one week past the due date with a letter grade penalty. That being said, late work will NOT be accepted after the term has officially ended. I reserve the right to make exceptions due to extreme circumstances at my discretion. *Any extension given for extreme circumstances will require documentation submitted to the instructor.

Academic Integrity:

Because engaging in dishonest practices undermines the trust that is essential in any social relationship, honesty is expected in all matters. Academic honesty requires that you never submit another's work as your own. You will not plagiarize from a printed source, an electronic source, or another student's work, nor will you have someone else do your work.

You are plagiarizing if you:

- Submit someone else's work as your own.
- Buy a paper from a papermill, website or another source.
- Copy sentences, phrases, paragraphs, or ideas from someone else's work, published or unpublished, without giving the original author credit. (put in quotation marks and cited to the quote's exact location in a footnote and include a work citation page)
- Replace select words from a passage without giving the original author credit. (changing a few words does not make it your idea)
- Copy any type of multimedia (graphics, audio, video, internet streams), computer programs, music compositions, graphs, or charts from someone else's work without giving the original author credit.
- Piece together phrases, ideas, and sentences from a variety of sources to write an essay.
- Build on someone else's idea or phrase to write your paper without giving the original author credit.
- Submit your own paper in more than one course.

SUPPORT SERVICES PROVIDED by the COLLEGE

ACCOMMODATIONS /ACCESSIBILITY AND DISABILITY SUPPORT SERVICES POLICY

Edison State Community College will make reasonable accommodations for students with documented disabilities. If you believe you may need an accommodation based on the impact of a disability, contact the instructor privately with your self-identification letter. If you do not have a self-identification letter, contact Accessibility and Disability Support Services by emailing disabilities@edisonohio.edu or by calling 937.778.7850. Accessibility and Disability Support Services is located on the Piqua Campus in Room 160.

ADVISING SERVICES

Edison State's career pathway advisors are your partners in success. A career pathway advisor is the first advisor that you will meet with once you have made the decision to further your education. Together, you and your career pathway advisor will:

- Identify the right academic major to set you on your desired career path.
- Identify the courses you'll need to accomplish your academic goals.
- Help you develop a student plan tailored to your lifestyle and work schedule.
- Prepare you to navigate your first semester at Edison State.

You can find your career pathway advisor and faculty advisor information, including their email address, by logging into MyESCC and clicking on Student Planning. Go to Plan and Schedule and click on the Advising tab. You may also call 937-778-7850 to connect via phone call.

BOOKSTORE SERVICES

eCampus is Edison State's official bookstore and is located on the Edison State webpage, under "Resources," "Bookstore," or at <https://edisonohio.ecampus.com>. You can also access eCampus from the ESCC home page, under "Campus Services." Through eCampus, you can rent or buy books, access course materials, or purchase ESCC merchandise.

CAREER AND JOB SERVICES

Our Career and Job Services advisors are dedicated to helping students and alumni advance their professional development as they make career decisions, develop job search strategies, pursue experiential opportunities and secure employment. Career and Job Services also provides career assessments, career information, resume and cover letter help, job postings and resources, tips for interviewing and more. Visit <https://www.edisonohio.edu/Career-and-Job-Services/> for more information.

COMPUTERS

If you are working on campus, computers with internet access are available in the internet café. The Library and Tutoring Center has computers and printers available for your use.

HEALTH AND WELLNESS SERVICES

Health and Wellness Services are available on the Edison State Piqua campus. The program is dedicated to providing resources that promote healthy lifestyle choices for our students, faculty and staff and is managed by the Human Resources department.

Student Wellness Center

College is stressful! Feeling burnt out, anxious, frustrated? When challenges arise, it's helpful to have someone to talk to. We have partnerships established with many local mental health providers and can connect you with area resources.

The Student Wellness Center helps students navigate obstacles which might cause issues or create a sense of distress during your school year. Edison State has built a network of health professionals to support students. With these partnerships, the Student Wellness Center can assist students who need support in areas such as:

- Recovery and Counseling referral
- Housing
- Food
- Physical well-being

Information and education are also provided on the topics of:

- Alcohol and drug abuse and prevention
- Sexual assault prevention and awareness
- Building healthy relationships
- Inclusion and belonging
- Survivor support
- Self-care
- Anti-Hazing

If you are struggling and need to speak with someone in person, please reach out to Velina Bogart, Coordinator of Student Wellness, at vbogart@edisonohio.edu, 937-778-7854, Room 193 (next door to the Security Office).

Walk in hours on campus are Tuesday, Wednesday, Thursday, 8am-5pm. Hours may vary according to the college schedule or events. You may schedule an appointment by clicking [here](#).

If this is a medical emergency, please call 911. If this is a mental health emergency, please call 988. Please note that the Charger Station Food Pantry has been relocated to Room 060 (next to the cafeteria).

LIBRARY SERVICES

The Edison State library is not only a comfortable place to study, we have an expansive collection of online resources available to help you with your research. Check out the library webpage here: <https://www.edisonohio.edu/Library/>. Libguides and short instructional videos are available to help you use these resources and can be found at: <https://libguides.edisonohio.edu/>. Please contact the library staff with any library questions you may have at library@edisonohio.edu, 937-778-7950, or stop in!

MENTAL HEALTH SERVICES

College is stressful! Feeling burned out, anxious, frustrated? When challenges arise that you need help dealing with, it's helpful to have someone to talk to. We have established partnerships with many local mental health providers. If you are struggling and need to speak with someone in person, please reach out to the Edison State Care Team, <https://www.edisonohio.edu/CARE-Team/>. If you are concerned about a student or colleague, please file a CARE Team form <https://www.edisonohio.edu/CARE-Team-Referral-Form/> so that immediate assistance can be given. This link and the CARE Team website can be found under Campus Services on our home page.

STUDENT RESOURCE CENTER AND CHARGER STATION FOOD PANTRIES

Edison State Community College is proud to assist students needing help to obtain basic necessities. The Student Resource Center and Food Pantry is stocked with all kinds of grab-and-go snacks, meal supplies, toiletries, household needs, and community resources. Stop by and check out our Charger Stations in Room 163 at Piqua, in the student lounge at Troy, in the Brooke-Gould Learning Resource Center at Eaton, and in Room 121 (for personal care items) and pantry items in the student lounge at Greenville. If you need additional assistance, please reach out at ResourceCenter@edisonohio.edu.

TECHNICAL SUPPORT SERVICES

For Blackboard Assignment issues, the Instructor should be the first point of contact

For Log-in or other technology issues:

There are several steps you can follow if you have issues logging in to Blackboard or Office.

During business hours:

- Password reset: Log onto office.com with your Edison email and follow the "forgot password" prompts.
- Reach out for help during regular business hours (9-5 Monday-Thursday, 9-4 Friday)
 - email to support@edisonohio.edu
 - call 937-778-8600 and ask for IT Help Desk

After hours:

- Password reset: Log onto office.com with your Edison email and follow the "forgot password" prompts
- Go to www.edisonohio.edu into the Resources tab and click "IT Help Desk" then click "Chat".
- Call 937-778-7957 and talk to the off-campus Blackboard company to get help

TITLE IX STATEMENT - Anti-Discrimination, Harassment and Bullying

It is the policy of the College to maintain a learning environment free from bullying, discrimination, sexual harassment or sexual violence. Title IX federal law protects students, employees and third parties with a relationship to the college.

All Edison State Community College employees are required to report all knowledge of incidents that violate the Title IX policy to the Title IX Coordinator or Deputy Title IX Coordinator immediately. Student and employee confidential consultation is available through the Coordinator of Health and Wellness Services.

Title IX Policy and procedure language as well as contact information for the Coordinator of Health and Wellness, Title IX Coordinator and Deputy Title IX Coordinator can be found at www.edisonohio.edu/TitleIX/.

TUTORING SERVICES

All Edison State students are eligible to receive free tutoring and learning support services through our Tutoring Center. Available services include Edison State tutors, both online and in-person, covering a wide variety of courses including various levels of math and paper reviews, online tutoring through OhioLINK eTutoring, distraction-reduced study rooms, and the use of Tutoring Center resources including subject-specific and general study guides. For more information on tutoring services, visit the Tutoring Center in the Library, email us at tutoringcenter@edisonohio.edu, call 937-778-7959, or visit our webpage at <https://www.edisonohio.edu/tutoring-center/>

ADDITIONAL SUPPORT SERVICES

For additional help, please click the ASSIST tab on Blackboard or the Edison State Student Resources folder within your course

