

ART-123S-801US: ANCIENT ART HISTORY

PART II SYLLABUS

EDISON STATE COMMUNITY COLLEGE

Professor: Greg Clem, MFA University of Cincinnati, 2008

Email: gclem@edisonohio.edu

Phone: 778-7915

Office Hours: I have no regular office hours during the summer term, however we can meet virtually via Microsoft Teams with advanced notice.

Textbook: Janson, H.W., History of Art, 8th Ed.

COURSE DESCRIPTION

In this course we will explore Western art history from the prehistoric period through the late Baroque period. We will discuss how the art and architecture from these historic periods reflect the cultures and societies that produced it. We will also focus on the processes, techniques, and materials used to produce various forms of art and architecture.

COURSE SCHEDULE/ TOPIC LIST

Week 1 Topics: Intro to Course, Prehistoric Art, Ancient Near Eastern Art

Assignments and Due Dates: Week 1 Announcement Quiz 6/12/26, Class Introductions Assignment 6/11/26, Blackboard Website Review Assignment 6/12/26, Academic Dishonesty and AI Writing Policy Assignment 6/12/26, Week 1: Paleolithic Multiple-Choice Assignment 6/14/26, Week 1: Paleolithic Essay Assignment 6/14/26

Week 2 Topics: Egyptian Art, Ch. 4: Aegean Art

Assignments: Art Analysis Video Quiz 6/21/26, Week 2: Egyptian Art Assignment 6/21/26

Week 3 Topics: Greek Art, Etruscan Art, and Roman Art

Assignments: Week 3: Reading Assignment Questions 6/28/26, Week 3: Greek Art Assignment 6/28/26, Week 3: Pantheon Assignment 6/28/26, Week 3: Colosseum Assignment 6/28/26

Week 4 Topics: Early Christian, Byzantine Art, and Islamic Art

Assignments: Week 4: Early Christian and Byzantine Assignment 7/05/26, Week 4: Islamic Art Assignment 7/05/26

Week 5 Topics: Early Medieval Art, Romanesque Art, and Gothic Art

Assignments: Architecture Scavenger Hunt 7/12/26, Week 5: Thoughts on Gothic Art and Architecture

Assignment 7/12/26, Week 5: Tympanum Sculpture Assignment (St. Lazare, Autun) 7/12/26, Week 5: Chartres Cathedral Assignment 7/12/26, Week 5: Gothic Influence in Your Community Assignment 7/12/26

Week 6 Topics: Art in 13th and 14th-Century Italy, 15th-Century Northern Europe, and The Early Renaissance in 15th-Century Italy

Assignments: Week 6: Mérode Triptych for the 21st Century Assignment 7/16/26, Week 6: Multiple-Choice Assignment 7/19/26, Week 6: Multiple-Choice #2 Assignment 7/19/26, Week 6: Multiple-Choice #3 Assignment 7/19/26

Week 7 Topics: The High Renaissance through Mannerism

Assignments: Week 7: School of Athens Assignment 7/26/26, Week 7: High Renaissance Assignment 7/26/26, Week 7: Madonna with the Long Neck Assignment 7/26/26

Week 8 The Baroque through the Rococo

Assignments: Museum Visit Paper 7/30/26, Caravaggio Assignment 7/31/26, Rococo Assignments 7/31/26

The above course schedule and assignments may be modified at the instructor's discretion, however all of the topics listed above will be covered.

CLASS POLICIES, PROCEDURES, AND EXPECTATIONS

Below you will find the class policies, procedures, and expectations. Please read this section carefully. You will be expected to follow all class policies and procedures and meet the expectations discussed below. Please pay careful attention to the AI Policy.

1. Assignment Submission Requirements

All coursework must be submitted through Blackboard. *Please do not email your assignments.* All assignments will be housed in the assignments section of Blackboard. Details concerning how and when assignments should be submitted can be found there.

To earn credit for an assignment it must meet the following criteria.

- a. The assignment must be in the format listed in the assignment directions.
 - b. The assignment must meet the minimum requirements listed in the assignment directions (for instance, some assignments may have minimum length/word count requirements).
 - c. The assignment must be COMPLETE. Partially completed work will not be accepted.
- Please note that later in the syllabus discussion board assignment requirements are specifically discussed. Please be sure to review that section carefully.
 - Once an assignment is submitted, that submission will be considered your final submission and used for grading. You **will not** be able to resubmit an assignment unless it is specifically noted somewhere in the assignment or the assignment directions. Before submitting coursework, you should make sure that it meets all of the assignment requirements and follows all class policies.

2. Evaluation Methods and Grade Calculation

Below you will find a breakdown of how your semester grade will be calculated. Over half of your grade will be composed of assignments that will be completed in weekly modules. You will find those in Blackboard. These assignments will be a mix of discussion board assignments, short answer assignments, essays, quizzes, tests, and multiple-choice assignments. The percentages and points listed below may change slightly if assignments are added or removed.

a. Assignments and Rough Point Values

Week 1 Announcement Quiz 2.7 pts
Class Introductions Assignment 5 pts
Blackboard Website review Assignment 3.9 pts
Art Analysis Video Quiz 4.5 pts
Academic Dishonesty and AI Writing Policy Assignment 6.75 pts
Week 1: Paleolithic Multiple-Choice Assignment 7 pts
Week 1: Paleolithic Essay Assignment 10 pts
Week 2: Egyptian Art Assignment 10 pts
Week 3: Reading Assignment Questions 6.5 pts
Week 3: Greek Art Assignment 10 pts
Week 3: Pantheon Assignment 6.5 pts
Week 3: Colosseum Assignment 7.5 pts
Week 4: Early Christian and Byzantine Assignment 9 pts
Week 4: Islamic Art Assignment 8.8 pts
Week 5: Thoughts on Gothic Art and Architecture Assignment 7 pts
Week 5: Tympanum Sculpture Assignment (St. Lazare, Autun) 6.5 pts
Week 5: Chartres Cathedral Assignment 7.5 pts
Week 5: Gothic Influence in Your Community Assignment 8 pts
Week 6: Mérode Triptych for the 21st Century Assignment 10 pts
Week 6: Multiple Choice #1 Assignment 6.25 pts
Week 6: Multiple Choice #2 Assignment 6 pts
Week 6: Multiple Choice #3 Assignment 9.5 pts
Week 7: School of Athens Assignment 10 pts
Week 7: High Renaissance Assignment 8 pts
Week 7: Madonna with the Long Neck Assignment 10 pts
Week 8: Caravaggio Assignment 6 pts
Week 8: Rococo Assignment 6 pts
Architecture Scavenger Hunt 50 pts
Art Museum Visit Paper 50 pts

Rough Total: 299.9 pts

b. Final Grade Calculation and Grade Scale

Your final grade will be calculated and submitted to the college no later than the Tuesday *after* finals week. The course will be closed at that point, but you will be able to check your grade through MyESCC. Edison uses the following grades: A, B, C, D, F. There are no plus or minus

grades (no B+ or B-, etc.). In this course grades are not rounded up. For example, if you earn an 89.99% your grade will be reported as a B.

A 90-100%
B 80-89%
C 70-79%
D 60-69%
F 0-59%

c. Tracking Grades

Your up-to-date overall course grade and grades for each assignment will be posted in Blackboard—you can see them by clicking on Gradebook in the tool bar at the top of the Blackboard course page. You also can review any feedback that has been left for you there (note that to access feedback for assignments submitted through Turnitin the process is a bit different—this is covered in the course). You can access the Blackboard grade center 24 hours a day, 7 days a week. You should check your grades often and be sure to review any feedback left for you.

3. Late Coursework Policy

Please read the information below (a, b, and c) carefully.

a. Discussion Board Assignments

Discussion board assignments **cannot** be submitted late or made up—this includes the peer response portion of a discussion board assignment. If you have a legitimate excuse (see section c below for what constitutes a legitimate excuse) for missing a discussion board deadline you may be offered an alternative assignment or permitted to submit the assignment late.

b. All Other (Non-Discussion Board) Coursework

Coursework can be submitted *up to* 14 days late for reduced credit provided it is not a discussion board assignment, an extra credit assignment, and/or an assignment in which the directions state it cannot be submitted late. Assignments submitted 1 to 7 days late will receive a 25% reduction to the overall grade for the assignment. Assignments submitted 8-14 days late will receive a 50% reduction in the overall grade. For example, if an assignment was due on a Sunday, and you submitted it the next day (Monday), that will begin the late period of 1-7 days, and you will receive a 25% reduction in the overall grade for the assignment. Work submitted more than 14 days late will not be accepted unless you provide a legitimate excuse for the late work (see c. directly below). Note that the 14-day late work policy will not apply once we are within the final two weeks of class as once we start Week 14, we will only have 12 days of class remaining. Please see section 5 below where the last day to submit coursework is discussed.

c. Exemptions to the Late Coursework Policy

Illnesses and emergencies are situations where the late work policy will be waved. You must provide sufficient documentation to verify the illness or emergency—doctor's excuses, explanation of the emergency, etc. For illnesses, your doctor's excuse must include the date of the

visit/procedure and the extent to which you are being excused (dates, times). Your doctor's note should indicate when you can return to school or work and when you were treated. Your excuse/documentation should be submitted as soon as you possibly can. If you provide a valid excuse for missing an assignment deadline, your instructor will work with you to provide alternative assignments (if necessary) or extend deadlines so that you can make up the work you missed. If you are not sure if the reason you missed an assignment deadline counts as a valid excuse, contact your instructor. It never hurts to ask.

Other academic commitments, extra-curricular activities (sports, band, show choir, clubs), and/or regular work schedules will **not** be accepted as valid excuses for an exemption from the late coursework policy. You signed up for this course and committed to dedicating the time required to complete the coursework. You should carefully analyze the time constraints imposed by your other commitments to be sure your schedule can accommodate the time commitment this class will require of you.

It is your responsibility to contact your instructor before an assignment is due if you are having trouble with an assignment. It is strongly recommended that you do NOT wait until the day the assignment is due to begin working on it. This does not give you time to ask questions if you do not understand the assignment requirements or if any other issues should arise (for instance, you have technology issues that require IT support). Start working on your assignments early—procrastinate later!

4. Discussion Board Assignment Requirements

You will complete a number of discussion board assignments during the semester. Discussion board assignments should be thorough (you completely covered everything you were asked to address), accurate (the information you post is correct), articulate (your post provides the information required in a coherent and organized manner), and grammatically correct (proper word usage, spelling, and compositional structure). You should proofread your discussion board posts before you submit them. Points will be deducted from discussion board assignments with serious typographical errors. Discussion board assignments that do not meet the assignment requirements will not be accepted. Below is a list of examples of assignments that will not be accepted. Please note that this list is not exhaustive.

- a. Assignment does not meet minimum length requirements.
- b. Assignment is off topic or does not adequately address the topic being covered.
- c. Assignment is incomplete.
- d. Assignment was plagiarized, copied, and/or in any capacity AI-generated. This includes peer response posts.
- e. All or part of the assignment was submitted late (this includes peer response posts).

This paragraph is **important**. Please read it carefully. When responding to your classmate's discussion board posts (peer response posts) your responses must be substantive and unique to each of your peer's posts. Responses like "great job", "very creative", or "I agree with you", are not adequate. You

can and should praise your classmate's work, but you need also to include comments that reference the information in your classmate's discussion board posts, information that you have found in your text, or any other source that relates to the discussion board topic being covered. Your goal is to continue the discussion much like you would do when having a face-to-face conversation. As general rule of thumb, your response posts should be no less than THREE sentences in length and contain thoughtful and articulate comments.

Please note: your response posts must also be unique to each of your classmate's posts. If you copy and submit the same response post multiple times, your assignment will not be accepted. Keep in mind that Blackboard time stamps everything that you submit. If Blackboard shows that your peer response posts were submitted within a minute or two of each other, it is very likely that you did not carefully read your peer's posts. Those peer response submissions will not be counted toward the assignment requirements and no credit will be given for that assignment.

You will notice that you cannot see your peer's discussion board posts until you submit your own post. In the past a small number of students have tried to circumvent this by posting blank assignments so that they could read and copy their peer's discussion board posts before submitting their own work. *This is not acceptable.* An infraction to this policy will be considered academic dishonesty and will be treated accordingly.

5. Last Day to Submit Course Work (IMPORTANT)

Barring an extenuating circumstance, the last day to submit work for the semester is Friday of Week 8. Any work submitted after this date will not be accepted unless other arrangements have been made.

In situations where there are extenuating circumstances that prevent you from completing your coursework before the semester ends, you may request an incomplete grade for the semester (granting an incomplete grade is at the instructor's discretion and it is decided on a case-by-case basis). An incomplete grade serves as a placeholder grade until you complete your coursework. To qualify for an incomplete grade, you must:

- a. Have a passing grade at the time of the Incomplete Grade Request.
- b. Contact your instructor before the semester's end and provide a valid excuse for being unable to complete your work before the end of the semester.
- c. Work out a plan with your instructor to get your work turned in. This will include what assignments are to be turned in and the date that they must be submitted. Once the plan is agreed to, it must be followed exactly. All assignments listed in the plan must be submitted and the work must be received by the date agreed to by both parties.
- d. Sign an *Incomplete Grade Request Form* which will be submitted to the registrar. By doing so you will be agreeing to the terms and requirements listed on the form—what assignments need completed and when (the date) they will be submitted for grading.

6. Extra Credit Work Policy

During the semester, you **may** have the opportunity to complete extra credit assignments. These assignments will be clearly identified as extra credit assignments and will be posted on Blackboard and/or discussed in class. Extra credit assignments will be given and accepted at the discretion of the instructor and there is no guarantee that there will be opportunities during the semester to earn extra credit points. For the sake of fairness, extra credit assignments are not available to students on an individual basis, and there will be no last-minute, end-of-semester opportunities to earn extra credit points to improve a grade.

To receive credit for extra credit assignments your work must meet the criteria listed below.

- a. Extra credit assignments must be turned in on, or before the date they are due. Extra credit assignments *cannot* be submitted late.
- b. Extra credit assignments must meet the assignment guidelines in their entirety. The work must be thorough and complete. Extra credit assignments that do not meet the assignment guidelines will not be accepted.
- c. Extra credit assignments that violate the AI Writing Policy or the Academic Dishonesty Policy will not be accepted and the Academic Dishonesty Policy processes and procedures will apply.

7. Academic Dishonesty Policy

Academic Dishonesty is an attempt to earn credit for coursework through cheating or using other forms of misrepresentation and/or omission. Some common examples of academic dishonesty are copying information from a source and not acknowledging the source (plagiarism), copying and pasting information from the internet or a source— includes slightly changing wording or the organization of text from a source (known as mosaic plagiarism), copying the work of a classmate or the work of a student who has previously taken the course, or submitting AI-generated text as your own, original work (be sure to carefully review the AI policy in this syllabus), or using AI or other outside resources not authorized by the professor to complete and assignment.

Please review the document at the link below for a more exhaustive list of academic dishonesty. Note items b, j, k, i, l, and m as they tend to be the most common infractions in an online course. Also, carefully note item #3 (if you use someone else's work or assistance, not only you, but that person will be in violation of the academic dishonesty policy). [https://www.edisonohio.edu/sites/default/files/2024-05/Academic Dishonesty Policy.pdf](https://www.edisonohio.edu/sites/default/files/2024-05/Academic_Dishonesty_Policy.pdf)

Any form of cheating or plagiarism will not be tolerated. A student found to have committed academic dishonesty on an assignment will receive ZERO points for that assignment and a warning. However, if the incident is an egregious violation of the academic dishonesty policy a report concerning the incident will also be filed with Academic Affairs, documentation of the infraction may be placed on the student's record, and the student may face more severe disciplinary consequences. More than one incidence of academic dishonesty, regardless of the severity, will result in a report being filed with Academic Affairs.

Academic Dishonesty Investigation Process

If an assignment is suspected of being in violation of the Academic Dishonesty Policy the instructor will initiate the following process.

- a. The instructor will email the student and discuss the suspected violation. In that email the instructor will provide the evidence that has led to the suspicion of academic dishonesty. While waiting for a response from the student the instructor may null the grade for the suspect assignment or use a placeholder grade of ZERO.
- b. The student will be given the opportunity to address the evidence of the suspected academic dishonesty provided by the instructor. The student should respond to the instructor's email as soon as possible, but no later than 5 business days after receiving the instructor's email indicating suspected academic dishonesty. If the student does not respond to the instructor's email within 5 business days, the assignment will not be accepted and the grade of zero will be recorded as the final grade for the assignment.
- c. If the student does not address the evidence provided by the instructor with a thorough and clear explanation, the assignment will not be accepted and the Academic Dishonesty Policy may be enforced, including and up to, a report being filed with Academic Affairs. If the student *provides evidence* that refutes and/or explains the suspected academic dishonesty the assignment *may* be accepted and graded at the instructor's discretion depending on the circumstances.
 - In instances where AI-generated text has been identified, the onus will be on the student to identify the tools and processes used to write the assignment and to evaluate whether those processes run afoul of the course **AI Writing Policy**. The instructor has provided information in the Part II Syllabus (this document) and the Week 1 folder that explain what AI text is and how to avoid using it. It will be the responsibility of the student to identify the reason(s) that their work violated the class AI policy and to develop a plan to avoid it in the future.
- d. If the student and instructor cannot come to a consensus concerning suspected academic dishonesty the matter will be turned over to the Dean of Arts and Sciences for review.

8. Quotations, Paraphrasing, and Citing Sources Policy

In this course **everything** you write and submit must be written in **your own words**. In your homework assignments and papers, you **MUST avoid using** quotations and AI text suggestions (no Grammarly, Editor, Chatbots). When using a source, you should paraphrase the material, not copy it. Being able to paraphrase what you have read indicates that you understand what you have read. For instance, let us say in a homework assignment you are asked to explain the meaning of a particular word or concept. Your first impulse might be to Google it or look it up in the glossary of your textbook, copy the definition of that word, and submit that as your answer. However, that does not demonstrate that you understand what that word or concept means. All that can be discerned from that type of an answer is that you know how to look up a word using a Google search or the glossary of your textbook. It does not take much, if any, comprehension to do—it is just copying words/letters.

Even though you will not be directly quoting the material you get from your sources, you still need to cite those sources in your papers. For research papers, museum visit papers, or any other paper that requires you to use source material, you should follow MLA formatting guidelines.

9. AI Policy

In this class, using AI for any assignment is not acceptable. This includes but is not limited to, any written work, multiple-choice assignment, or any test or quiz. Please carefully review the AI Policy information below.

What is AI Writing?

AI writing can take many forms. I've listed some of those below. Note that the list isn't exhaustive, as AI use is ever-changing.

1. Anything partially or entirely written by a Chatbot (Gemini, ChatGPT, Microsoft CoPilot, etc.)
2. Anything edited by AI (Grammarly, Microsoft Editor, etc.)
3. Text copied from a Google search (the AI results that are usually first provided by Google), Google Gemini, Microsoft CoPilot, or ChatGPT. Students sometimes run into issues here because instead of taking notes and paraphrasing, they copy the text/information too closely. Since the information is AI-generated, the copied material is AI. Even if the text is manually typed in an assignment, it is still AI (it's just been manually copied rather than copied and pasted). This can also happen using voice-to-text. If a student reads an AI-generated passage and it is recorded and put into an assignment, it is also AI text. Once again, instead of copying and pasting the text, it was read and pasted in.

Acceptable use of AI

- Spellcheck (this feature only identifies spelling errors)

Unacceptable use of AI

- Text partially or entirely generated by AI. An example of this would be using a chatbot like ChatGPT, Microsoft Co-Pilot, Gemini, etc., to write all or a *part* of an essay or paper.
- Text that has been **edited** by AI. This includes text rewritten or reorganized by software like Grammarly, Microsoft Word Editor, or any of the Chatbots commonly used. What might this look like? Let's say you write a sentence and Google, Word, or Grammarly tells you that you should change the structure of the sentence in some way. This could be simply rearranging the word order, or suggesting you use different vocabulary. Let's say you accept this change. Even though you "wrote" the paper yourself, because you used an AI writing algorithm (that is what those suggested edits are based on) to change a few words or slightly modify sentence structure, if done enough in your assignment, your work will be flagged as AI-generated. The AI detection software is trained to look for the characteristics of AI text. It does not discern between text that has been entirely generated by an AI chatbot and text that has been edited by AI.

Do not use any editing features beyond spell check for any work that you submit in this course (otherwise, it may be flagged as AI-generated text). While proper spelling, grammar usage, and formatting are expected, you are not being evaluated on your writing style. Your work is being evaluated for content (how well you address assignment questions and requirements). There is no need to use more advanced AI editing features for any work that you submit for this course.

Never paste an assignment into an AI chatbot to quickly get the “answer.” Using a chatbot as a “source” in this class is like taking a forklift to the gym. The point of going to the gym is not just to move weights. The point of going to the gym is what you physically and mentally gain from moving the weights. Getting an answer from a chatbot without needing to think is the equivalent of riding an escalator and calling it stair training. The point of coursework is to develop your critical thinking and analytic skills—to build your “mental muscles.” Use the resources provided by the instructor. They will provide all of the information you need, and using them will help you become a better critical thinker and a more educated person. This goes for all types of assignments submitted in this course whether they be essays, discussion board peer response posts, short answer questions, multiple-choice assignments, or tests.

a. AI-Generated Text Identification Guidelines and Procedures

We will be using Turnitin extensively for written work. Turnitin is a tool that checks written work against databases for copied/plagiarized text and it also has an AI-generated text detection feature. If your work comes back as a match of over 25% AI-generated text and/or 25% copied/plagiarized text, it will not be accepted. You will receive an email from your instructor and you may be asked to explain the why the assignment was flagged and/or to resubmit the assignment (this will be at the instructor's discretion, based on how much plagiarized or AI-generated text is present in your assignment). If your assignment is flagged as having a high percentage of AI-generated or plagiarized text (over 50%) or if there is an entire section of your paper identified as AI-text, regardless of the percentage, you will automatically receive a zero for the assignment and will not be given the opportunity to resubmit the assignment. You may also run afoul of the Academic Dishonesty Policy in this syllabus, and other penalties may result.

If you submit written work using another Blackboard tool besides Turnitin that does not check for plagiarism or AI-generated text, and the text is suspected to have been copied or AI-generated, the text will be run through Turnitin to check for a match. If the text comes back as a match, the policy outlined in the previous paragraph will apply. Note that if any answer/text in an assignment is plagiarized or AI-generated, the policy in the previous paragraph will apply to the grade for the entire assignment. For instance, if you submit an assignment that has ten multiple-choice questions and one essay question, and the essay question comes back as a match for AI-generated text, you will receive a ZERO for the entire assignment.

The instructor always errs on the side of caution when determining whether student work has been plagiarized or AI-generated. If it is determined that Turnitin has flagged something it should not have, the assignment will be accepted. The above policy might sound intimidating but know that your original work will not be wrongly flagged as being plagiarism or AI-generated content. If your work is composed and written by you, in your own words, you will never run afoul of the policies discussed above.

10. Assignment Formatting Requirements

When you submit any written work (papers, discussion board assignments) in essay form (this excludes short answer assignments), you should format your essays correctly. Proper formatting will make it easier for your classmates and your instructor to read, and follow, your essays. It also makes it a bit easier for the instructor to grade. Please follow the requirements below:

- a. Organize your essays (this includes discussion board assignments and any other assignment that you submit in essay format) so that it follows the introduction, body, and conclusion format. The link (below) is from a very quick Google search on essay formatting. There are certainly other reliable sources that you can find on the topic.

<https://canadacollege.edu/learningcenter/docs/BasicEssayFormat.pdf>

b. You should always break your essays up into multiple paragraphs. If you are unsure how to discern when a paragraph break is required, please visit this website:
https://owl.purdue.edu/owl/general_writing/academic_writing/paragraphs_and_paragraphing/index.html

c. Formatting text in Blackboard can be frustrating and difficult. When using the discussion board, or submitting other written work to Blackboard, the formatting you see before you submit your assignments is not always what it looks like after it has been submitted (your spacing and paragraph breaks might be altered, indentations removed or random, etc.). If you have trouble with this, please attach a WORD or PDF document with the correct formatting. This will ensure your formatting stays intact after submission, and your classmates will thank you for it.

Please double space all of your work. It is much easier to read than single spacing. You will notice that when reading your peers' discussion board assignments, it will help you read their work and follow their discussions more easily.

11. Source Materials

You should use sources that are credible and accurate. Sources that are acceptable include the databases that you can access via the Edison Library website, the websites of major art museums, your textbook, books in the Edison Library or that can be accessed through Ohio LINK, and various other websites and that will be provided via our Blackboard course website. All of the sources just mentioned contain scholarly work that has gone through some sort of peer review process. There are other credible sources out there that are not listed above, and you certainly can use any credible source that you find. When deciding on whether a particular website, article, or book is a *credible* source you will need to do a little footwork to see where the content that is included on the website came from. Remember, anyone can create a website regardless of their knowledge of the topic that they are addressing on the website.

AI as a source: AI has come a long way, but it still makes mistakes (and interestingly, may eventually make even more—Google “AI Model Collapse”). Do not assume that what AI generates is always accurate. AI is using material it has collected from the internet and if the information it has collected is factually incorrect, what it produces will be incorrect. As someone who has spent years studying art and music I can confirm that Google AI results are not always accurate, can sometimes be entirely wrong, and often lack depth (I’ve also found this to be an issue with other niche interests I have). When doing research on a topic, don’t stop at the AI results that Google first spits out. Keep searching until you find a reliable source where you can verify the information. I’m not saying AI is never or will never be reliable, but we should be careful not to place more trust in it than we should.

12. Technology Requirements

This is an online class, and you should have access to a device that allows you to **reliably** access the internet, the Edison website and Blackboard, and any other websites you may be directed to (you will need to be able to stream videos). An unreliable device or internet connection **will not** be accepted as an excuse for *consistently* submitting late work or being unable to access course materials (an *occasional* emergency or technical issue is a different story). It is recommended that you use Google Chrome or Mozilla Firefox as your web browser. Blackboard and its tools do not always play nicely with Safari and Microsoft Edge. If you have tech-related problems, please contact the Edison IT Helpdesk.

For those of you using a school-issued computer, you will need to make sure you can access YouTube. If your IT administrator will not provide you permission to access YouTube on your school-issued device, then you will need to use a different device.

13. Course Modality

This is an online class, and all of your work will be submitted via Blackboard. This does not mean, however, that all course work will be completed on a device in your school, home, or office. You will have assignments that will require you to visit various locations and complete specific tasks at those locations. For instance, you will be asked to visit an art museum and evaluate a work of art there. The reason for this is that a computer, tablet, or cell phone screen is a poor substitute for seeing a work of art in person (unless it is designed to be seen on one of those devices). To appreciate and understand the arts it is necessary to experience them in the way they were intended to be experienced. In the case of paintings and sculptures this means being in the room with the artwork and looking at it closely.

14. Communication Methods and Policies

The best way to contact me (your instructor) is via email. My email address is gclm@edisonohio.edu. You can also reach me via my office phone at 778-7915. I cannot always respond immediately to every email or phone call I receive. If you send me an email, please allow 24 to 48 hours for me to respond. I will ALWAYS get back with you. If you do not receive a response from me, please try again. Please also call my office (if I am not there, leave a message as I check my voicemail regularly) so that we can rectify any problems that may be to blame for our communication troubles.

I will only correspond with you through your Edison State email account. There are various reasons for this, some related to how our email system works (the spam filter may block unknown email addresses), and some legal (I cannot verify the identity of a sender from Gmail, Yahoo, or Hotmail and therefore I legally cannot share information concerning a student's coursework or grades with the sender).

I do not *regularly* check or respond to emails over the weekend. If you email me on a Sunday, there is a very good chance that you will not receive a response from me until Monday morning. If you have a question about an assignment that is due on a Sunday evening, make sure to send an email or call me earlier in the week.

15. Withdrawal from Course

a. Student Initiated Withdrawal

If you wish to withdraw from this course, you must make an official request through enrollment services. If you stop participating in our class, but do not withdraw, you will likely receive a failing grade at the end of the term, especially if you stopped participating early on in class. If you do not intend to complete the course, it is important for your future academic standing that you drop the course and avoid a failing grade on your transcript. The various withdrawal dates (withdrawal with

full refund, last date to withdrawal) can be found on the Edison website or by contacting Student Affairs.

b. Administrative Withdrawal

An instructor may withdraw a student for non-participation. There is a set of criteria that must be met for an administrative withdrawal to be processed. You can find that information here.

https://www.edisonohio.edu/sites/default/files/2024-05/Faculty_Initiated_Withdrawal_Form.pdf

16. TESTING YOUR FAITH ACT POLICY

Edison State Community College is committed to providing an environment respectful of students' beliefs. Students are permitted to be absent for up to 3 days each semester based on their faith, religion, or spiritual belief system with no academic penalty. Students must complete the Testing Your Faith Act Accommodations Form, <https://www.edisonohio.edu/services-support/registration-records>, located in "Forms" and provide a copy to their individual faculty within 14 days from the start of the course. The entire policy can be found in the student handbook at <https://www.edisonohio.edu/services-support/student-resources>.