

SYLLABUS PART II
EDISON COMMUNITY COLLEGE
PTA 212 Special Populations and Clinical Practicum II
2.0 CREDIT HOURS (2 clinical)

Instructor: Erynn Hanford, BA Wittenberg University 1994, PTA Clark State Community College 1998, MSHAPI Northeast College of Health Sciences 2022; will be instructing the indicated in-person content. **Sara Young**, MPT College of Mount St Joseph 2003, DPT College of Mount St Joseph 2008, DHSc University of Indianapolis 2024; will be instructing the indicated in-person content.

Office: 109 and 108

Phone: Erynn: 937-778-7817 and Sara: 937-381-1517

E-mail: ehanford@edisonohio.edu and syoung4@edisonohio.edu

Office Hours

Erynn and Sara will post office hours on their office doors. Please call or contact to make an appointment if you would like to meet with outside of class or office hours. Office hours are typically 30 minutes prior to class start time and one hour following class time. Office hours are subject to change. Emails will be returned within 24 hours during school days and within 48 hours on the weekends and holidays.

Class Schedule: 1 week didactic team-taught, 7-week full time clinical experience taught by Erynn

This syllabus is a guideline for the class progression; however, it is subject to change. All Readings and Homework must be completed prior to the next class period. Assignments/Projects/ Skill Checks/ Quizzes are listed on the class period where these are due or scheduled.

Students must successfully complete this course with a grade of a “C” or better to remain and progress in the PTA program. A cumulative score of 171 or better (midterm and final) on the CPI must be obtained to successfully complete the clinical portion of this course.

Text

Required:

Physical Therapist Assistant Student Evaluation: Clinical Experience and Clinical Instruction; American Physical therapy Association; 2003.

The PTA Clinical Performance Instrument (CPI); American Physical Therapy Association; 2023.

Recommended:

Avers D, Brown, M: Muscle Testing: Techniques of Manual Examination, 10th ed., Saunders, 2019.
Bellew, J: Michlovitz's Modalities for Therapeutic Intervention, 7th ed., F.A. Davis, 2022.
Colby LA, Kisner C: Therapeutic Exercise Foundations and Techniques, 8th ed, F.A. Davis, 2023.
Lippert LS: Clinical Kinesiology and Anatomy, 7th ed., F. A. Davis, 2023.
Lippert LS, Duesterhaus Minor MA: Laboratory Manual for Clinical Kinesiology and Anatomy, 5th ed., F. A. Davis, 2023.
Norkin CC, White DJ: Measurement of Joint Motion: a guide to goniometry, 5th ed., F.A. Davis, 2016.
O'Sullivan SB, Schmitz TJ, Fulk GD. *Physical Rehabilitation*. 7th ed. Philadelphia, PA: FA Davis; 2019.

E-Mail

You are required to use your Edison email account.

Other Resources:

www.apta.org - American Physical Therapy Association
www.otptat.ohio.gov – Ohio OT, PT and AT Licensure Board
www.ohiopt.org – Ohio Chapter of the APTA

Weekly Schedule of Topics

WEEK	READINGS Read Prior to Class	TOPIC	Due or Happening on This Date	Homework
9A 10-21-26		Kenny – 8:30 Adaptive Equipment, Hand therapy splinting	PBL – AE/Bracing	
9H 10-22-26	O = Ch 9	8:30-9:30 Transfer Training with Nursing at Piqua		

	P = Charts on p 355-356			
9B 10-23-26		Autumn Hangar Clinic Bracing and Orthotics 9-11	Bracing and orthotics, Splinting	
9I 10-24-26		SPTA Club Luncheon 12:30-1:30 Transfer training with 1st years (1:30-2:30)		
9C 10-25-26		Carl – Hand Therapy 8:30-10:30	PBL – AE/Bracing Presentation within PBL groups	
Week	Journal	Discussion Board	Weekly progress note	Anything else?
10 Clinic week 1 10-28-26	Due Wednesday	Initial post – due Tuesday Responses – due Thursday Replies to responses – due Sunday	Due Friday	
11 Clinic week 2 11-2-26	Due Wednesday	Initial post – due Monday Responses – due Tuesday Replies to responses – due Sunday	Due Friday	
12 Clinic week 3 11-9-26	Due Wednesday	Initial post – due Monday Responses – due Tuesday Replies to responses – due Sunday	Due Friday	
13 Clinic week 4 11-16-26	Due Wednesday	Initial post – due Monday Responses – due Tuesday Replies to responses – due Sunday	Due Friday	Midterm due Friday
14 Clinic week 5 11-23-26			Due Friday	APTA assignment part 1 due Tuesday
15 Clinic week 6 11-30-26		Initial post – due Monday Responses – due Tuesday Replies to responses – due Sunday	Due Friday	APTA assignment part 2 due Wednesday

16 Clinic week 7 12-7-26		Initial post – due Monday Responses – due Tuesday Replies to responses – due Sunday	Due Friday	Clinical paperwork due Friday
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Evaluation Methods:

Clinical practicum experience within this course will be graded by the ACCE based on input from the clinical instructor(s) and the facility CCCE. The clinical instructor(s) will evaluate the student with the PTA: Clinical Performance Instrument provided by the College.

Additional assignments are as follows:

Clinic letter and phone call	=	25 points
Clinic goals	=	25 points
Weekly Journal Entries 4@ 5 points each	=	20 points
Weekly progress notes 7@ 5 points each	=	35 points
Discussion board 6@ 10 points each	=	60 points
Return of all paperwork	=	25 points
APTA assignment @ 15 points (2 part)	=	15 points
Clinic CPI final *	=	220 points
Total Points	=	425 points

*** The CPI contains critical elements of performance, and are essential for the safety of the patient in treatment. Passage of 80% of all criteria is required for passage of the course at the level of Advanced Intermediate.**

Critical elements are those aspects of physical therapy which affect the safety of the client's physical, psychosocial and/or spiritual well-being. These elements must be adapted for clients who are in a variety of clinical settings. Any action or inaction which does not meet established standards of care, thus seriously threatening the client's wellbeing, is a failure to provide safe patient care.

Students are responsible for knowing and successfully performing the critical elements specific to each clinical course. In the event of an infraction of any one critical element, the student will be counseled about the behavior and the incident will be documented.

Repeating the same infraction will result in the student failing the clinical experience. In the event of (3) infractions of unrelated critical elements, the student will fail the clinical experience.

Critical elements include:

Physical safety

- 1.Failure to use universal precautions**
- 2.Failure to report all accidents/omissions to the appropriate person**
- 3.Failure to protect the safety of the patient**
- 4.Failure to follow established policy and procedures of the institution/agency**
- 5.Failure to report/record client assessment data**

Psychosocial/spiritual safety

- 6.Failure to provide privacy/confidentiality**
- 7.Failure to respect personal values and/or spiritual beliefs of clients**
- 8.Threatening client by word or action**
- 9.Implying disapproval or disgust of client by word or action**
- 10.Failure to follow student conduct as defined in the conduct section of the PTA student handbook**

Sample critical elements as they relate to the CPI

CPI Criteria	Critical Skill Elements
CPI criteria #1	1,2,3,4,5,6,7,8,9,10
CPI criteria #2	2,3,4,5,6,7,8
CPI criteria #3	1,2,3
CPI criteria #4	2,3,4,5,6,7,8,9,10
CPI criteria #5	6,7,8,9,10
CPI criteria #6	2,3,5
CPI criteria #7	1,2,3,4,5,10
CPI criteria #8,9	1,2,3,4,5,10
CPI criteria #10	2,4,5
CPI criteria #11	1,2,3,4,5

Grading Policy

Number grades will be recorded to the hundredths of a point for homework, quizzes, tests, reports, midterms, and final exams. The final total course point score will be rounded to the closest whole number.

It is expected that students will submit all written assignments on the date and time designated by the instructor. Homework and Written Assignments will NOT be accepted after the designated due date. Graded Assignments will be returned within 10 days of the date the assignment is due.

A Passing grade (78%) must be achieved for the clinical portion of PTA 212. A failing grade in the clinical will be reported as a "D" in the course and result in dismissal from the program. Expectations for passing clinicals: ranking of intermediate for Clinical Practicum I, Advanced intermediate for Clinical Practicum II, and Entry Level for Clinical Practicum III for 80% of criteria .

Grades will be available within one week of taking the exam. No changes in grades will be made after this time.

FINAL GRADE STANDARD

Grade	Percentage	Points
A	93-100	4.0
B	85-92	3.0
C	78-84	2.0
D	70-77	1.0
F	69-below	0.0

Continuation in and graduation from the PTA Program is contingent on the student earning a grade of at least a "C" in each PTA, Physics, and Anatomy and Physiology courses.

AI Mixed Policy

For this course, YOU must be the author of all coursework. You may use AI in some minor or non-substantive ways. The use of generative AI tools (such as ChatGPT) is permitted in this course for the following activities:

- Brainstorming and refining your ideas

- Drafting an outline to organize your thoughts
- Checking grammar and style

The use of AI tools is **not** permitted in this course for the following activities:

- Writing a draft of an assignment
- Writing entire sentences, paragraphs, or papers to complete class assignments

Your use of AI tools must be properly documented and cited to stay within college policies on academic honesty. Any assignment that is found to have used generative AI in unauthorized ways will be reported for academic misconduct. If in doubt about permitted usage, please ask for clarification.

Policy Statements

Non-discrimination Statement

Edison serves a diverse community. As such, diversity is an integral and important part of the campus climate and includes male and female students of various ages, religions, learning styles, sexual orientations, ethnicities and cultures. Edison strives to create an environment in which all people are valued and supported; differences are understood and respected; and students are prepared for collaboration in a global community. Edison does not discriminate against students on the basis of race, color, creed, religion, age, sex, marital status, sexual orientation, veteran status, national origin, ancestry, citizenship, or disability

All policies and procedures found in the Edison Student Handbook are applicable to this course. Any student who may need assistance due to a disability should contact Coordinator of Disability Support Services in room 160(See below for contact info). Students are expected to be familiar with the policies of the PTA Program as stated in the Edison Community College PTA Program Handbook as well as those policies specific to PTA 101S as follows:

ACCOMMODATIONS /ACCESSIBILITY AND DISABILITY SUPPORT SERVICES POLICY

Edison State Community College will make reasonable accommodations for students with documented disabilities. If you believe you may need an accommodation based on the impact of a disability, contact the instructor privately with your self-identification letter. If you do not have a self-identification letter, contact Accessibility and Disability Support Services by emailing

accessibilitysupport@edisonohio.edu or by calling 937.381.1548. Accessibility and Disability Support Services is located on the Piqua Campus in Room 160. For additional information, visit the Accessibility and Disability Services page.

ADVISING SERVICES

Edison State's career pathway advisors are your partners in success. A career pathway advisor is the first advisor that you will meet with once you have made the decision to further your education. Together, you and your career pathway advisor will:

- Identify the right academic major to set you on your desired career path.
- Identify the courses you'll need to accomplish your academic goals.
- Help you develop a student plan tailored to your lifestyle and work schedule.
- Prepare you to navigate your first semester at Edison State.

You can find your career pathway advisor and faculty advisor information, including their email address, by logging into MyESCC and clicking on Student Planning. Go to Plan and Schedule and click on the Advising tab. You may also call 937-778-7850 to connect via phone call.

BOOKSTORE SERVICES

The Edison State Bookstore is here for all your educational supplies including textbooks, access codes, technology, and more! You can access the bookstore here: <https://edisonohio.ecampus.com/>

CAREER AND JOB SERVICES

Our Career and Job Services advisors are dedicated to helping students and alumni advance their professional development as they make career decisions, develop job search strategies, pursue experiential opportunities and secure employment. Career and Job Services also provides career assessments, career information, resume and cover letter help, job postings and resources, tips for interviewing and more. Visit <https://www.edisonohio.edu/Career-and-Job-Services/> for more information.

COMPUTERS

If you are working on campus, computers with internet access are available in the internet café. The Library and Tutoring Center has computers and printers available for your use.

HEALTH AND WELLNESS SERVICES

Student Wellness

College is stressful! Feeling burnt out, anxious, frustrated? When challenges arise, it's helpful to have someone to talk to. We have partnerships established with many local mental health providers and can connect you with area resources.

Support Services Available

Edison State has built a network of health professionals to support students. With these partnerships, students who need support in areas such as:

- Recovery and counseling referral
- Housing
- Food
- Physical well-being

Information and Education

We also provide information and education on the topics of:

- Alcohol and drug abuse and prevention
- Sexual assault prevention and awareness
- Building healthy relationships
- Inclusion and belonging
- Survivor support
- Self-care
- Anti-hazing

Getting Help

If you are struggling and need to speak with someone in person, please reach out to 937-778-7895, Room 160 (stop at the front desk). If you are concerned about a student or colleague, please file a CARE Team form <https://www.edisonohio.edu/services-support/care-team> so that immediate assistance can be given. This link and the CARE Team website can be found under Campus Services on our home page.

Emergency Resources

If this is a medical emergency, please call 911. If this is a mental health emergency, please call 988.

LIBRARY SERVICES

The Edison State library is not only a comfortable place to study, we have an expansive collection of online resources available to help you with your research. Check out the library webpage here: <https://www.edisonohio.edu/Library/>. Libguides and short instructional videos are available to help you use these resources and can be found at: <https://libguides.edisonohio.edu/>. Please contact the library staff with any library questions you may have at library@edisonohio.edu, 937-778-7950, or stop in!

STUDENT RESOURCE CENTER AND CHARGER STATION FOOD PANTRIES

Edison State Community College is proud to assist students needing help to obtain basic necessities. The Student Resource Center and Food Pantry is stocked with all kinds of grab-and-go snacks, meal supplies, toiletries, household needs, and community resources. Stop by and check out our Charger Stations in Room 163 at Piqua, in the student lounge at Troy, in the Brooke-Gould Learning Resource Center at Eaton, and in Room 121 (for personal care items) and pantry items in the student lounge at Greenville. If you need additional assistance, please reach out at ResourceCenter@edisonohio.edu.

TECHNICAL SUPPORT SERVICES

For Blackboard Assignment issues, the Instructor should be the first point of contact

For Log-in or other technology issues:

There are several steps you can follow if you have issues logging in to Blackboard or Office.

During business hours:

- Password reset: Log onto office.com with your Edison email and follow the “forgot password” prompts.
- Reach out for help during regular business hours (9-5 Monday-Thursday, 9-4 Friday)
 - o email to support@edisonohio.edu
 - o call 937-778-8600 and ask for IT Help Desk

After hours:

- Password reset: Log onto office.com with your Edison email and follow the “forgot password” prompts
- Go to www.edisonohio.edu into the Resources tab and click "IT Help Desk" then click "Chat".
- Call 937-778-7957 and talk to the off-campus Blackboard company to get help

TITLE IX STATEMENT - Anti-Discrimination, Harassment and Bullying

It is the policy of the College to maintain a learning environment free from bullying, discrimination, sexual harassment or sexual violence. Title IX federal law protects students, employees and third parties with a relationship to the college.

All Edison State Community College employees are required to report all knowledge of incidents that violate the Title IX policy to the Title IX Coordinator or Deputy Title IX Coordinator immediately. Student and employee confidential consultation is available through the Coordinator of Health and Wellness Services.

Title IX Policy and procedure language as well as contact information for the Coordinator of Health and Wellness, Title IX Coordinator and Deputy Title IX Coordinator can be found at www.edisonohio.edu/TitleIX/.

TESTING YOUR FAITH ACT POLICY

Edison State Community College is committed to providing an environment respectful of students' beliefs. Students are permitted to be absent for up to 3 days each semester based on their faith, religion, or spiritual belief system with no academic penalty. Students must complete the Testing Your Faith Act Accommodations Form, <https://www.edisonohio.edu/services-support/registration-records>, located in "Forms" and provide a copy to their individual faculty within 14 days from the start of the course. The entire policy can be found in the student handbook at <https://www.edisonohio.edu/services-support/student-resources>.

TUTORING SERVICES

All Edison State students are eligible to receive free tutoring and learning support services through our Tutoring Center. Available services include Edison State tutors, both online and in-person, covering a wide variety of courses including various levels of math and paper reviews, online tutoring through OhioLINK eTutoring, distraction-reduced study rooms, and the use of Tutoring Center resources including subject-specific and general study guides. For more information on tutoring services, visit the Tutoring Center in the Library, email us at tutoringcenter@edisonohio.edu, call 937-778-7959, or visit our webpage at <https://www.edisonohio.edu/tutoring-center/>

ADDITIONAL SUPPORT SERVICES

For additional help, please click the ASSIST tab on Blackboard or the Edison State Student Resources folder within your course.

ATTENDANCE

- A. Each student is responsible for meeting classroom **and** laboratory outcomes in a satisfactory manner. Students are expected to be present in class and campus lab and to be prepared to be an active participant in their own learning. Classroom and lab practice are planned in sequence. Any absence jeopardizes your ability to meet the outcomes of the course. Attendance as well as punctuality is critically important. A student missing a class period is required to complete all make-up work within one week if assigned by the instructor. Students who miss more than three (3) class periods in any one course may be administratively dropped from the course.
- B. If an emergency prevents you from attending class on the day of an announced test you are responsible for calling your instructor **prior** to class. Students who do not call prior to an announced test will receive a 20% reduction in the test score. Tests **must** be made up on the first day of return to PTA class.
- C. If an emergency prevents your prompt attendance at a Campus lab experience, you are responsible for calling your instructor and/or clinical site prior to the scheduled experience. It is the student's responsibility to demonstrate that he/she has met the learning outcomes for that experience by satisfactorily completing the alternative assignment for that experience.
- D. Pregnant students should realize that the fetus may be exposed to risks in a clinical or lab facility. These risks should be discussed with your physician.

Learning

Self-directed learning is required to complete readings and identify needs for further information or review. Learning outcomes provide an outline of the course content and are the basis for testing, whether or not a particular outcome is discussed in class. The student is responsible for all terminology used in assigned readings, lectures, labs, vocabulary lists and other related course materials.

All internet sites need to be reputable, professional sites (e.g. PubMed, Medline, Mayo Clinic, and WebMD). For example the student should assess the following for sites referenced:

1. Authority: Who is responsible for the content?
2. Accuracy: What is the source for any factual information cited?
3. Objectivity: Is there any advertising on the page?
4. Currency: When was the information written? When the information was last revised?

Academic Honesty

The academic honesty policy of Edison Community College will be upheld. Academic dishonesty will not be tolerated. See Student Handbook: www.edisonohio.edu/handbook.

Cell Phones

During Class and Lab times, use of cell phones for calls or texting will not be permitted. If special circumstances arise that necessitate having your cell phone available, it is your responsibility to notify the instructor prior to the start of the class. Place all cell phones, beepers, etc on “silence” during class.

Edison Community College contact information:

Address: 973 Edison Dr., Piqua, Ohio 45356

Phone: 937-778-8600; 1-800-922-3722

You can locate Edison’s college-wide policies electronically through the following links.

Edison homepage: www.edisonohio.edu

Link to the library: www.edisonohio.edu/library

- Hours
- Borrowing policies
- Library catalog
- OhioLINK
- Books, databases, newspapers, other library materials

Link to the Learning Center: www.edisonohio.edu/learningcenter

- A place for study groups to meet
- Individual study
- Computer lab work
- Tutoring assistance
- Individual academic counseling

Link to Career Development: www.edisonohio.edu/career

- Clarify career goals
- Explore educational options
- Acquire job search skills

Link to Student Handbook: www.edisonohio.edu/handbook

- Policies
- Procedures
- Where to go for assistance
- Computer Use Policy
- Academic Dishonesty Policy
- Children on Campus

Parking Policy - www.edisonohio.edu/Parking/
Diversity Statement (Core Values – Quick Links)

CORE VALUES

The Core Values are a set of principles that guide in creating educational programs and environments at Edison. They are communication, ethics, critical thinking, human diversity, inquiry and respect for learning, and interpersonal skills and teamwork. The goals, objectives, and activities in this course will introduce or reinforce these Core Values whenever possible.

Tips for success

1. **Participate!**

Contribute your ideas, thoughts, and comments regarding the subject you are studying with your participants, team mates, and instructor. Your CI and instructor will not be your only resources for learning in your online class...you can learn from your participants as well as they will learn when you share your ideas.

2. **Keep in touch with your online classmates**

Keep your classmates up to date on what you are experiencing in your clinical experience by writing an introductory message; read your participants' messages to get a sense of what they are doing as well. I encourage you to send them email, ask about an interesting hobby someone mentions, or make contact with someone whose interests are the same as yours. Once you have started an online conversation, it quickly becomes an easy and natural way to communicate.

3. **Take the class seriously.**

There will be times that everyone around you is having fun or will want you to play hooky from your class work. Your online course work is just as important as a traditional class so make sure you explain to your family and friends how important it is for you to do well in your studies.

4. **Log into your course site as often as possible.**

You should log into your class at least 4 or 5 times per week. You will want to see what your participants are saying and read the feedback from your instructor. If you log in less frequently you may fall behind and have a hard time catching back up with the discussion board postings, chats, or assignments.

5. **Budget your time**

Online is not easier than the traditional educational process. In fact, many students will say it requires much more time and commitment. Be aware of and keep up with the course schedule. Although these are online courses, they are designed to provide you with a semester schedule of course units, assignments, conferences, etc. These online courses require that you adhere to the course schedule, for you to benefit from the course material and discussions.

6. **Online advantage.**

One of the biggest advantages of an online course is your anonymity. No one will be able to see you and affect how you feel about the thoughts and ideas you wish to share regarding the subject matter of your course. You can take as much time as you need to compose your thoughts before responding to your participants or instructor.

7. **Be courteous of your participants**

Use proper Netiquette and remember just because you are online and do not meet your fellow participant's in-person they are real people with real feelings.

8. **Having problems...**

Your instructor is limited to what you communicate to him/her. You need to be very specific when you have problems or do not understand something about the materials you are covering. If you are having technical difficulties, or problems understanding something about the course, you **MUST** speak up otherwise there is no way that anyone will know that something is wrong. Also, if you don't understand something, chances are several people have the same question. If another student is able to help you, he/she probably will, and if you are able to explain something to your participants in need, you will not only help them out, you will reinforce your own knowledge about the subject.