Enrollment Against Advice
(Return form to Registration and Records)

Student’s Last Name________________ First Name ___________________ M.I.____

Student ID#______________ Telephone Number_____________

Course desired ________________ Term desired ________________

Procedure: A student may request to register for a class, against the advice of an advisor, with permission of the instructor and Dean. The student must show a comprehensive plan to complete the course successfully, without disruption of the normal course flow. To request this exemption the student must:

1. Complete this form and attach a completed registration form.
2. Obtain recommendation of instructor (or program coordinator).
3. Submit both forms to the Dean for final approval.
4. Submit a plan for success (below).

Student’s Plan for Success:

I, __________________, recognize that I am enrolling in __________________ against the advisement of a College Academic Advisor. In order to succeed I will:

_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

Student’s Signature: ______________________________ Date: _________

Advisor Comments: [ ] Approved [ ] Disapproved

_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

Advisor’s Signature: ______________________________ Date: _________

TURN OVER