

2016-2017 Satisfactory Academic Progress (SAP) Policy

The purpose of the Satisfactory Progress Policy is to ensure that federal and state financial aid students progress satisfactorily toward completion of their degree. In order to maintain eligibility for federal and state aid, students must meet the Satisfactory Progress Requirements listed below.

The aid programs affected by the Satisfactory Progress Policy are:

- Federal Pell Grant
- Federal Supplemental Education Opportunity Grant (SEOG)
- Federal Work-Study Program
- Federal Subsidized and Unsubsidized Direct Loan
- Federal PLUS Loan
- Ohio College Opportunity Grant

SATISFACTORY PROGRESS REQUIREMENTS

- 1. All students must maintain a minimum 2.0 cumulative academic grade point average (CGPA).**
- 2. All students must successfully complete 67% of all cumulative attempted credits which is the outlined minimum pace of progression.**
- 3. All students must complete their degree within 150% of the credit hours required for their officially declared degree (150% rule).**

EXPLANATION OF SATISFACTORY PROGRESS REQUIREMENTS

- 1. All students must maintain a minimum 2.0 cumulative academic grade point average (CGPA).**
 - Refer to the Academic Catalog to determine how the academic CGPA is calculated.
- 2. All students must successfully complete 67% of all cumulative attempted credits which is the outlined minimum pace of progression.**
 - Course grades of A, B, C, D, S, will be considered attempted and successfully completed.
 - Course grades of F, U, FUW, UW, W, I, IP, GNS will be considered attempted and unsuccessfully completed.
 - Transfer credits will be considered attempted and successfully completed.
 - Amnesty credits will be considered attempted.
 - Amnesty grades of XA, XB, XC, XD, XS will be considered successfully completed.
 - Amnesty grades of XF, XFUW, XUW, XU, XW, XI, XIP will be considered attempted and unsuccessfully completed.
 - Developmental courses will be considered as attempted credits.
 - Repeated courses will be considered as additionally attempted credits.
 - Percentages will **not** be rounded up.

Pace of Progression - Example A:

Semesters Attended	Semester Attempted Credits	Total (Cumulative) Attempted Credits	Semester Successfully Completed Credits	Total (Cumulative) Successfully Completed Credits	% of total attempted credits (Total completed/Total attempted)	Minimum pace of progression met?
First	4	4	4	4	100%	YES
Second	12	16	7	11	68%	YES
Third	6	22	3	14	63%	NO

In example A, the student completed 67% or more of the total attempted credits in the first and second semesters. However, in the third semester the student has only completed 14 of 22 cumulative hours-this equals 63% completion. 63% completion does not meet the minimum pace of progression requirement.

Pace of Progression - Example B:

Semesters Attended	Semester Attempted Credits	Total (Cumulative) Attempted Credits	Semester Successfully Completed Credits	Total (Cumulative) Successfully Completed Credits	% of total attempted credits (Total completed/Total attempted)	Minimum pace of progression met?
Transfer Credits		12		12		
ECC previously attempted Credits	10	22	8	20		
First	10	32	4	24	75%	YES
Second	12	44	5	29	65%	NO

In example B, the student brought in 12 transfer credits. The first semester the student completed 24 out of 32 cumulative hours. This pace of progression is 75%. However, in the second semester, the student successfully completed 29 out of 44 cumulative hours. This is 65%, which does not meet the minimum pace of progression requirement.

3. All students must complete their degree within 150% of the credit hours required for their officially declared degree (150% rule).

The credit-hour maximum will include all credit hours considered in the pace of progression calculation. The credit-hour limitation will be program specific.

- a. A “max” warning status will be assigned when the student has attempted between 150% of the credits required for his/her program minus 14 credits up to 150% minus 1 credit. (14 credits are used as this is an average semester load for an Edison student.)
- b. A “max” ineligible status will be assigned when the student has attempted 150% or more of the credits required for his/her program.

ADDITIONAL INFORMATION

1. INCOMPLETE (I) GRADES and GRADE NOT SUBMITTED (GNS)

An "I" grade indicates that the student has not yet completed the course and, therefore, will not be considered successfully completed. If an "I" or "GNS" grade is later changed to a grade denoting successful completion, the change will be caught in the next SAP review.

If the SAP ineligible student believes the changed grade will bring him/her back in line with the SAP policy, he/she may submit an appeal requesting review of eligibility. (See 2016-2017 SAP Appeal form for guidance.)

2. TRANSFER STUDENTS

Transfer students will initially be eligible for federal and state aid (if applicable) and must then continue to meet the satisfactory progress requirements of Edison's policy.

3. OTHER

- Federal and state aid may not be used for audit or non-credit courses.
- Federal aid may be used for developmental courses up to a maximum of 30 credit hours.
- Any successfully completed class may be repeated only once using federal or state aid.
- Any unsuccessfully completed class may be repeated until successfully completed. It should, however, be noted that continuous repeats impact SAP status. Remember: developmental courses are limited to a total of 30 credit hours. Continuous repeats may be denied in a SAP Appeal review.
- To insure accurate program-specific credits are used in the SAP review, a financial aid student should officially declare only one degree at a time.

Financial Aid Statures and what they mean:

Students' satisfactory progress will be monitored at the end of each semester for which the students receive applicable aid to determine if all three of the Satisfactory Progress (SAP) Requirements have been met. Students will be notified of the SAP results.

Financial Aid encourages students to meet and speak with a counselor for clarification of SAP statuses.

TO REGAIN ELIGIBILITY IF SAP ELIGIBILITY IS LOST:

Students may submit a written appeal explaining the reasons for not meeting the Satisfactory Progress Requirements and provide appropriate third party documentation. (See 2016-2017 SAP Appeal form for guidance) The written appeal will be reviewed. If the appeal is accepted, SAP eligibility will be reinstated.

IF A SAP APPEAL IS NOT ACCEPTED:

Students must bring themselves back in line with the SAP requirements without the use of applicable aid. Upon once again meeting the SAP requirements, students may submit a SAP Appeal requesting review of the SAP status and SAP eligibility for aid. (See 2016-2017 SAP Appeal form for guidance)