

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356, January 31, 2023.

CALL TO ORDER: Vice Chair Tyeis Baker-Baumann, on behalf of Chair James C. Oda, called the January meeting of the Board of Trustees to order at 2:00 PM. Chair Oda arrived at 2:20 PM.

ROLL CALL: Present: Tamara Baird Ganley, Tyeis L. Baker-Baumann, Philip E. Dubbs, Douglas L. Fortkamp, Elizabeth S. Gutmann, Gary V. Heitmeyer, Darryl D. Mehaffie, and James C. Oda

ABSENT: Thomas P. Milligan

PLEDGE OF ALLEGIANCE: Trustee Fortkamp led the group in the pledge of allegiance.

INTRODUCTIONS: Chad A. Beanblossom, Jill Bobb, Dr. Amanda Bylczynski, Dr. Jessica Chambers, Amy K. Crow, Macy E. Guillozet, Dr. Richard A. Hanes, Harold Hitchcock, Bruce Jamison, James E. Lehmkuhl, Kara A. Myers, Andrew Runyan, Melissa A. Wertz, all ESCC administrators; Josh Daum, ESCC employee; Christopher D. Spradlin, President; Heather M. Lanham, Secretary to the Board of Trustees; Guests Brad Billet and Kyle Overly with Clark Schaefer Hackett

TRUSTEE RESPONSIBILITIES: Trustee Baird Ganley read the College's mission statement. Vice Chair Baker-Baumann asked the trustees to review the commitments of the board.

Vice Chair Baker-Baumann asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

PRESENTATION: Clark Schaefer Hackett Partner Brad Billet and Manager Kyle Overly presented the 2022 audit report to the Edison State Board of Trustees:

- Clark Schaefer Hackett completed their second year of a five year contract with Edison State Community College.
- As part of their required communications with the College, Clark Schaefer Hackett provided on opinion on FY College financial statements and the College's federal programs.
- The College was issued an "unmodified" opinion on the financial statements.
- Reported for the Government Auditing Standards:
 - There were no material weaknesses identified in internal control noted.
 - There were no significant deficiencies in internal control noted.
 - There were no material instances of noncompliance noted.
- Reported for the Single Audit:
 - There were no material weaknesses identified in internal control over compliance of federal programs noted.
 - There were no significant deficiencies in internal control of federal programs noted.
 - There were no material instances of noncompliance for federal programs noted.
 - Issued an "unmodified" opinion on major program.
- There were no significant difficulties in dealing with management in performing and completing the audit.

- The auditors noted it was a very clean audit and that Edison State is used as an example to other higher education institutions.

PRESIDENT'S
REPORT:

President Spradlin congratulated CFO James Lehmkuhl and Macy Guillozet, Controller, for the positive audit report and thanked them for a job well done.

President Spradlin updated the Trustees on enrollment numbers and campus initiatives, as well as the status of the flood repairs in the library area. The Trustees thanked Harold Hitchcock for his quick work on Christmas Eve when the burst pipes were first discovered.

President Spradlin also thanked Kara Myers, Director of Human Resources, and her HR team for their hard work in posting the recent open positions.

President Spradlin encouraged the Trustees to attend the March 8th virtual ODHE Trustees Conference, the HLC Conference, which will take place in late March, and the AACC Conference, which will take place in early April. President Spradlin also informed the members of the Board that Edison State's 50th Anniversary celebration will officially kick off on June 8th with a food truck rally on campus.

TRUSTEE
COMMITTEE
REPORTS:

Finance/Audit Committee Report:

CFO Lehmkuhl reported on behalf of Finance Committee Chair Milligan:

- Statement of Net Position
 - Cash and cash equivalents have decreased since this time last year by \$632,056.
 - Accounts and pledges receivable have increased since this time last year by \$513,655.
- Statement of Changes in Net Assets
 - Net income is up by \$127,748 when compared to last year like now.
 - Revenues and expenses are down when compared to last year.
 - Our projected forecast is \$243,106.
- Statement of Cash Flows
 - Cash since the start of the fiscal year has Decreased by \$1,210,912. The College will be receiving a CC plus payment from the state today for \$1,370,000 that will help replenish the cash.
- Forecast Changes
 - We did go from a projected net income of \$397,575 as of November to a projected net income of \$243,106 as of December.
 - This change is mostly attributable to the following adjustments to our forecast:
 - Capital appropriations – we did decrease this projection by \$785,100. Things with the State once again are moving slower than what we anticipated.
 - When we were preparing the budget, we were concerned that the Capital Appropriations number would be hard to reach so we did build about a \$450,000 reserve to account for this. We have reflected this in our adjustment to our forecast of institutional support expense.
- SB 6 Ratio – with GASB 68 & 75
 - Based on current projections – .6.

- SB 6 Ratio – without GASB 68 & 75
 - Based on current projections: 3.8.
- Center For Workforce Development and Education Financial Report.
 - Net income for the year of \$11,119.
- YTD Comparison
 - Decrease in federal grants and contracts of \$2,356,689 when comparing December of 2022 to December of 2021. This is due to the HEERF funding no longer being in our statements.
 - Increase in state appropriations of \$447,918 when comparing December of 2022 to December of 2021. This is due to our increase in SSI allocation.
 - Decrease in institutional support expense of \$1,095,210 when comparing December of 2022 to December of 2021. Decrease is due to the HEERF funding no longer being in our statements.
 - Decrease in student aid of \$1,399,799 when comparing December of 2022 to December of 2021. This is due to the HEERF funding no longer being in our statements.

With no further discussion, Chair Oda declared that the budget reports be filed for audit.

Nominations/Awards Committee Report:

Committee Chair Heitmeyer Reported:

- The Nominations/Awards Committee recommends that Chair Jim Oda be re-appointed as Chair of the Edison State Community College Board of Trustees.
- Trustee Oda has agreed to the nomination.
- The Nominations/Awards Committee recommends Vice Chair Trustee Tyeis Baker-Baumann be re-appointed as Vice Chair of the Edison State Community College Board of Trustees.
- Trustee Baker-Baumann has agreed to the nomination.
- The vote will now take place.

APPOINTMENT OF
BOARD VICE
CHAIR FOR 2023:

Chair Oca called for a motion for the appointment of Vice Chair.

Trustee Mehaffie moved, seconded by Trustee Gutmann to re-appoint Trustee Tyeis Baker-Baumann as Vice Chairman of the Board of Trustees of Edison State Community College for a one-year term; January 2023 through January 2024.

On roll call vote with Trustees Mehaffie, Gutmann, Baird Ganley, Dubbs, Fortkamp, Heitmeyer, and Oda voting aye, Chair Oda declared the motion carried. Trustee Baker-Baumann abstained from the vote.

APPOINTMENT OF
BOARD CHAIR
FOR 2023:

Vice Chair Baker-Baumann called for a motion for the appointment of Chair.

Trustee Dubbs moved, seconded by Trustee Heitmeyer to re-appoint Trustee James C. Oda as Chairman of the Board of Trustees of Edison State Community College for a one-year term; January 2023 through January 2024.

On roll call vote with Trustees Dubbs, Heitmeyer, Baird Ganley, Baker-Baumann, Fortkamp, Gutmann, and Mehaffie voting aye, Vice Chair Baker-Baumann declared the motion carried. Trustee Oda abstained from the vote.

APPROVAL OF
CONSENT
AGENDA:

Chair Oda presented the following consent agenda item for approval:

- A. Approval of November 16, 2022 Board Meeting Minutes
- B. BOARD ACTION FY 2023 012523 – Hiring of Personnel – Provost - Wertz

With no additional corrections, additions, or deletions to the consent agenda, Trustee Mehaffie moved, seconded by Trustee Gutmann, for approval of the consent agenda.

On roll call vote with Trustees Mehaffie, Gutmann, Baird Ganley, Baker-Baumann, Dubbs, Fortkamp, Heitmeyer, and Oda voting aye, the Chair declared the motion carried.

TRUSTEE
EDUCATION:

Dr. Rick Hanes, VP of Advancement, Strategic Planning & Partnerships / Executive Director of the Foundation, gave an overview of the 2023-2026 Strategic Plan. The Strategic Plan will go before the Board for approval during the February 22, 2023 Board of Trustees meeting.

TRUSTEE OPEN
FORUM:

OACC

- Trustee Dubbs gave an overview of topics discussed during the OACC Governing Board Meeting, which took place on December 8, 2023.
- Trustee Dubbs attended the Governing Board Meeting along with Trustee Heitmeyer, Trustee Milligan, Dr. Larson, and President Spradlin.

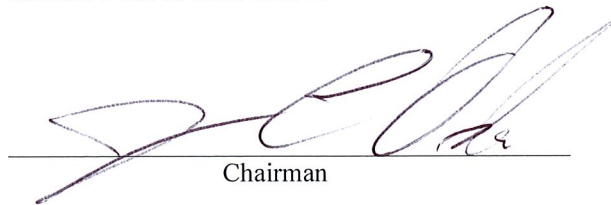
Celebrations

- Trustee Mehaffie celebrated the new, brighter lights in the board room.


ADJOURNMENT:

With no further business to come before the board, Chair Oda declared the meeting adjourned at 3:30 PM.

“The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22.”



Chairman



Board Secretary