

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356 and via Zoom online video conference, January 26, 2022.

CALL TO ORDER: Chair Tami Baird Ganley called the January meeting of the Board of Trustees to order at 2:00 PM.

ROLL CALL: Present: Tamara Baird Ganley, Tyeis L. Baker-Baumann, Philip E. Dubbs, Douglas L. Fortkamp, Gary V. Heitmeyer, Thomas P. Milligan and James C. Oda

Present via Zoom: Elizabeth S. Gutmann, Darryl D. Mehaffie

PLEDGE OF ALLEGIANCE: Trustee Heitmeyer led the group in the pledge of allegiance.

INTRODUCTIONS: Chad A. Beanblossom, Jill Bobb, Dr. Amanda L. Bylczynski, Nathan J. Cole, Dr. Loleta B. Collins, Amy K. Crow, Macy E. Guillozet, Dr. Richard A. Hanes, Dr. Paul R. Heintz, James E. Lehmkuhl, Bruce W. McKenzie, Kara A. Myers, Andrew Runyan, Christopher D. Spradlin, all ESCC administrators; Sarah Burrows, Autumn Caldwell, Ashley Homan, Caleb Means, all ESCC employees; Rachael Detraz, Michael Houser, Rebekah James, Vickie Kirk, Beka Lindeman, Josh Scully, Levi Smith, all ESCC Faculty Members; Dr. Doreen M. Larson, President; Heather M. Lanham, Secretary to the Board; Principal Brad Billet and Manager Kyle Overly, both with Clark Schaefer Hackett.

Edison State student athletes and Edison State coaches who joined the meeting via Zoom: Baseball Coach Tyler Koch; Baseball players Kevin Bellamy, Jared Billington, Jaeden Campbell, Preston Heintzman, Cameron Hendricks, Clay Jacobs, Tyler Russell and Hunter Warner. Softball players Kamy Trissell, Breana Wiget and Layne Claudy. Volleyball Coach Julia Brandewie; Volleyball players Madison Roe, Lydia Sanchez, and Brianna Slusher.

SPECIAL RECOGNITIONS: Provost Chris Spradlin introduced faculty members Michael Houser, Vickie Kirk, Levi Smith, Rachael Detraz, Rebekah James and Beka Lindeman, all of whom are ACUE Course Completers.

Provost Spradlin also introduced SOCHE Award winner faculty members Levi Smith and Josh Scully.

Mr. Nate Cole, Director of Athletics, introduced the student athlete present who were named to the OCCAC All-Academic Team.

TRUSTEE RESPONSIBILITIES: Trustee Dubbs read the College's mission statement. Chair Baird Ganley asked the trustees to review the commitment of the board.

Chair Baird Ganley asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

PRESENTATION: Clark Schaefer Hackett Principal Brad Billet and Manager Kyle Overly presented the 2021 audit report to the Edison State Board of Trustees:

- Clark Schaefer Hackett completed their first year of a five year contract with Edison State Community College.

- As part of their required communications with the College, Clark Schaefer Hackett provided an opinion on FY College financial statements and the College’s federal programs.
- The College was issued an “unmodified” opinion on the financial statements.
- Reported for the Government Auditing Standards:
 - There were no material weaknesses identified in internal control noted.
 - There were no significant deficiencies in internal control noted.
 - There were no material instances of noncompliance noted.
- Reported for the Single Audit:
 - There were no material weaknesses identified in internal control over compliance of federal programs noted.
 - There were no significant deficiencies in internal control of federal programs noted.
 - There were no material instances of noncompliance for federal programs noted.
 - Issued an “unmodified” opinion on major program.
- There were no significant difficulties in dealing with management in performing and completing the audit.
- The auditors noted it was a very clean audit.

APPROVAL OF
CONSENT
AGENDA:

Chair Baird Ganley presented the following consent agenda item for approval:

- A. Approval of November 17, 2021 Board Meeting Minutes
- B. RESOLUTION FY 2022-01 – Awarding of Honorary Associate Degree from Edison State Community College to Mr. Don Walters

Chair Baird Ganley requested that Item B be removed from the consent agenda for further discussion.

With no additional corrections, additions, or deletions to the consent agenda, Trustee Oda moved, seconded by Trustee Dubbs, for approval of the consent agenda, minus the removed item.

On roll call vote with Trustees Oda, Dubbs, Baird Ganley, Baker-Baumann, Fortkamp, Gutmann, Heitmeyer, Mehaffie and Milligan voting aye, the Chair declared the motion carried.

AWARDING OF
HONORARY
ASSOCIATE DEGREE
FROM EDISON
STATE TO MR. DON
WALTERS:

Dr. Larson explained that this recommendation was previously brought to Academic Senate, and that Senate unanimously approved and requested that the recommendation be taken to the Board of Trustees. President Larson read the resolution and stated that Mr. Walters fulfills the criteria for an honorary degree, and goes above and beyond to make Edison State a great place to work. He is not yet aware that this has been brought before the board.

With no additional corrections, additions, or deletions, Trustee Milligan moved, seconded by Trustee Heitmeyer, for approval of consent agenda Item B, Awarding of Honorary Associate Degree from Edison State to Mr. Don Walters.

On roll call vote with Trustees Milligan, Heitmeyer, Baird Ganley, Baker-Baumann, Dubbs, Fortkamp, Gutmann, Mehaffie and Oda voting aye, the Chair declared the motion carried.

PRESIDENT’S
REPORT:

Dr. Larson updated the Trustees on current initiatives relating to personnel, enrollment, student success, facilities, the Edison State Foundation, workforce and the College’s budget and updates on the College’s response to the COVID-19 pandemic.

President Larson informed the Trustees that Barkley Lehmkuhl is the College’s first official dog

registered under the new Dog Friendly Policy.

Dr. Larson also stated that Congressman Warren Davidson visited the Troy Campus on January 25th at his request, and was given a presentation on the 25 and Up Program, as well as Edison State's continued partnership with Franklin University.

TRUSTEE
COMMITTEE
REPORTS:

Nominations Committee Report:

Committee Chair Heitmeyer reported:

- According to the Ohio Revised Code, it is necessary for the Board of Trustees to hold leadership elections each year.
- It was the recommendation of the Nominations Committee, reported at the November 17, 2021 Board meeting, that Trustee James Oda be considered as Board Chair, and that Trustee Tyeis Baker-Baumann be considered as Board Vice Chair.
- The vote by trustees to confirm each position will take place during today's meeting.

Self-Evaluation Committee Report:

Committee Chair Dubbs reported:

- The committee recently made changes to the evaluation questions, going from 69 questions to 54 questions.
- One specific change noted that the language was changed from a "three-county service area" to a "four-campus service area."
- Trustee Milligan recommended replacing "four-campus service area" to simply "service area." The Board agreed
- The final changes will be made before the evaluation is distributed in the fall of 2022.
- The Board appreciated the committee's work on the updates.

Finance/Audit Committee Report and Treasurer Updates:

Committee Chair Milligan reported:

- Trustee Milligan spoke with CFO Lehmkuhl prior to the Board meeting. Trustee Milligan stated that the College is well on track with where it has been for the past several months.
- The Board will begin talking about the paying down of the bonds henceforth.
- Trustee Milligan deferred to CFO Lehmkuhl for the update on the financial statements.

CFO Lehmkuhl reported:

- Statement of Net Position
 - Cash and cash equivalents have increased since this time last year.
 - Accounts and pledges receivable have decreased since this time last year.
 - Restricted investments have decreased since this time last year.
 - Long term debt has decreased since this time last year.
- Statement of Changes in Net Assets
 - Net income is down by \$953,651 when compared to last year.
 - Both revenues and expenses are up when compared to last year.
 - The projected forecast is positive - \$356,951.
- Statement of Cash Flows
 - Cash since the start of the fiscal year has decreased by 757,274.
- Forecast Changes
 - The forecast went from a projected net income of \$270,760 last month to

a projected net income of \$356,951 when comparing the forecast from November 2021 to December 2021.

- Increase in federal grants and contracts revenue of \$733,623 is due to the HEERF funding that the College is receiving.
- Increase institutional support expense of \$530,103 is due to the additional cost of the tuition waivers.
- SB 6 Ratio – with GASB 68 & 75
 - Based on current projections: 6.
- SB 6 Ratio – without GASB 68 & 75
 - Based on current projections: 4.1.
- Center For Workforce Development and Education Financial Report.
 - Net loss for the year of \$10,212.

With no further discussion, Chair Baird Ganley declared that the budget reports be filed for audit.

APPOINTMENT OF
BOARD CHAIR
FOR 2022:

Chair Baird Ganley called for motions for the appointment of officers.

Trustee Mehaffie moved, seconded by Trustee Fortkamp to appoint Trustee James C. Oda as Chairman of the Board of Trustees of Edison State Community College for a one-year term; January 2022 through January 2023.

On roll call vote with Trustees Mehaffie, Fortkamp, Baird Ganley, Barker-Baumann, Dubbs, Gutmann, Heitmeyer and Milligan voting aye, Chair Baird Ganley declared the motion carried. Trustee Oda abstained from the vote.

APPOINTMENT OF
BOARD VICE
CHAIR FOR 2022:

Trustee Dubbs moved, seconded by Trustee Heitmeyer to appoint Trustee Tyeis Baker-Baumann as Vice Chairman of the Board of Trustees of Edison State Community College for a one-year term; January 2022 through January 2023.

On roll call vote with Trustees Dubbs, Heitmeyer, Baird Ganley, Fortkamp, Gutmann, Mehaffie, Milligan and Oda voting aye, Chair Baird Ganley declared the motion carried. Trustee Baker-Baumann abstained from the vote.

TRUSTEE OPEN
FORUM:

ACCT

- Trustee Mehaffie reminded Trustees that that ACCT NLS will take place February 6-9 and encouraged the members of the Board to attend if they are able. Dr. Larson and Heather Lanham will be attending.

OACC

- Trustee Dubbs reported that the OACC recently held a virtual governing board meeting. Trustee Dubbs went over some of the highlights of that meeting.
- Trustee Dubbs also noted that there will be an in-person governing board meeting on February 22nd at Columbus State.

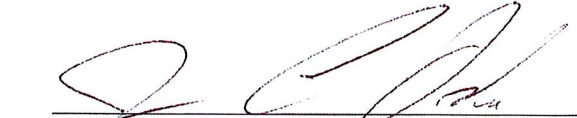
Celebrations

- Newly appointed Chair Jim Oda presented Trustee Baird Ganley with a plaque on behalf of the entire Board, commemorating her three years serving as Chair. Chair Oda stated that Trustee Baird Ganley led the Board through “sickness and health.”
- Trustee Baird Ganley thanked the Board and accepted the plaque on behalf of Trustee Marvella Fletcher as well.

ADJOURNMENT:

With no further business to come before the board, Chair Baird Ganley declared the meeting adjourned at 3:41 PM.

"The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22."



Chairman



Board Secretary

