

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356 April 24, 2019.

CALL TO ORDER: Chair Tami Baird Ganley called the April meeting of the Board of Trustees to order at 2:31 PM.

ROLL CALL: Present: Tamara Baird Ganley, Gary J. Bensman, Philip E. Dubbs, Marvella Fletcher, Elizabeth S. Gutmann, Gary V. Heitmeyer, Darryl D. Mehaffie, Thomas P. Milligan and James C. Oda

PLEDGE OF ALLEGIANCE: Trustee Mehaffie led the group in the pledge of allegiance.

INTRODUCTIONS: Jessica A. Chambers, Nathan J. Cole, Richard A. Hanes, Dr. Paul R. Heintz, James E. Lehmkuhl, Linda M. Peltier, John W. Shishoff, Christopher D. Spradlin, Mona R. Walters, all ESCC administrators; Lornette D. Dallas, ESCC staff member; Layne Riley, ESCC student; Dr. Doreen M. Larson, President; Heather M. Lanham, Secretary to the Board; Guest Bob Doyle, ZHF Consulting

SPECIAL RECOGNITIONS: Dr. Larson introduced Edison State student and Chargers Baseball player Layne Riley. Dr. Larson informed the trustees that Mr. Riley is a stellar athlete and holds a record in pitching. Mr. Riley was recently praised by a fan from an opponent's team for helping him in a time of need. Mr. Riley assisted this individual at the April 8<sup>th</sup> game against Lorain County, and went out of his way in order to guarantee this fan's well-being. Dr. Larson presented Mr. Riley with an award for sportsmanship, stating that she and the College were very proud. The trustees applauded Mr. Riley.

TRUSTEE RESPONSIBILITIES: Chair Baird Ganley asked Trustee Oda to read the College's mission statement and asked the trustees to review the commitment of the board.

Chair Baird Ganley asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

APPROVAL OF CONSENT AGENDA: Chair Baird Ganley presented the following consent agenda item for approval:

- A. Approval of February 27, 2019 Board Meeting Minutes
- B. Board Action FY 2019 042419 – Approval of Edison State Community College's 2019-2022 Strategic Plan
- C. Board Action FY 2019 042419 – Continuing Contracts for Full-Time Faculty, Academic Year 2019-20
- D. Board Action FY 2019 042419 - Approval of Full-Time Faculty Promotion Recommendation, Academic Year 2019-20
- E. Board Action FY 2019 042419 - Approval to Affirm the Edison State Community College's Mission Statement

With no additional corrections, additions, or deletions to the consent agenda, Trustee Mehaffie moved, seconded by Trustee Bensman, for approval of the consent agenda.

On roll call vote with Trustees Mehaffie, Bensman, Baird Ganley, Dubbs, Fletcher, Gutmann, Heitmeyer, Milligan and Oda voting aye, the Chair declared the motion carried.

PRESIDENT'S  
REPORT:

Dr. Larson updated the Trustees on current initiatives relating to personnel, enrollment, student success, facilities, the Edison State Foundation, workforce and the College's budget.

Dr. Larson also informed the trustees that a hard copy version of the 2019-2022 Strategic Plan will be available for the first time during the State of the College address on May 1<sup>st</sup>.  
Dr. Larson thanked the trustees for their active involvement in campus event, noting that, in the past two months, every single board member attended at least one event.

President Larson also informed the board that if they are available immediately following today's board meeting, Doug Riehle, Director of Physical Plant and Facilities, will give them a tour of the construction area which will soon become the Robinson Student Career Center.

Dr. Larson asked Ms. Heather Lanham to report to the board on her recent attendance at the Association of Governing Boards (AGB) Professional Board Staff Workshop, which takes place each year prior to the Annual ACE Conference. Ms. Lanham reported:

- The AGB caters to the boards of both two-year and four-year higher education institutions.
- The opening plenary of the workshop was given by Dr. John Silvanus Wilson, president emeritus of Morehouse College and was very insightful.
- The workshop included several very good panel discussions, as well as a wide variety of concurrent sessions and helpful roundtable discussions.
- Ms. Lanham stated that the workshop proved to be very beneficial to her role as Edison State's board professionals, and she thanked Dr. Larson for the opportunity to attend.

TRUSTEE  
COMMITTEE  
REPORTS:

Finance/Audit Committee Report:

Finance Committee Chair Bensman reported:

- Trustee Bensman met with CFO John Shishoff and Controller James Lehmkuhl in order to see how the business office functions.
- Trustee Bensman asked CFO Shishoff to give a report on the budget.

Treasurer Updates

CFO John Shishoff reported:

- The financial reports did not change much from the previous month.
- The College is currently in very good shape.
- The forecast bottom line is down to approximately \$60,000, and should be around zero by the end of the fiscal year.
- The cash position has changed from this same time last year. The College has invested the money that had been set aside to fund half of the unfunded bonds. Now that it has been invested, it will begin to help pay off those unfunded bonds.

With no further discussion, Chair Baird Ganley declared that the budget reports be filed for audit.

TRUSTEE OPEN  
FORUM:

ACCT

- Trustee Mehaffie reminded the trustees about the 2019 ACCT Leadership Congress, which will take place in October in San Francisco.

OACC

- Trustee Dubbs relayed details about the OACC Community College Day at the

Statehouse Day, which took place on March 26, 2019.

- The highlight of the event is that Ohio Community Colleges are really pushing for funding for short-term certificates.
- Trustee Dubbs was very impressed with the informational brochure that Edison State put together to share at this event.
- Mr. Dubbs was also appreciative that ZHF Consulting representative, Bob Doyle, was able to call a meeting for the trustees present to meet with almost all of the regional state representatives.

#### Trustee Comments

- Trustee Dubbs stated that he was met recently by retired faculty member Larry Dragosavac, who mentioned how impressed he was with the celebration for the retiring faculty members after the All-College meeting on April 22<sup>nd</sup>. Edison State had over 175 years of experience retiring this year.
- Trustee Mehaffie congratulated Dr. Larson on her appointment to the Apprenticeship Committee.
- Trustee Mehaffie gave praise to everyone who worked on the Edison State of the College informational pamphlet.
- Trustee Fletcher stated that as she read the president's report, she was amazed at everything that is going on under Dr. Larson's leadership. Dr. Larson gave credit to her staff.
- Chair Baird Ganley reminder the trustees that today that they can join a tour of the Robinson Student Career Center with Doug Riehle at 3:30pm.

#### Celebrations

- Trustee Mehaffie celebrated the staff and administration at Edison State, remarking, "We are very lucky".

#### EXECUTIVE SESSION:

Chair Baird Ganley asked for a motion for the board to go into executive session for the purpose of discussing personnel matters.

Trustee Bensman moved, seconded by Trustee Gutmann, to go into executive session in compliance with the Ohio Revised Code. On roll call vote with all Trustees voting aye, the chair declared the motion carried.

Chair Baird Ganley adjourned to an executive session at 3:33 PM for the purposes stated.

#### PUBLIC SESSION:

Chair Baird Ganley resumed the public session at 3:42 PM.

#### ADJOURNMENT:

With no further business to come before the board, Chair Baird Ganley declared the meeting adjourned at 3:57 PM.

“The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22.”

  
Chairman

  
Board Secretary