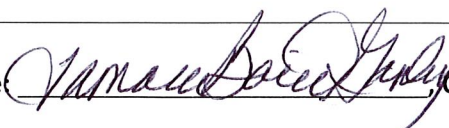


## BOARD ACTION

<b>Policy:</b>	NA	
<b>Title:</b>	<b>Approval of Temporary Amendment to Article V, 5.01 of Dr. Larson's Employment Contract – Vacation Day Cash Out</b>	
<p>As stated in <b>Article V-Fringe Benefits, 5.01-Vacation</b> of Dr. Larson's employment contract:</p> <p><i>Doreen M. Larson shall receive 30 paid vacation days annually. Dr. Larson shall be allowed to cash out up to 10 days of vacation each year. The total number of unused vacation days from prior years may not exceed 25 days, as per Edison State Community College employee policy. Days in excess of that amount are permanently lost.</i></p> <p>As a result of the COVID-19 pandemic, travel restrictions were put in place in the state of Ohio, and a "stay at home" order was implemented by Ohio Governor DeWine in 2020. Most Edison State employees were instructed to work from home in the spring and early summer of 2020. After the restrictions were lifted, travel remained complicated due to the ongoing pandemic. Consequently, Dr. Larson has not be able to utilize the majority of her allotted vacation days, and will not use them by the end of fiscal year 2021. As such, she is requesting that the Board of Trustees approves a temporary amendment to Article V-Fringe Benefits, 5.01-Vacation of her employment contract. She is requesting to cash out an additional 5 days of her 30 allotted vacation days, giving her the ability to cash out a total of 15 days at the end of FY21.</p> <p>Dr. Larson understands that this temporary amendment to Article V-Fringe Benefits, 5.01-Vacation of her employment will only apply to FY21.</p>		
<b>Impact on Student Success:</b>	NA	
<b>Impact on Budget:</b>		
<b>Recommendation:</b> Approve as requested.		
<b>Does this replace an existing policy?</b> NA		
<b>Approved:</b> <input checked="" type="radio"/> YES/ <input type="radio"/> NO	<b>Signature:</b>  Chairman	<b>Date:</b> 6/23/2021