

Registration Add/Drop/Withdrawal Form



Student's Last Name _____ First _____ Middle Initial _____

Student ID# _____ Current Phone Number _____ Date _____

Fall Spring Summer Academic Year

If you are currently attending another college, please specify: _____

Will you be transferring Edison Credits back to this college at the end of this term? YES NO

PIQUA 937-778-8600
 GREENVILLE 937-548-5546
 EATON 937-683-8169
 TROY 937-778-1811

REGISTRATION ---- FOR OFFICE USE ONLY				
By	Date	Eaton	Piqua	
		Greenville	Troy	
		E-mail		
		Mail		

To ADD Class(es) If addition or change to existing schedule, check here <input type="checkbox"/>																	
	Dept	Number	Section	Term	Hr	Aud*	M	T	W	Th	F	Sa	Su	Time Start	Time Stop	Term Start	Term End
EX	ENG	121S	001FS	2021FS	3		X		X		X			12:00	1:45	08/23/2021	12/11/2021
1																	
2																	
3																	
4																	
5																	
6																	
7																	

Total Credit Hours _____ * Audit (fees apply; no academic credit for audited courses)

To DROP/Withdrawal Class(es)						Why are you dropping this course(s)? Please mark all that apply. <input type="checkbox"/> Schedule/section change <input type="checkbox"/> Registered for too many hours <input type="checkbox"/> Conflict with work <input type="checkbox"/> Dissatisfaction with instructor <input type="checkbox"/> Change of major/interest <input type="checkbox"/> Childcare/family conflict <input type="checkbox"/> Demands of the class were too great <input type="checkbox"/> Transportation problems <input type="checkbox"/> Financial problems <input type="checkbox"/> Other _____	Advisor/Instructor Notes:
	Dept.	Number	Section	Term	Hr		
1							
2							
3							
4							
5							

IMPORTANT NOTES

- If you are a new student, complete an Application for Admission before attempting to register.
- If you are on Academic Probation, you must secure an advisor's signature on this form in order to register.
- If you are a CCP student, please use the CCP registration form.
- For an advising appointment, call 937-778-8600.
- Transient students must attach proof of pre-requisites to the registration form.
- Any registration submitted after payment due date must include payment. Checks should be made payable to Edison State Community College.

HOW TO REGISTER

Because we cannot confirm your identity, no registration activity will be accepted by phone.

Online by pointing your browser to <http://myesc.edisonohio.edu/Student>

In Person at the Piqua, Greenville, Troy, or Eaton Campuses

Through Email* by printing, signing, scanning, and emailing this form to registration@edisonohio.edu. If you are a current Edison State student, you must use your @edisonohio.edu email address.

By Postal Mail* to the Edison State campus you attend. Addresses are available at the top of this form.

* Registrations received by email or postal mail may be delayed in processing. To avoid these delays and ensure your course preferences are granted, register online or in person.

Advisor's Signature _____ Date _____

(Advising recommended for all students; advisor signature required for students on academic probation)

I understand that by registering for the above classes I am responsible to pay for these classes unless I officially drop them during the 100% refund period as published in the College catalog.

Student's Signature _____ Date _____