

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356, June 28, 2023.

CALL TO ORDER: Chair James C. Oda, called the June meeting of the Board of Trustees to order at 2:02 PM.

ROLL CALL: Present: Tamara Baird Ganley, Tyeis L. Baker-Baumann, Philip E. Dubbs, Douglas L. Fortkamp, Elizabeth S. Gutmann, Darryl D. Mehaffie, Thomas P. Milligan , and James C. Oda

Absent: Gary V. Heitmeyer

PLEDGE OF ALLEGIANCE: Trustee Milligan led the group in the pledge of allegiance.

INTRODUCTIONS: Dr. Amanda Bylczynski, Dr. Jessica Chambers, Macy Guillozet, Dr. Paul Heintz, Bruce Jamison, James E. Lehmkuhl, Bruce W. McKenzie, Kara A. Myers, Dr. Andrew Runyan, Dr. Melissa A. Wertz, all ESCC administrators; Tony Cunningham, Bryce Francis, Lee Harmon, Chris Lee, Ragan Williams, all ESCC employees; Christopher D. Spradlin, President; Heather M. Lanham, Secretary to the Board of Trustees

Bruce Jamison, Director of Public Safety and Security, introduced the Department of Public Safety's new reserve officers.

TRUSTEE RESPONSIBILITIES: Trustee Dubbs read the College's mission statement. Chair Oda asked the trustees to review the commitments of the board.

Chair Oda asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

PRESIDENT'S REPORT: President Spradlin updated the Trustees on enrollment numbers and campus initiatives, as well the portions of the state's budget concerning higher education, which is currently under review.

President Spradlin informed the Board that the new furniture for the library and tutoring center is currently being delivered and assembled. This furniture replaces what was destroyed during the Christmas Eve flood.

President Spradlin also informed the Trustees that CIO Amy Crow has submitted her letter of resignation and that this position has been posted.

President Spradlin acknowledged the Edison State Athletics Program under the advisement of Director of Athletics, Justin McCulla, stating that the athletes had a great year on the field and in the classroom. Thirteen athletes graduated this year and thirteen athletes were named to the All-American Team.

President Spradlin thanked the Trustees who attended the FiftyFest on June 8th, the food truck and music festival held on campus which was the kick-off to year-long 50th anniversary celebration of Edison State. President Spradlin also thanked Rick Hanes and Christina Raterman for all of their hard work in organizing the event, and the Edison State security and facilities teams for their hard work during the event.

TRUSTEE
COMMITTEE
REPORTS:

Finance/Audit Committee Report:

Committee Chair Milligan Reported:

- The financials are on track as to where they are expected to be. The cash position is good. The viability score is still very strong.
- We now have a more clear picture as to how HERF funding affected the budget.

Treasurer Updates

- FY24 Budget Presentation
 - Our budgeted net income for fiscal year 2024 is \$250,500, based on the following assumptions:
 - Individual traditional student tuition will increase \$5 per credit hour.
 - Overall SSI will increase by 8.2 percent above the amount we received in FY2023.
 - Health care costs will decrease by 4.2 percent.
 - Payroll costs will increase by a 3.0 percent pay raise.
 - The 100% tuition waiver will continue but students will have to apply for the waiver, complete the FASFA, and register for fall classes by June 30, 2023.
 - Reducing our discretionary spending by \$1,000,000.
 - Cash basis budget
 - When the accrual basis budget is converted to a cash basis budget it should produce a net income of \$829,192. Therefore, if the budget and assumptions are followed, an increase in cash during fiscal year 2024 of \$829,192 should be achieved.
- Statement of Net Position
 - Cash and cash equivalents have decreased since this time last year by \$1,317,939.
 - Accounts and pledges receivable have increased by \$579,710 since this time last year.
- Statement of Changes in Net Assets
 - Net income is down by \$492,361 when compared to last year like now.
 - Revenues and expenses are down when compared to last year.
 - Our projected forecast is a loss of \$728,303.
- Statement of Cash Flows
 - Our cash since the start of the fiscal year has decreased by \$1,129,051.
- Forecast Changes
 - We did go from a projected net loss of \$665,732 as of April to a projected net loss of \$728,303 as of May.
 - This change is mostly attributable to the following adjustments to our forecast:
 - Student tuition and fees – Our projection for this item did increase by \$211,398 since the April statements were prepared.
 - Capital appropriations – Our projection for this item decreased by \$503,569 since our April statements were prepared. Our projects continue to be delayed. Most of our projects have been moved to the July meeting for approval.
 - Expense items – The forecast for our overall expenses did decrease by \$141,406. This overall decrease represents the

savings we have incurred with our cost reductions measures during the last quarter of the fiscal year.

- SB 6 Ratio – with GASB 68 & 75
 - Based on current projections: .2
- SB 6 Ratio – without GASB 68 & 75
 - Based on current projections: 3.4
- Center For Workforce Development and Education Financial Report.
 - Net loss for the year of \$11,836.
- YTD Comparison
 - Increase in tuition and fees of \$310,986 when comparing May of 2023 to May of 2022. This is due to the increase in spring enrollment that we had as well as the \$5 per credit hour increase in tuition cost that we implemented in Fall semester.
 - Increase in Federal Grants and Contracts – Operating Revenues of \$311,676 when comparing May of 2023 to May of 2022. This is due to additional Pell scholarships that have been awarded this year.
 - Increase in other operating revenues of \$535,728 when comparing May of 2023 to May of 2022. This is due to the insurance reimbursement.
 - Increase in state appropriations of \$849,853 when comparing May of 2023 to May of 2022. This is due to our increase in SSI allocation that we received.
 - Increase in instructional expense of \$330,202 when comparing May of 2023 to May of 2022 due to wages and benefits being higher than last year.
 - Increase in student services expense of \$231,353 when comparing May of 2023 to May of 2022 due to wages and benefits being higher than last year.

With no further discussion, Chair Oda declared that the budget reports be filed for audit.

APPROVAL OF
CONSENT
AGENDA:

Chair Oda presented the following consent agenda item for approval:

- A. Approval of May 24, 2023 Board Meeting Minutes
- B. BOARD ACTION FY 2023 062823 – Approval of the FY 2024 Budget
- C. BOARD ACTION FY 2023 062823 – Contract & Salary Compensation for President Spradlin
- D. BOARD ACTION FY 2023 062823 – Hiring of Personnel - Instructor for Chemistry - Clarke
- E. BOARD ACTION FY 2023 062823 – Approval of Tuition Increase for Fall 2023 FY24
- F. BOARD ACTION FY 2023 062823 – Approval of Child Development Center Childcare Fees Changes for August 1, 2023
- G. BOARD ACTION FY 2023 062823 – Amendment to the Approval of the 2023/2024 and 2024/2025 College Credit Plus/ Career Tech 100% Tuition Waiver
- H. BOARD ACTION FY 2023 062823 – Amendment to the Approval of the 2023/2024 & 2024/2025 25&Up 100% Tuition Waiver

With no additional corrections, additions, or deletions to the consent agenda, Trustee Dubbs moved, seconded by Trustee Mehaffie, for approval of the consent agenda.

On roll call vote with Trustees Dubbs, Mehaffie, Baird Ganley, Baker-Baumann, Fortkamp, Gutmann, Milligan, and Oda voting aye, the Chair declared the motion carried.

MONITORING
REPORT:

Dr. Amanda Bylczynski, Dean of Accreditation and Academic Effectiveness, and Dr. Andy Runyan, Dean of Professional and Technical Programs, gave updates on Core Theme III; Understanding Student and Stakeholder Needs.

DEPARTMENT OF
PUBLIC SAFETY
REPORT:

Mr. Bruce Jamison, Director of Public Safety and Security, gave Trustees an overview of Department of Public Safety initiatives during FY23. His report included the following:

- There were no Clery-Defined crimes on any Edison State campus in FY23.
- For all Edison State campuses there was a total of 397 Incidents and Calls for Service to the DPS in FY23.
- For all Edison State campuses there was a total 4 environmental (weather) and behavioral threats.
- In FY23 the Department of Public Safety conducted Run Hide Fight training for all Edison State employees.

TRUSTEE OPEN
FORUM:

50th Anniversary Updates

- Trustee Oda reminded the Board that the annual Drive for Scholarships Golf Outing will take place on July 28th.

OACC

- Trustee Dubbs reported that the OACC Annual Trustees Conference was held at Columbus State on June 8th. Trustee Dubbs attended along with Trustee Milligan, President Spradlin, Heather Lanham, Dr. Melissa Wertz, James Lehmkuhl, and Rachel Carlisle.
- Trustee Dubbs gave an overview of highlights from the conference.

Trustee Comments

- Chair Oda mentioned that Trustee Baker-Baumann was the Darke County Fair Queen fifty years ago this summer.
- Trustee Mehaffie stated that he would make calls to Ohio Senators Matt Huffman and Matt Dolan, and Representative Jenna Powell to ask for their support in funding higher education in the state budget.

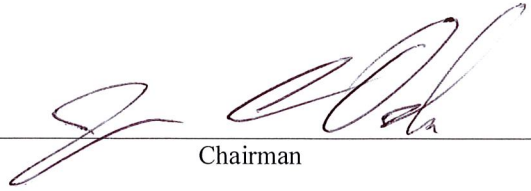
Celebrations

- Trustee Mehaffie celebrated the many accomplishments of the Edison State athletes.
- Trustee Mehaffie also celebrated the retirement of Julie Slattery, Administrative Assistant to the VP of Advancement, stating that she has performed fabulously over the years. Trustee Mehaffie said that she will truly be missed.

ADJOURNMENT:

With no further business to come before the board, Chair Oda declared the meeting adjourned at 3:42PM.

“The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22.”



Chairman



Board Secretary

