

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held via a Zoom online video conference, June 24, 2020.

CALL TO ORDER: Chair Tami Baird Ganley called the June meeting of the Board of Trustees to order at 2:01 PM.

ROLL CALL: Present: Tamara Baird Ganley, Gary J. Bensman, Philip E. Dubbs, Marvella Fletcher, Elizabeth S. Gutmann, Thomas P. Milligan and James C. Oda

Absent: Gary V. Heitmeyer, Darryl D. Mehaffie

PLEDGE OF ALLEGIANCE: Chair Baird Ganley led the group in the pledge of allegiance.

INTRODUCTIONS: Chad A. Beanblossom, Dr. Jessica A. Chambers, James E. Lehmkuhl, Dr. Richard Hanes, Dr. Paul R. Heintz, Harold Hitchcock, Dr. Tracey A. Human, Bruce A. Jamison, Bruce W. McKenzie, John W. Shishoff, Mona R. Walters, all ESCC administrators; Tom Burelison and Denise Shaffer, ESCC employees; Dr. Doreen M. Larson, President; Heather M. Lanham, Secretary to the Board

CFO John Shishoff introduced employees Kara Myers, newly appointed to the position of Interim Director of Human Resources, Denise Shaffer, newly appointed to the position of Interim Coordinator of Employee Benefits and Compensation, and Tom Burelison, newly promoted to Facilities Services Lead Technician. The board welcomed these employees into their new positions.

TRUSTEE RESPONSIBILITIES: Chair Baird Ganley read the College's mission statement and asked the trustees to review the commitment of the board.

Chair Baird Ganley asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

APPROVAL OF CONSENT AGENDA: Chair Baird Ganley presented the following consent agenda item for approval:

- A. Approval of May 27, 2020 Board Meeting Minutes
- B. RESOLUTION FY 2020-01 - In Recognition of All Edison State Employees for Their Efforts Throughout the COVID-19 Pandemic
- C. BOARD ACTION FY 2020 062420 - Approval of the FY 2021 Budget
- D. BOARD ACTION FY 2020 062420 - Approval of Student Fee Changes For Fall 2020 (FY 2021)
- E. BOARD ACTION FY 2020 062420 – Approval of Tuition Increase for Fall 2020 (Fiscal Year 2021)
- F. BOARD ACTION FY 2020 062420 – Approval of Policy #3358-3-07 – Work Schedule, Overtime, and Compensatory Time for Non-Exempt Employees
- G. BOARD ACTION FY 2020 062420 – Approval of Policy 3358-3-03 Anti-Discrimination & Anti-Harassment
- H. BOARD ACTION FY 2020 062420 - Contract & Salary Compensation for President Larson
- I. BOARD ACTION FY 2020 062420 - Approval of Temporary Amendment to Article V, 5.01 of Dr. Larson's Employment Contract – Vacation Day Cash Out

Trustee Milligan requested that Items B and C be removed from the consent agenda for further discussion.

With no additional corrections, additions, or deletions to the consent agenda, Trustee Fletcher moved, seconded by Trustee Milligan, for approval of the consent agenda minus the removed items.

On roll call vote with Trustees Fletcher, Milligan, Baird Ganley, Bensman, Dubbs, Gutmann and Oda voting aye, the Chair declared the motion carried.

IN RECOGNITION OF ALL EDISON STATE EMPLOYEES FOR THEIR EFFORTS THROUGHOUT THE COVID-19 PANDEMIC:

Dr. Larson stated that the Board requested to recognize Edison State employees. Chair Baird Ganley read the resolution for her fellow Trustees and guests. Chair Baird Ganley thanked all their employees again for their hard work. Dr. Larson stated that she had not yet seen anything like this resolution presented by any other college by their boards, and that it is very meaningful.

With no additional corrections, additions, or deletions, Trustee Fletcher moved, seconded by Trustee Bensman, for approval of consent agenda Item B, In Recognition of All Edison State Employees for Their Efforts Throughout the COVID-19 Pandemic.

On roll call vote with Trustees Fletcher, Bensman, Baird Ganley, Dubbs, Gutmann, Milligan and Oda voting aye, the Chair declared the motion carried.

APPROVAL OF THE FY 2021 BUDGET:

Dr. Larson explained that overall, Edison State's SSI would be a 3% increase over the allotment for FY20, which in actuality is a 5% decrease because the College would have originally received an 8% increase. Therefore, the FY 2021 budget is based on a 5% decrease of SSI, a 10% decrease of traditional enrollment, a College Credit Plus increase of 21%, a tuition increase of five dollars a credit hour, 3% toward healthcare due to a 17% increase in healthcare costs for employees, and 2.5% payroll increase for employee raises. There are also contingency plans in place in the event the state implements further cuts.

With no additional corrections, additions, or deletions, Trustee Milligan moved, seconded by Trustee Dubbs, for approval of consent agenda Item C, Approval of the FY 2021 Budget.

On roll call vote with Trustees Milligan, Dubbs, Baird Ganley, Bensman, Fletcher, Gutmann and Oda voting aye, the Chair declared the motion carried.

PRESIDENT'S REPORT:

Dr. Larson updated the Trustees on current initiatives relating to personnel, enrollment, student success, facilities, the Edison State Foundation, workforce and the College's budget.

Dr. Larson also thanked the Board for approving the resolution recognizing the employees, as well as for approving the budget.

Dr. Larson also related that H is putting together a training session for anti-racism work processes, which are tied to Edison State's policies. The new campus police department is establishing policies in which to mitigate against systemic racism, and how to implement best practices.

President Larson explained Edison State's July 6th phase 2 schedule to the Trustees, relating to classes and the athletic programs.

FOUNDATION REPORT:

Mr. Rick Hanes, Vice President for Business and Community Partnerships, gave the Trustees an update on current initiatives of the Edison State Foundation. Mr. Hanes also went over the Foundation's FY20 goals, as well as the FY21 goals.

Mr. Hanes thanked the Trustees for their participation in Foundation events over the past year.

He also thanked Dr. Larson and Len Larson for their continued support, and Julie Slattery and James Lehmkuhl for their assistance with the Foundation's financials.

REGIONAL
CAMPUSES
REPORT:

Mr. Chad Beanblossom, Vice President of Regional Campuses, reported:

- The fall schedule has been finalized.
- Regional campuses will be working on the A/B team schedules.
- Most courses have transitioned to hybrid courses, but some will be face-to-face.
- Maintenance has been working hard to install Plexiglass dividers and other safety measures.
- The Greenville Campus has been able to maintain most of its courses, and transitioned most of the traditional courses to hybrid. Most courses will only meet once a week.
- The Greenville Campus is partnering with the Light Foundation at Chenoweth Trails with the Timber Frame Leadership Camp again this year at the end of July.
- The Eaton Campus will maintain a similar format as the Greenville Campus.
- The Central State agreement will officially begin July 1st. Central State will occupy a few offices at the Eaton campus.
- The Troy Campus was able to keep all courses in the hybrid modality format.
- Bruns Reality is allowing Edison State to use a larger room at the complex where the Troy Campus is held.

MONITORING
REPORT:

Mr. Rick Hanes, Vice President for Business and Community Partnerships, previously distributed an update on Core Theme III, Understanding Student & Stakeholder Needs, to the trustees in written format, and was available to them for any questions.

Mr. Hanes went over the FY20 update for the Center for Workforce Development and Education as of June 2020 and thanked Ms. Peggy Wiggins, Director of the Center for Workforce Development and Education, the Center's Project Specialist, Ms. Trisha Elliott, and the Center's trainers for all of their hard work throughout the year.

TRUSTEE
COMMITTEE
REPORTS:

Finance/Audit Committee Report:

Finance Committee Chair Bensman reported:

- Mr. Bensman reported that the College is in good shape financially right now.
- Mr. Bensman requested that CFO Shishoff give the financials report

Treasurer Updates

CFO John Shishoff reported:

- The College is in a good position financially.
- The SB6 score remains strong at 4.1, which should be the end-of-year score.
- The 2020 audit will be presented to the Trustees at the November Board meeting.

With no further discussion, Chair Baird Ganley declared that the budget reports be filed for audit.

TRUSTEE OPEN
FORUM:

ACCT

- Dr. Larson reported on behalf of Trustee Mehaffie that ACCT will be conducting the New Trustee Governance Leadership Training virtually in August. There are no Trustees attending this year.
- Dr. Larson will be gathering some information from ACCT relating to trustee roles and responsibilities which she will present at the board retreat.

OACC

- Trustee Dubbs reported that OACC will hold a virtual meeting on June 25th which both he and Dr. Larson will be attending.

Agenda Recommendations

- Trustee Milligan stated that it would be a good idea for the Board to explore their policies in relation to the COVID-19 pandemic, and how the Board has access to the campus.
- Dr. Larson will ask other community college presidents how they are handling this topic.

ADJOURNMENT:

With no further business to come before the board, Chair Baird Ganley declared the meeting adjourned at 3:38 PM.

“The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22.”


Chairman


Board Secretary